

**RG 5081**  
**TRUSTEES OF NEW CASTLE COMMON**

**Minutes**

**March 1974**  
**to**  
**February 1977**

March 5, 1974

Board met at 8:00 p.m., present Messrs. Quillen, Speicher, Appleby, Gambacorta, DiMondi, Roman, McGuire, Carlin, Gebhart, DeAscanis, Tobin, Deakyne (12).

Miss Gladys Jamison was present and presented a report for 1973 and the budget for 1974 for the Library. Federal funding was reported on, being 40% federal and 60% local funds. The Board was not interested in this funding.

Mrs. Barbara Madden of the Park Committee was present, presented a budget for 1974 of \$8700.00 and asked for \$7850.00 which was approved. The Board asked for an itemized budget to be submitted.

Mr. Henry Folsom, President of County Council and Mr. Joseph Toner of County Council were present. They reported on the standing of the County and the Board on the Library and the standing between the two as to funding. ~~Help from the County would mean the Trustees would relinquish its rights in the operation.~~ More details are contained in H.B, 644, which is herein contained and becomes a part of the minutes of this meeting.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the agenda was accepted.

Mr. J. Herbert Tobin reported on the Tree Commission and stated that the State is refunding the commission for the expenses on the Green.

It was reported that the Mayor has called a meeting of the Bi-Centennial Committee for March 6th and Mr. Robin will attend, representing the Board.

A communication has been received from Alexis Tarumianz requesting lease on a portion of the Glebe property of the Trust for a 100 bed nursing home to be erected. This request was referred to the Property Development Committee.

The lease for the New Castle Little League has been drawn, and is ready to be executed by the proper officers of the Board.

President Quillen reported the deed for the Vans property has been received and will be forwarded to City Council.

It was reported that Mr. Edward W. Cooch, Jr. will be present at the next meeting to further explain the opinion on the sale of parcels of land (such as the Glebe Farm).

A letter was received from the Band Boosters of the Wm. Penn High School asking for a donation towards the band going on a trip to Bermuda. The request was denied and President Quillen will forward a reply to the Boosters advising them of the Board actions.

The election of Officers and Committee appointments were made as follows:

President -- R. James Quillen, Jr.  
 Secretary -- Donald C. Banks  
 Treasurer -- Jacob H. Speicher  
 Asst. to Secretary -- M. Anita Banks  
 Asst. Treasurer -- Henry F. Gambacorta

Maintenance:

Messrs. Tobin, DiMondi, McGuire, Gebhart

Property Development:

Messrs. Roman, Appleby, Quillen, Deakyne, DeAscanis

Election:

Messrs. Banks, DeAscanis, Speicher, Carlin

Fire Station:

Messrs. Banks, Gebhart, DeAscanis, DiMondi

Library:

Miss L. Gladys Jamison, Mrs. Margaret J. Holcomb,  
 Col. John Fiske, Messrs. Carlin, DiMondi.

Finance:

Messrs. Roman, Speicher, Deakyne, Quillen,  
 Gambacorta

Battery Park:

J. Herbert Tobin 1 yr. 1975

Wilbur F. Truitt 1 yr. 1975

John Weaver 1 yr. 1975

Mrs. George Madden term exp. 1976

Col. John F. Fiske, term exp. 1975

Member, Board of Water & Light Commission

Ivan P. Hanson, Term Exp. March 31, 1976.

Mr. Henry F. Gambacorta being appointed Assistant Treasurer, with authority to sign checks. The proper officers of the Board to secure and sign the necessary papers at the Bank.

The President reported that the Goodwill Fire Co. has requested a meeting with the Board to discuss extensive renovations and remodeling of the building.

Mr. Roman, Chairman of the Property Development Committee requested the committee to meet as soon as possible before the next regular meeting.

It being reported that the Secretary was confined to the hospital, the Board asked that a gift package be sent to him.

A motion was made authorizing \$10,000.00 to be paid on the bank loan.

A communication was received from the Delaware All-Star Football committee and on motion a contribution in the amount of \$65.00 was authorized with no advertisement in the program.

The following disbursements were authorized:

Bruce H. Gordon, Park	2,203.45
Mitchell Skura, Fire House	35.00
Brosius-Kliason, Old Library	54.66
Jacob H. Speicher, Treasurer	500.00
Donald C. Banks, Secretary	500.00
M. Anita Banks, Asst. to Secretary	500.00
John C. Roman, Chrm. Property Dev.	500.00
Immanuel Church, Town Clock	100.00
Goodwill Fire Co. Window Cleaning	200.00
Donald C. Banks, P. O. Box Rent	8.20
Del. Fdn. Ret. Children, Motion	65.00
Wilmington Trust Co., Motion -Loan	10,000.00
Total Disbursements	\$ 14,666.31

There being no further business, the meeting adjourned.

TREASURER'S REPORT  
February 25, 1974.

Balance January 28, 1974

\$ 11,602.91

Receipts.

Joseph J. Quigley 3rd, six months rent Penn Farm to 3/1/74	\$ 810.00
New Castle Sailing Club. one year's rent to 3/1/75	100.00
Brandywine Sec. Co., 3 months rent to 6/1/74 (Texaco)	750.00
" " " 3 " " to 6/1/74 (Shell)	450.00

\$ 2,110.00

\$ 13,712.91

Disbursements:

Board of Water & Light Comm., electric serv. Old Library Building	\$ 50.19
Mitchell Skura, inv. 1/26/74 repairs, Good Will Fire Co.	20.00
Internal Bus. Mach. Corp, typewriter ribbon	11.15
Dela. Power & Light Co., electric serv. Town Hall for January	19.65
Bruce H. Gordon, inv. 2/4/74, repair roof Penn Farm	70.60
" " " " " 15 square Pickets for Old Ticket Office	45.79

\$ 217.38

Balance, February 25, 1974 - all in Wilmington Trust Co. \$ 13,495.53

Bank Loans - Wilmington Trust Co.

\$ 175,000.00

SPONSORS Reps. Seibel, Worthen,  
Sen. Manning, Rep. Lynch

COMMITTEE \_\_\_\_\_



HOUSE OF REPRESENTATIVES

127TH GENERAL ASSEMBLY

SECOND SESSION - 1974

HOUSE BILL NO. 644

AN ACT TO AMEND TITLE 9; TITLE 14 AND TITLE 29 OF THE DELAWARE CODE RELATING TO LIBRARY SERVICES IN DELAWARE.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF DELAWARE:

Section 1. Chapter 71, Title 14 of the Delaware Code is repealed. 1

Section 2. Amend Title 9 of the Delaware Code by adding thereto a new 2  
chapter, to be designated as Chapter 8, which shall read as follows: 3

"CHAPTER 8. COUNTY LIBRARIES 4

§801. Creation of County Library Agency; Powers. County Librarian 5

(a) The government of each county shall create a library agency ~~as~~ 6  
~~a part of the executive branch of county government and~~ <sup>WHICH</sup> in accordance 7  
therewith, shall have the power: 8

(1) to administer a countywide library system which offers every 9  
resident of the county free and equal access to service and resources, 10  
and guidance in their use; 11

(2) to receive, by taxation or otherwise, accept, administer and 12  
expend any monies, materials or other aid granted, appropriated or 13  
otherwise provided by local, state or federal governments, or by any 14  
source, public or private, in accordance with the terms thereof, for 15  
the purposes provided in this Chapter; 16

(3) to perform all other activities pertinent to the organizational 17

function of the library agency.

(b) The County Executive or President of Levy Court, whichever applies, upon the approval of the County Library ~~Advisory Board~~ <sup>AGENCY</sup>, shall appoint a ~~County Library Administrator~~ <sup>COUNTY LIBRARY ADMINISTRATOR</sup> who shall be referred to as County ~~Administrator~~ <sup>LIBRARY ADMIN.</sup> who shall be the ~~administrative head~~ of the county library agency.

§902. County Library Advisory Board

There is hereby created in each county a County Library Advisory Board which:

- (1) shall serve in an advisory capacity to the County ~~Librarian~~ <sup>LIBRARY ADMIN.</sup> and the county library agency;
- (2) shall bring local library needs to their attention and shall recommend to them means for implementation of an effective county library system;
- (3) may, through its members on the Council on Libraries, bring library matters to the attention of the Administrator of State Library Services."

Section 3. Amend §8603, Chapter 86, Title 29 of the Delaware Code by striking subparagraph (c) in its entirety and substituting in lieu thereof a new subparagraph (c) to read as follows:

"(c) An Administrator of State Library Services, who shall be qualified by training and experience to perform the duties of his office."

Section 4. Amend Title 29 of the Delaware Code by striking §8610 in its entirety and substituting in lieu thereof a new §8610 to read as follows:

"§8610. Powers and Duties of the Department Relating to Library Services

(a) The powers and duties of the Department relating to library services shall be:

- (1) to provide information, resource materials and library services to state agencies, state and local governmental units and their subdivisions, and, in the Department's discretion, to organizations in need of library services;
- (2) to coordinate library services of the several counties in order to assure to every Delaware citizen free and equal access to

- services, resources and guidance in the use of such for continuing self-educational, political, cultural, economic, recreational and intellectual enrichment; 1
- (3) to receive, accept, administer and expend any monies, materials, or other aid granted, appropriated or otherwise provided by local, state or federal governments, or by any source, public or private, in accordance with the terms thereof, and for the purposes provided hereinafter; 2 3 4 5 6 7 8
- (4) to foster the recruitment, development and maximum utilization of library personnel throughout the state; 9 10
- (5) to encourage broad community participation in library development, program planning and the implementation of such plans; 11 12
- (6) to establish and promote cooperation among all types of libraries at all service levels; 13 14
- (7) to ensure the state's compatibility to and reciprocity within a national information resources network; 15 16
- (8) to provide access to a complete collection of current documents published by state government and a comprehensive collection of current local, state and federal documents of interest to the state; 17 18 19 20
- (9) to stimulate every Delaware citizen to fully utilize the state's cultural resource materials and to maintain the individual's right of access to those materials; 21 22 23
- (10) to offer resources which supplement and reinforce local libraries; 24 25
- (11) to collect, compile, research, publish and disseminate information, including statistics, affecting the efficient operation of the state's library system; 26 27 28
- (12) to recommend legislation to achieve meaningful statewide library development and use; 29 30
- (13) to establish, interpret and administer standards of effective library services; 31 32
- (14) to enter into contracts and agreements to provide or to obtain library services and materials; 33 34

(15) to perform all other activities pertinent to the organizational function of library services.

(b) Every state agency shall provide and deposit with the Department sufficient copies of all publications issued by such agencies for the purpose of making accessible to Delaware and other citizens, resource materials published at the expense of the State."

Section 5. Amend Title 29 of the Delaware Code by striking §8611 in its entirety and substituting in lieu thereof a new section §8611, which shall read as follows:

§8611. Council on Libraries

(a) There is hereby established the Council on Libraries.

(b) The Council on Libraries shall serve in an advisory capacity to the Department and shall consider matters relating to libraries and library standards throughout the state and such other matters as may be referred to it by the Governor, the Secretary of the Department, or the General Assembly. The Council on Libraries may study, research, plan and make advisory recommendations to the Governor, the Secretary of the Department, or the General Assembly on matters it deems appropriate to provide the best possible library service in Delaware.

(c) The Council on Libraries shall be composed of two members who shall be elected annually by each County Library Advisory Board and who shall serve at its pleasure and seven members appointed by the Governor. Of the seven members appointed by the Governor, three members shall be appointed for a term of one year, two members shall be appointed for a term of two years, and two members shall be appointed for a term of three years; at no time shall there be more than a bare majority representation of one major political party, but any person who declines to state his political affiliation shall be considered eligible for appointment as a member; and after the initial appointments, all terms shall be for three years.

(d) Members of the Council on Libraries shall serve without compensation, except that they may be reimbursed for reasonable and necessary expenses incident to their duties.



(e) A Chairman of the Council on Libraries shall be named by the Governor and shall serve in that capacity at his pleasure.

(f) A vacancy prior to the expiration of term of a member of the Council on Libraries shall be filled only for the remainder of that term."

Section 6. (a) Title to all property, personal-tangible and intangible, and real, including, but not limited to, books, buildings and equipment, previously acquired by any District Library Commission under the provisions of Subchapter 11, Chapter 71, Title 14 of the Delaware Code, entitled "District Libraries", shall be vested in the governing agency of the county in which such library exists for library purposes as provided herein, and each District Library Commission shall evidence the transfer of title as herein set forth, subject to the provision in subsection (b) of this section, relating to property donated by virtue of a trust, devise, bequest or other method for use of a specific library. Each said District Library Commission shall remain in existence until it shall have performed its functions as herein directed, whereupon it shall be automatically discharged from further responsibility, without any added formality or procedure. All delinquent taxes for library purposes when collected by any reorganized school board, as provided in Subchapter 11, Chapter 71, Title 14 of the Delaware Code, or by any county, shall be transferred to and shall be vested in the governing agency of the county wherein such taxes were collected and shall be used for library purposes as provided herein. All obligations and liabilities of each District Library Commission, including but not limited to liability for rent, shall become the responsibility, liabilities and obligations of the governing agency of the county wherein the said District Library Commission existed.

(b) Each District Library Commission in each of the counties is hereby authorized and directed, on behalf of the State of Delaware, to convey and transfer in fee simple to the respective governing agency of the county in which said Commission exists all of the said District Library Commission's right, title and interest to and in all real estate, and to assign, transfer and deliver to the governing agency of each respective county wherein said District Library Commission exists, all equipment and property, including monies, bank accounts, and other assets, all records, files and other papers which are held by and in the custody of each District Library Commission; provided, however, that as also

set forth in Section 8 of this Act, all property heretofore acquired by a School District Library Commission through donation by virtue of a trust, bequest, devise or other method when such property as acquired was designated to be used only for a particular library, as well as all property hereafter acquired by the county governing agency through donation by virtue of a trust, bequest, devise or other method and designated to be used only for a particular library, shall be used only for that library, and all funds designated for a particular library which are transferred to the county governing authority by a District Library Commission by virtue of this Act and all funds hereafter acquired by the county governing authority through donation by virtue of a trust, bequest, devise or other method and designated for use of a particular library, shall be kept by the county governing authority in a special bank account and used only for such designated library.

Section 7. Any qualified employee of the school district libraries encompassed by this Act shall be continued in employment and shall not suffer any diminution of salary or responsibilities as a result of this Act, and shall receive full credit for the time he was employed by his respective District Library Commission in computing the number of years of service required to receive pension benefits within the meaning of the respective county pension plan which has been adopted at the time of the passage of this Act.

Section 8. For the purposes of this Act, the state shall appropriate, in each annual budget, a per capita amount to the Department of Community Affairs and Economic Development for the development and implementation of public library services in the State. Such state funds shall be allocated by the said Department to the individual counties for their disbursement, but the allocation of such state funds shall be contingent upon the county library system meeting standards established by the said Department. Before actual allocation of such state funds, each county must have expended in the second preceding fiscal year or have been available for expenditure, by countywide or other taxation, municipal appropriation and private donations, in the fiscal year in which the said Department is to make payment, a sum equaling twice the per capita amount allocated by the said Department to that county. In no case shall the county funds available for expenditure in the current fiscal year, including designated and undesignated donations,

be less than the amount actually expended in the second preceding fiscal year. 1  
Monies derived by county taxes and undesignated donations shall be spent in the 2  
county of derivation and donation. All donations acquired by the county governing 3  
authority by virtue of a trust, bequest, devise or other method and designated 4  
for a specific library shall be used by the county governing authority only for 5  
that library, and in the manner specified in Section 6 of this Act; and that 6  
library's share of county monies shall not be reduced by a like amount, but such 7  
donations may be counted toward the county's matching share. 8

Section 9. If any provision of this Act, or of any rule, regulation or 9  
order thereunder, or the application of such provision to any persons or circum- 10  
stances, shall be held invalid, the remainder of this Act and the application of 11  
such provisions of this Act or of such rule, regulation or order to persons or 12  
circumstances other than those to which it is held invalid, shall not be affected. 13

#### SYNOPSIS

The purpose of this bill is to create a system of statewide library services  
by:

- A. Granting powers, responsibilities, and duties for library services to each county;
- B. Creating library advisory boards at the county level;
- C. Outlining the duties and the responsibilities of the Department of Community Affairs and Economic Development for the administration of statewide library services;
- D. Creating a grant and aid system to the county which would assure financial assistance both from the federal and state levels for maintenance of library services in the county.

April 2, 1974

Board met at 8:00 p.m., present Messrs. Quillen, Speicher, Appleby, Gambacorta, DiMondi, Roman, McGuire, Carlin, Gebhart, Tobin, Deakyne (11).

In the absence of Secretary Banks, who is still hospitalized, Chandler H. Gebhart, Jr. acted as Secretary.

Edward W. Cooch, Jr., attorney for the Board was present and discussed with the members the possibilities of the Board expending monies received from sale of property purchased thru our regular income. Accopy of Mr. Coochs opinion is herein contained and becomes a part of the minutes of this meeting.

The minutes of the last meeting were read and approved after corrections regarding the County Councils possible action in the operation of the New Castle Library.

The Treasurers report as submitted was by motion approved.

The Tree Commission of the City requested an appropriation of \$5,000.00. The Board acted on this request as follows: That an appropriation of \$1,500.00 be now made with the stipulation to the Tree Commission that all future requests should come from the City Council and that a budget and operational procedure outline be submitted to the Board. Further that a copy of the membership of the Tree Commission be submitted.

The Library Committee submitted their budget in the amount of \$38,000.00 which was by motion approved. By motion the President of the Board was requested to appoint two additional citizens to the Library Committee. The Library Committee was instructed to make Miss L. Gladys Jamison, Executive Secretary of the Committee as a non-member with no voting privilege.

A request from the U. S. Postal Service for purchase or lease of a portion of land along Frenchtown Road was turned down.

An inquiry from Alexis Taraumianz regarding the Glebe Farm was referred to the Property Development Committee for study and recommendation.

A request for a contribution from the Wm. Penn School Band Boosters was by motion turned down.

Several members of the Board met with members and officials of the Goodwill Fire Company regarding requests for improvements and additions to the Fire Company. The matter by motion was referred to the Fire Station Committee for study and recommendations.

Frank A. Gunnip & Co. C.P.A. were again retained as auditors for the Board.

A letter was received from the Ladies Auxiliary of the Goodwill Fire Company requesting permission to park on a plot of ground between 3rd & 4th street opposite the Fire Station. The matter was referred to the Fire Station Committee.

A payment of \$10,000.00 was authorized to be made to the Wilmington Trust Company on our Bank Loan.

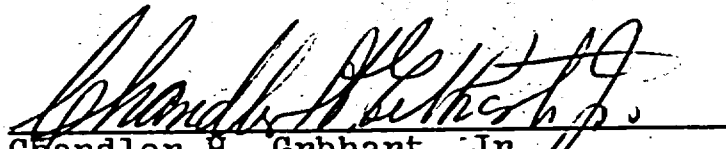
April 2, 1974

Page #2

The following disbursements were authorized:

New Castle County--Sewer Service	21.00
Bruce H. Gordon, Battery Park	66.00
VanDeMark & Lynch, Surveys Vans Prop	861.75
Wilmington Trust Co., Payment on Bank Loan	<u>10,000.00</u>
Total Disbursements	10,948.75

There being no further business, the meeting adjourned.

  
Chandler H. Grbhart, Jr.  
Acting Secretary.

TREASURER'S REPORT  
March 28, 1974.

Balance February 25, 1974

\$ 13,495.53

Receipts.

Dutch Diner, Inc.	3 months rent to 6/1/74	\$1,250.00
Gordy Management, Inc.	3 " " " "	150.00
Brantwood, Inc.	3 " " " "	(900.00)
Getty Oil Company	3 " " " "	600.00
Shell " "	3 " " " "	500.00
Dr. Lewis Harris	3 " " " "	100.00
Seymour Malman	3 " " " "	7,500.00
American Tel. & Tel Co.	One year's rent to 3/1/75	150.00
Penn Mart, Inc.	3 months rent to 6/1/74	1,375.00
Alpha Real Estate and Mortgage Trust	3 month's rent to 8/1	1,862.50
Maykut Construction Co.	3 months rent to 6/1/74	650.00
Air Base Carpet Mart	3 months rent to 6/1/74	1,250.00
Bank of Delaware, 3 months interest to March 22nd:		
Capital Account #03515	\$ 26,391.22 less Com. 582.17	\$25,809.05
Library " #05629	457.56 " " 21.93	435.62

\$ 41,732.17

\$ 55,227.70

Disbursements.

Mayor & Council of New Castle in exchange for their check in name of New Castle Library Committee	\$ 3,000.00
Bruce H. Gordon inv. 3/6/74 putting up pavilion blown over by wind storm	2,203.45
Mitchell Skura, plumbing work at Good Will Fire Co.	35.00
Brosius-Eliason Cp., heating oil old Library Bldg.	54.66
Jacob H. Speicher, salary as Treasurer past year	500.00
Donald C. Banks, " as Secretary " "	500.00
M. Anita Banks, " as Ass't Secretary	500.00
John C. Roman, re-imburement for expenses as Chairman of Property Development Comm.	500.00
Immanuel P. E. Church, care of Town Clock past year	100.00
Good Will Fire Co., for cleaning windows " "	200.00
Donald C. Banks, re-imburement Post Office Box Rent	8.20
Delaware Foundation for Retarded Children, contribution	65.00
Wilmington Trust Co., a/c Bank Loan	10,000.00
Delmarva Power & Light Co., February Gas Town Hall	20.16
Wilmington Trust Co., Interest on Bank Loans for three months to March 20, 1974 at 9.75%	4,298.07
Brosius-Eliason Co. inv. 3/14/74 heating oil Old Library	50.01

\$ 22,034.55

Balance, March 28, 1974 - all in Wilmington Trust Co. \$ 33,193.15

Bank Loans - Wilmington Trust Company

\$165,000.00

May 7, 1974.

Board met at 8:00 p.m. present, Messrs. Quillen, Appleby, Gambacorta, DiMondi, Carlin, Gebhart, DeAscanis, Deakyne, Banks (9).

The minutes of the last meeting were read and approved.

The Treasurers report as submitted in the meeting agenda was by motion accepted and is herein contained and becomes a part of the minutes of this meeting.

A letter was received from Jacob H. Speicher tendering his resignation as Treasurer of the Board effective May 15, 1974, due to his continuing ill health. Mr. Speicher was first elected Treasurer in 1943 and has continued the same thru this date. The Board accepted his resignation with regrets and it was by motion agreed that a resolution of recognition be formulated and presented to the Board on his untiring efforts and accuracy in the fulfillment of his office.

President Quillen stated that he would appoint a committee to study the replacement of Mr. Speicher as Treasurer. Until such an appointment is made, the Secretary and Assistant to the Secretary were empowered to carry on the duties of the Treasurer.

The Secretary reported that a book, titled "Your State Flag", was received from its author, John H. Gebhart of Cherry Hill, N. J. Mr. Gebhart is the son of the late Chandler H. Gebhart, a member of the Board from February 23, 1935 until his death. The Book was given that it might be presented to the Library in memory of his Mother and Father. Proper acknowledgement of the gift was made.

A request for purchase or lease of a portion of the Glebe Farm acquisition, recently acquired by the Board from Immanuel Episcopal Church, was received from the Cherokee Nursing Home. The matter was referred to the Property Development Committee for study and recommendation.

The Property Development Committee reported that an agreement had been reached between the Board and City Council for the transfer of a portion of the recently acquired Vans Chevrolet property on Chestnut Street extended to the City of New Castle thru its Mayor and Council for the sum of \$50,000.00 payable without interest at \$5,000.00 per annum for 10 years. The first payment of \$5,000.00 having been made, this money was ordered deposited in the General Fund of the Board.

A communication from the Getty Oil Co. requesting an additional 2-5year options on their lease of a portion of property of the Trust located on the corner of Frenchtown Road and Basin Road was received and referred to the Property Development Committee for recommendation.

An approval of lease with 3 additions was authorized made to the New Castle Little League, and the proper Officers of the Board were authorized to execute the same.

The following disbursements were authorized:

Bruce H. Gordon, Town Hall	65.18
Board of Water & Light, Town Hall	9.00
Goldsborough-Barr & Dolson, Auto B.P.	50.00
Tree Commission, by motion	1,500.00
Jims Window Cleaning, Town Hall	8.00
Delmarva Power, gas, Town Hall	13.78
Bank of Delaware, Inv. Capital A/C	3,000.00
Total Disbursements.	<u>4,645.96</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

TREASURER'S REPORT  
April 30, 1974

Balance March 28, 1974

\$ 33,193.15

Receipts.

Gboch & Taylor, Attorneys, refund of part of Title insurance premium withheld when settlement was made for purchase of Glebe tract Ont. 23, 1972

R-D-E Management, Inc., rent for six months to June 1, 1974

\$ 170.90

2,500.00

\$ 2,670.90

\$ 35,864.05

Disbursements.

Wilmington Trust Co., a/c Bank Loans \$ 10,000.00

Mayor & Council of New Castle, in exchange for their check for New Castle Library Committee 3,000.00

Board of Water & Light Comm. electric service Old Library Building 31.42

Delmarva Power & Light Co., March Gas Town Hall 16.28

New Castle County, sewer service Town Hall and property 4th & Chestnut Streets 21.00

Rector, Wardens & Vestrymen Immanuel Episcopal Church 6,326.03

Van deMark & Lynch, Inc., survey Plot 4th & Chestnut Sts. 861.75

Bruce H. Gordon, filling cave in entrance to Battery Park

..... 66.00

Insurance & Financial Service, Ltd. insurance premium 1971 Ford Pick Up truck 149.00

Mayor & Council of New Castle in exchange for their check made out to New Castle Library Committee 3,000.00

Brosius-Eliason Co., heating oil Old Library Bldg., 47.88

Battery Park Committee, 1974 appropriation 7,850.00

\$ 31,369.36

Balance April 30, 1974 - all in Wilmington Trust Co.

\$ 4,494.69

Bank Loans - Wilmington Trust Co. \$ 155,000



June 11, 1974

Board met at 8:00 p.m. present, Messrs. Quillen, Appleby, Gambacorta, Roman, McGuire, Carlin, Gebhart, Tobin, DeAscanis, Deakyné, Banks, (11).

Mr. James T. Challenger, Jr., appeared before the Board in behalf of the Summer Concert Committee, requesting an appropriation in the amount of \$1,500.00 to help defray the cost of the program for the summer. On motion the request was granted.

Mrs. Mary Kay Sinigalio, owner of the Cherokee Nursing Home appeared before the Board with a request to purchase or lease a portion of the Glebe Farm for a new nursing home facility. The matter was referred to the Property Development Committee for study and recommendation.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted in the meeting agenda was by motion approved.

A communication was received from the St. Anthonys Day Committee requesting an appropriation to help defray the cost of the Celebration. On motion, an appropriation in the amount of \$100.00 was approved.

A request for an appropriation to the John G. Leach School was by motion rejected in as much as it was the concensus of the Board not to embark on this type of appropriation.

Copies of Rules and Regulations of the Tree Commission was well as a group report of the Commission was received and is herein contained and becomes a part of the minutes of this meeting.

In as much as Treasurer Speicher has submitted his resignation as Treasurer due to illness, President Quillen appointed a committee to consider a replacement for the Treasurers office, comprising Ass't Treasurer Gambacorta, Messrs. Roman, Appleby and Banks. In the interim the Secretary and his assistant were requested to carry on the duties of the Treasurers office.

President Quillen appointed Mrs. Jana Beattie and Mr. John Ryan to the Library Committee. The Secretary was instructed to notify them of this appointment.

On motion, the President and Secretary were authorized to execute releases on lots of Penn Acres South on receipt of payment of respective lots.

The Property Officers of the Board were authorized to execute the avigation agreement with Leon Mallman on the property of the Trust now embodying the Farmers Market.

On motion, two 5 year options were granted to Getty Oil Co. on that portion of property of the Trust located at Frenchtown and Basin Roads. The first 5 year option 1981 to 1986 to be \$3,900.00 per annum plus property taxes and the second option to be \$4,700.00 per annum plus taxes.

Wilmington College, a tenant of the Trust, that has been in a financial bind and have been delinquent in their rent was granted an abatement in rent for one year from March 1, 1974 to February 28, 1975 providing that they pay the current '75 rental plus \$1,000.00 each six months on back rental.

June 11, 1974.

The Officers of the Board were authorized to have Frank A. Gunnip & Co. make up the annual income and disbursement schedule for the Board.

The following disbursements were authorized:

Delmarva Power, Town Hall	5.22
Sherwin-Williams Co., Old Library	9.90
Brosius-Eliason Co., Old Library Oil	13.46
Henry N. Haut & Co., Battery Alley	5.78
Jerry Lewis Plumbing, Fountain	40.85
Bruce H. Gordon, Tennis Courts	186.50
St. Anthonys Club, Motion	100.00
Daivd A. Burslem, Old Library	80.86
Wayne Toomey, Old Library	150.00
Chas. Emory, Battery Alley	64.00
Summer Concert Committee, Appropriation	1,500.00
Bruce H. Gordon, Ticket Office	48.60
Town Hall-Stairway	85.52
Bank of Delaware, Investment in Capital a/c, Lot 130 P. A. South	3,000.00
	<u>\$ 5,290.69</u>

There being no further business, the meeting adjourned to meet on the Second Tuesday in September, 1974.

  
Donald C. Banks, Secretary.

DCB:mab

TREASURERS REPORT  
May 29, 1974

Balance, April 30, 1974

\$ 4,494.69

Receipts

Connolly, Bove & Lodge, Attorneys for sale of 0.286 acre of land adjacent to Walnut Hill to James L. and Joan K. Taylor less 1% transfer tax	1,700.00 17.00 <hr/> 1,683.00	
Trustees of Commons for transfer tax	<hr/> 17.00 1,700.00	
Mayor and Council, for first payment on City garage and adjoining buildings	5,000.00 33.00	
I.B.M., refund on overpayment		
Healy and Collins, payment for Lot 3, Penn Acres South	3,000.00	
Brandywine Securities, 3 mos. rent:		
Texaco	750.00	
Shell	450.00	
Dutch Diner, Inc., 3 mos. rent to 9/1/74	<hr/> 1,250.00	12,183.00
		<hr/> \$ 16,677.69

Disbursements

Trustees of New Castle Common 1% transfer tax on Taylor settlement	17.00 65.18	
Bruce H. Gordon, Town Hall		
Bank of Delaware, for investment in Capital a/c, sale to Taylor	1,700.00 9.00	
Board of Water & Light Comm. Water	50.00	
Goldsborough-Barr & Dolson, Auto Policy	1,500.00	
Tree Commission, 1974 appropriation	8.00	
Jims Window Cleaning Service, Town Hall	13.78	
Delmarva Power --April, Town Hall		
Bank of Delaware, for investment in Capital a/c, Lot 3 Penn Acres South	3,000.00	
Brandywine Construction Co., Repairs to Battery Park Walkway	<hr/> 1,559.85	7,922.81
Balance, May 29, 1974 - all in Wilmington Trust Co.		<hr/> \$ 8,754.88

Bank Loans -- Wilmington Trust Co. \$155,000.00

*Don B.*

Group Report - Tree Commission

In a letter dated May 17, 1974 Mr. P. Gerald White requested that all members of the Tree Commission meet at the Library on May 29, 1974 to discuss the new Rules and Regulations recently passed by City Council inasmuch as they appear to have a direct bearing on the Board of Water and Light. Mr. J. Herbert Tobin, Mr. Thomas Holcomb, II, Mrs. David Jones, Mrs. Vincent A. Gambacorta, Mr. Robert H. Hill, Mrs. P. Gerald White and Mr. P. Gerald White were to have attended the meeting.

Those who attended were: Mrs. David Jones, representing the Colonial Garden Club; Mrs. P. G. White, representing the Arasapha Garden Club; Mr. P. G. White, representing the Board of Water and Light and Mrs. Vincent A. Gambacorta who represented the Century Club, although not in an official capacity. Mr. Robert H. Hill, the representative of the City Council, was unable to attend due to a last minute visit by out-of-state guests. Mr. Herbert Tobin and Mr. Thomas Holcomb did not appear.

Even though there was not a quorum the group decided to begin discussions of the new Rules and Regulations and other pertinent commission business. Therefore this is a summary report of the various discussions that took place, recognizing that such a report cannot be construed as minutes of a meeting in light of the fact that a quorum was not present.

The minutes of the last meeting held on January 14, 1974 were read. Mrs. Jones wondered if the \$400 due the tree contractor as of the January 14th meeting had been paid. Also discussed was the assumption at the last meeting that Mrs. Mary Pedrick had left the Tree Commission and that Mrs. Gambacorta was her replacement. Mrs. Gambacorta stated that she had only recently heard that Mrs. Pedrick still wanted to be the club's representative to the Tree Commission, even though she had moved to the Plaza Apartments in Wilmington. The question was asked "Can a non-resident be a representative to the Tree Commission?"

Mrs. White gave a brief resume of the entrance beautification project. Mrs. Jones stated her concern for the new trees should there be a severe drought. Mrs. White believes that if no system of watering can be worked out with the Fire Company or the Street Department, some of the remaining \$1,013 of the original grant by City Council of \$12,000 might possibly be used to hire a watering truck on a periodic basis as needed.

Mrs. White reported that Dr. Ronald Finch of the Historical and Cultural Affairs Division of the State of Delaware has a plan being developed for the future planting of The Green and a policy against any more placing of memorial plaques on The Green.

A discussion of the new Rules and Regulations of the Tree Commission began with that part pertaining to the care of curb trees. It was mentioned that quite a number of trees on the curbs are now dead and that the new rules put the City in a position of responsibility for this situation. This job is a function of their agency, the Tree Commission. Mrs. Jones suggested that we begin by drawing up a budget and get some bids and then ask the Trustees and the City Council for the necessary money needed to take care of this job. It was decided to act on this when the full commission meets. The group decided, however, to proceed on the question of permits and lists of approved trees, which are also called for under the new Rules and Regulations. Mrs. Jones and Mrs. White were delegated to work in this area.

On the question of meetings, everyone agreed that an annual meeting was not enough and that there should be at least quarterly scheduled meetings, determined by the needs of the whole group in order to effectively carry out the duties delegated to the commission. It is quite apparent that these new duties will require a far more involved and active commission than has heretofore been present.

The terms of office of the new Rules and Regulations lead Mr. White to state that there are a lot of people who would like to serve on the Tree Commission, and the rotation provided within the new rules by the City Solicitor is good.

Mr. White then made the point that only if the Tree Commission gets organized and brings its affairs up to reliable standards would the Board of Water and Light be willing to consider cooperating with the Tree Commission in a case of line clearance. The present line clearance is being handled in a satisfactory manner by the Board of Water and Light, and it cannot risk turning such an area of responsibility over to the Tree Commission without assurances of the job being properly done.

It was agreed that this report would be sent to the Trustees of the Common, the City Council, the Mayor and the Board of Water and Light in an endeavor to highlight some of the pressing matters that confront the Tree Commission, which heretofore have not been given the attention they deserve.

It is the hope of the group that the President of the commission will call for a meeting by June 20 to discuss the above items in depth, and also the election of officers, the setting of terms, the financial status of the commission, etc. We need the full cooperation of everyone to get the Tree Commission working.

# MAYOR & CITY COUNCIL



P. O. BOX 7

NEW CASTLE

DELAWARE

19720

JOHN F. KLINGMEYER  
*Mayor*  
328-4804

May 14, 1974

Donald C. Banks, Secretary  
Trustees of the Commons

## COUNCILMEN

JOHN WEAVER  
*President*

JAMES E. CANNON  
H. SYLVESTER CLARK  
GEORGE E. FREEBERRY  
NIEL J. SUSI

For your information and file, attached is a working copy of the Rules & Regulations for the Tree Commission of the City of New Castle. This document has been reviewed by the City Solicitor and was approved by City Council at their regular meeting on April 2, 1974.

ANN R. HUSHBECK  
*City Clerk*  
328-3432

*John Weaver /s*  
John Weaver, President  
City Council

~~PROPOSED~~ RULES AND REGULATIONS

OF THE

TREE COMMISSION OF NEW CASTLE

1. The Tree Commission of New Castle shall have complete responsibility for the preservation, care, removal, planting and the prevention of damage to all the following described trees, shrubs, and plantings located within the City of New Castle:

- (a) Trees, shrubs and plantings located on any property owned by or under the jurisdiction of the Mayor and Council of New Castle, or any agency thereof;
- (b) Trees, shrubs and plantings located on any city property owned by or under the jurisdiction of the Trustees of New Castle Common, subject to the approval of the said Trustees.
- (c) The Tree Commission shall be responsible for the preservation, care, planting and removal of trees along curbs.

If the property owner wants to spray, trim or remove a curb line tree at his expense, a request in writing for permission must be made to the Tree Commission before proceeding with work.

A property owner wanting to plant a tree at the curb line, must secure a permit at the Town Office. The permit must be signed by a Tree Commissioner. A list of the approved type of trees will be furnished at the time the permit is issued. Once planted, trees shall belong to and be the responsibility of the City of New Castle.

#### MEETINGS OF COMMISSION

2. The Commission shall hold meetings as follows:
  - (a) An annual meeting in October of each year, the date of which shall be fixed from time to time by resolution of the Commission.
  - (b) Such other meetings as shall be called by the Chairman upon not less than five days' notice.
  - (c) At all meetings of the Commission a majority of the members shall constitute a quorum for the transaction of business, and the acts of the majority of the members present at a meeting at which a quorum is present shall be the acts of the Commission.

#### MEMBERS OF THE COMMISSION

3. The terms of office of members of the Commission shall be three (3) years; provided, however, that immediately following the adoption of these Regulations, the members



shall divide themselves into three (3) classes, with terms expiring within one, two and three years, in the manner prescribed by Section 1 of the Ordinance creating a Tree Commission of New Castle and setting forth its powers and functions. No member of the Commission may serve for more than one full three year term, except upon the expiration of at least one year following the conclusion of a term. In the event that a Commissioner fails to attend three or more successive meetings without reasonable excuse, such member may be removed by a majority vote of the entire number of remaining members of the Commission.

#### OFFICERS OF THE COMMISSION

4. At their annual meeting, the Commission shall elect from among its members a Chairman, a Secretary and a Treasurer, each of whom shall serve for a term of one (1) year and until the appointment and qualification of a successor.
5. The Chairman shall have the following duties:
  - (a) To be the chief executive officer of the Commission;
  - (b) To preside at all meetings of the Commission;
  - (c) To have general management of the business of the Commission;
  - (d) To insure that all orders and resolutions of the Commission are carried into effect;

- (e) To execute all contracts, agreements and other instruments in the name of the Commission, when authorized to do so by resolution;
  - (f) To appoint all committees authorized by the Commission;
  - (g) To countersign checks, drafts, etc., on the Commission's bank account;
  - (h) To perform such other duties as may be prescribed by the Commission;
  - (i) To make reports annually to all contributing groups concerning money spent by the Commission.
6. The Secretary shall have the following duties:
- (a) To record in a book kept for the purpose all of the proceedings at the meetings of the Commission;
  - (b) To give proper notice of meetings of the Commission to all members of the Commission;
7. The Treasurer shall have the following duties:
- (a) To have custody of the funds of the Commission;
  - (b) To keep full and accurate accounts of receipts and disbursements in books kept for that purpose;
  - (c) To deposit all moneys and receipts in the name and to the credit of the Commission in a bank account kept for that purpose;

- (e) To execute all contracts, agreements and other instruments in the name of the Commission, when authorized to do so by resolution;
- (f) To appoint all committees authorized by the Commission;
- (g) To countersign checks, drafts, etc., on the Commission's bank account;
- (h) To perform such other duties as may be prescribed by the Commission;
- (i) To make reports annually to all contributing groups concerning money spent by the Commission.

6. The Secretary shall have the following duties:

- (a) To record in a book kept for the purpose all of the proceedings at the meetings of the Commission;
- (b) To give proper notice of meetings of the Commission to all members of the Commission;

7. The Treasurer shall have the following duties:

- (a) To have custody of the funds of the Commission;
- (b) To keep full and accurate accounts of receipts and disbursements in books kept for that purpose;
- (c) To deposit all moneys and receipts in the name and to the credit of the Commission in a bank account kept for that purpose;

- (d) To render to the Commission, at all meetings an account of the Commission's transactions and of its financial condition.

BANK ACCOUNT

8. The Commission shall maintain a checking account with the Wilmington Trust Company. All moneys or funds received from whatever source shall be deposited in said account. Withdrawals from said account shall be upon the signature of the Chairman and Treasurer, pursuant to authorization by the Commission.

CONTRACTS WITH TREE EXPERTS ...

9. The Commission shall carry out its duties with respect to the trees, shrubs and plantings of the City of New Castle by entering into a contract with a recognized professional tree expert or experts for the proper care and replacement of and preventing damage to the trees, shrubs and plantings of New Castle, and for the planting of new trees and shrubs as the occasion may arise. Such contract may be entered into for such period of time as the Commission in its discretion shall deem proper, but shall provide that the tree expert shall, at the annual meeting, submit to the Commission an outline of the work it is proposed to

accomplish for the next calendar year. Such contract shall also require the tree expert to perform the necessary line clearance work heretofore performed by the Board of Water and Light Commissions. The Commission shall be without power to contract by or on behalf of or otherwise obligate the City of New Castle.

COST OF WORK PERFORMED

10. The Commission shall pay for the cost of performing work required by any contract entered into by it and shall not incur any obligations in excess of either funds on hand or the budget allocation to the Commission by Council, The Board of Water and Light Commissioners and the Trustees of New Castle Common for the year in which such obligation shall fall due.

PROOF OF INSURANCE COVERAGE

11. The Commission shall obtain from any person or firm with which it enters into a contract satisfactory proof of sufficient insurance as will protect it and the Mayor and Council of New Castle from any claim for liability arising from work done under such contract, before any work is commenced under any contract entered into by the Commission.

FUNDS

12. At the annual meeting, the Commission shall estimate the

amount of money required by the next calendar year for the care, preservation, and replacement of trees, shrubs and plantings in New Castle, and the amount of money required to defray the cost of the line clearance program of the Board of Water and Light Commissioners, and shall report such estimate to the Board of Water and Light Commissioners, the Trustees of New Castle Common, and the City Council of New Castle, with the request that the amount of estimate be contributed by those bodies for the operations of the Commission.

REPORTS

- 13. Following the annual meeting in October, the Commission shall cause a full report of its operations and a financial statement to be sent to each of the organizations which, under the ordinance creating the Commission, have the right of nomination of members of the Commission.

*approved by Council  
2 Apr 74*

September 10, 1974

Board met at 8:00 p.m., present Messrs. Quillen, Appleby, Gambacorta, Roman, DiMondi, McGuire, Carlin, Tobin, Gebhart, DeAscanis, Deakyne, Banks (12).

Mr. Robert Hill, representing the Bicentennial Committee was present and presented a resume of the suggested proposals the committee would recommend, namely, the creation of a park unit on East 2nd Street on the Old Goudiss property, the Town Hall doorways, the building of the Old Market House enclosure in the rear of the Town Hall and the creation and building of a permanent band stand on Battery Park. No action was requested or taken on these matters.

Miss Gladys Jamison discussed with the Board, the proposal of a County Library Committee. She was requested to attend meetings pertaining to this matter along with any members of the Board that could possibly attend.

The minutes of the last meeting were read and approved.

The Acting Treasurers report as submitted with the meeting agenda was by motion approved.

Aldo Gibellino requested by letter, a one year extension of the payment of \$6,500.00 on his purchase mortgage. The matter was referred to the Property Development Committee for study with the decision that the current interest rate now in effect from our borrowing institution would pertain.

It having been reported that Jacob H. Speicher, Treasurer of the Board had died on June 25, 1974, a vacancy in the Board was declared. Mr. John Roman was appointed to have an appropriate resolution on Mr. Speichers death drawn.

Mr. Henry Gambacorta, Assistant Treasurer was elected Treasurer to fill the unexpired term of Mr. Speicher.

The Election Committee of the Board was instructed to set up an election to fill the vacancy created by Mr. Speichers death.

The Secretary of the Board, as Chairman of the Election Committee set up the date of November 23, 1974 between the hours of 10:00 a.m. and 6:00 p.m. for the election. Registration of new qualified voters to be held on Tuesday October 29 between the hours of 7 p.m. and 10 p.m. and on Saturday, November 9 between the hours of 1 p.m. and 6 p.m.

Filing of candidates will be received from, September 23 to November 13 inclusive.

An inquiry as to the Board interest in the purchase of property adjoining a portion of property of the Trust along the river near Dobbinsville was received from Gary Scott, Realtors, the matter was referred to the Property Development Committee.

The Goodwill Fire Company was granted permission to erect a boat launching ramp on Battery Park for their river rescue unit, providing that permission was received from the United States Engineering Department and the Water and Air Resources Commission of the State of Delaware.

September 10, 1974.

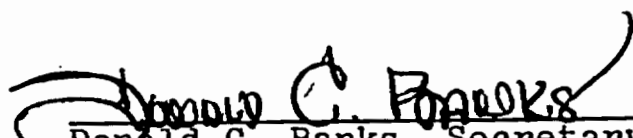
A letter seeking a contribution in the amount of \$1,200.00 for uniforms was received from the Local Babe Ruth League and referred to the Baseball Committee of the Board, Messrs. Appleby, Roman and Quillen.

The Secretary was instructed to work with Gunnip & Co., in publishing of a statement of the Board Financial Status.

The following disbursements were authorized:

Hugh A. George Co., Notary Seal	12.45
Edward W. Cooch, Attorneys Fee	350.00
Frank A. Gunnip & Co., Audit	2,000.00
Brandywine Construction Co., Battery Walk	923.25
Delmarva Power, Gas, 203 Delaware	1.37
Charles Emory, Market Square	95.00
New Castle County, County Taxes to be paid before Sept. 30th	6,943.07
Bruce H. Gordon, Jr., Town Hall	12.00
Total Disbursements:	<u>\$ 10,337.14</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab



TREASURERS REPORT  
August 31, 1974

Balance, May 29, 1974

\$ 8,754.88

Receipts

Gordy Management, Inc. 3 mos. rent to 9/1/74	150.00	
Dr. Lewis Harris, 3 mos. rent to 9/1/74	100.00	
Alpha Real Estate & Mortgage Trust 3 mos. rent to 9/1/74	1,062.50	
R. D. E. Management, Viking Diner rent	500.00	
Getty Oil Co. 3 mos. rent to 9/1/74	600.00	
Shell Oil Co. 3 mos. rent to 9/1/74	500.00	
Brantwood, Inc. 3 mos. rent to 9/1/74	900.00	
Seymour Malman Sp.67, 3 mos. rent to 9/1/74	7,500.00	
AirBase Carpet Mart, 3 mos. rent to 9/1/74	1,250.00	
Maykut Const. Co., 3 mos. rent to 9/1/74	650.00	
Penn Mart, Inc. 3 mos. rent to 9/1/74	1,375.00	
Robt. B. Walls, Jr. Lot 130, Penn Acres So.	3,000.00	
Bank of Delaware, Interest on Investments for 3 mos. to 6/21/74	25,302.96	
Capital a/c 03515. 25,863.60 less 560.64		
Library a/c 05629 362.55 less 21.12	341.43	
Bruce H. Gordon, 1 years rent	480.00	
U. S. Coast Guard, rent-light	10.00	
Roeberg, & Agostini, Lot 147, Penn Acres So.	3,000.00	
L. Vincent Ramunno, Lot 134, Penn Acres So.	3,000.00	
Connolly, Bove & Lodge, Lot 131, Penn Acres So.	3,000.00	
New Castle County, Tax Refund Parcel 1001100009	139.14	
Lawyers Title Ins. Co. Lot 133, Penn Acres So.	3,000.00	
Wilmington College, Rent	3,250.00	
Penn Mart, Inc. rent to 12/1/74	1,375.00	
R. D. E. Management, rent to 12/1/74	1,000.00	
Dutch Diner, Inc. rent to 12/1/74	1,250.00	62,736.03
		\$ 71,490.91

TREASURERS REPORT  
August 31, 1974

Balance, May 29, 1974

\$ 8,754.88

Receipts

Gordy Management, Inc. 3 mos. rent to 9/1/74	150.00	
Dr. Lewis Harris, 3 mos. rent to 9/1/74	100.00	
Alpha Real Estate & Mortgage Trust		
3 mos. rent to 9/1/74	1,062.50	
R. D. E. Management, Viking Diner rent	500.00	
Getty Oil Co. 3 mos. rent to 9/1/74	600.00	
Shell Oil Co. 3 mos. rent to 9/1/74	500.00	
Brantwood, Inc. 3 mos. rent to 9/1/74	900.00	
Seymour Malman Sp.67, 3 mos. rent to 9/1/74	7,500.00	
AirBase Carpet Mart, 3 mos. rent to 9/1/74	1,250.00	
Maykut Const. Co., 3 mos. rent to 9/1/74	650.00	
Penn Mart, Inc. 3 mos. rent to 9/1/74	1,375.00	
Robt. B. Walls, Jr. Lot 130, Penn Acres So.	3,000.00	
Bank of Delaware, Interest on Investments for 3 mos. to 6/21/74	25,302.96	
Capital a/c 03515. 25,863.60 less 560.64	341.43	
Library a/c 05629 362.55 less 21.12	480.00	
Bruce H. Gordon, 1 years rent	10.00	
U. S. Coast Guard, rent-light	3,000.00	
Roeberg & Agostini, Lot 147, Penn Acres So.	3,000.00	
L. Vincent Ramunno, Lot 134, Penn Acres So.	3,000.00	
Connolly, Bove & Lodge, Lot 131, Penn Acres So.	3,000.00	
New Castle County, Tax Refund Parcel 1001100009	139.14	
Lawyers Title Ins. Co. Lot 133, Penn Acres So.	3,000.00	
Wilmington College, Rent	3,250.00	
Penn Mart, Inc. rent to 12/1/74	1,375.00	
R. D. E. Management, rent to 12/1/74	1,000.00	
Dutch Diner, Inc. rent to 12/1/74	1,250.00	62,736.03
		\$ 71,490.91

Balance Forward:

\$ 71,490.91

Disbursements

Mayor & Council, in exchange for their check to New Castle Library Comm.	3,000.00
Delmarva Power, gas, Town Hall	5.22
Sherwin-Williams, Old Library	9.90
Brosius-Eliason Co., oil, Old Library	13.46
Henry N. Haut & Co., Battery Alley	5.78
Jerry Lewis Plumbing, Repairs Fountain	40.85
Bruce H. Gordon, pavillion, Tennis Courts	186.50
St. Anethonys Day Celebration, Motion	100.00
David A. Burslem, Old Library	80.86
Wayne Toomey, Old Library	150.00
Chas. Emory, Battery Alley	64.00
New Castle Summer Concert Committee, Appro.	1,500.00
Bruce H. Gordon, Ticket Office	48.60
Bruce H. Gordon, Town Hall	85.52
Bank of Delaware, Inv. in Capital a/c Lot 130, Penn Acres South	3,000.00
Wilmington Trust Co. Interest on Loan @ 9.75 165,000- for 20 days	893.74
155,000- for 72 days	3,022.46
Wilmington Trust Co. Payment on Bank Loan	10,000.00
Rector, Wardens & Vestrymen of Immanuel Church, Interest	2669.13
Principal	3656.90
Bank of Delaware, Inv. in Capital a/c Lot 147, Penn Acres South	3,000.00
Mayor & Council, in exchange for their check to New Castle Library Comm.	3,000.00
Bank of Delaware, Inv. in Capital a/c Lot 134, Penn Acres South	3,000.00
Delmarva Power, gas, Town Hall	1.37
Bruce H. Gordon, remove ivy, Town Hall	56.00
State of Delaware, notary comm. (m.a.banks)	32.00
Wm. E. Dougherty, moving safe etc. from Mr. Speichers to Library	21.00
Bank of Delaware, Inv. in Capital a/c Lot 131, Penn Acres South	3,000.00
Mayor & Council, in exchange for their check to New Castle Library Comm.	3,000.00
Bank of Delaware, Inv. in Capital a/c Lot 133, Penn Acres South	3,000.00
Mitchell Skura, plumbing, Fire Station	32.00
Delmarva Power, gas, Town Hall	1.37
Board of Water & Light, Electric Old Lib.	46.71
Board of Water & Light, Water, Town Hall	9.00
Brosius-Eliason Co., Burner Contracts for Fire Station & Old Library	150.73
Mayor & Council, in exchange for their check to New Castle Library Comm.	3,000.00
	<u>49,883.10</u>
Balance, August 31, 1974 Wilmington Trust Co.	\$ <u>21,607.81</u>
Bank Loans -- Wilmington Trust Co.	145,000.00

October 1, 1974

Board met at 8:00 p.m. present, Messrs. Quillen, Appleby, Gambacorta, Roman, DiMondi, McGuire, Carlin, Tobin, Gebhart, Deakne, Banks (11).

Fire Chief Suppe appeared before the Board, stating the desire of the Goodwill Fire Company to obtain a portion of ground for the erection of a sub-station and recreation hall. The matter was referred to the Fire Station Committee.

Richard L. Johnston, Senior Trust Investment Officer of the Bank of Delaware, appeared before the Board to discuss the Investment Policy of the Board. A report of the results of this meeting are contained in a letter from Mr. Johnston under date of October 11, 1974, this letter being herein contained and becoming a part of the minutes of this meeting.

The minutes of the last meeting were read and approved.

The Financial report of receipts and disbursements of the Board enclosed to the members with the meeting agenda was by motion accepted and becomes a part of the minutes of this meeting.

A discussion was held regarding the County Library Commission under Ordinance 74-244. The Library Committee of the Board was requested to contact County Councilman Joseph Toner in an attempt to get local representation on the proposed Commission.

A contribution of \$800.00 was authorized to be made to the Babe Ruth League of New Castle toward their budget.

The Property Development Committee presented an offer from A. Mitchell & Son to sell to the Board a portion of property adjoining property of the Trust at the Old Ferry facility on Chestnut Street. The Board by Motion declared no interest in the offer.

An offer to sell 12 acres of property in the Dobbinsville area was received from Gary Scott, Realtors of Wilmington. The Board by motion declared no interest in the offer.

The Property Development Committee recommended a new lease to Dr. Lewis Harris, a tenant of the Trust, in the amount of \$1,800.00 per annum plus taxes. The Board approved the recommendation.

Mr. George Proud of Van Dyke Village was selected by a committee to assist Henry Gambacorta, Treasurer of the Board in the bookkeeping of the Board financial business. The Secretary of the Board was requested to make deposits in the General Account and to forward such information to the Treasurer.

Aldo Gibellino, developer of Penn Acres South, was granted an extension of mortgage default in the amount of \$65,000.00 with an interest rate for this default amount of 10½%.

The Board by motion, showed no interest in the Arco Property at Sixth Street and Chestnut Street extended.

A contribution in the amount of \$300.00 was authorized to be made to the United Way of Delaware.

October 1, 1974

Page #2.

A payment of \$15,000.00 was ordered paid on the Bank Loan, due the Wilmington Trust Company.

The following disbursements were authorized:

Chas. Emory, Breezway & Market Sq.	40.00
United Way Services, by Motion	300.00
Wilmington Trust Co., Bank Loan	15,000.00
Babe Ruth League, toward budget	800.00
Board of Water & Light, Water, Twn Hall	8.50
	<u>16,148.50</u>

There being no further business, the meeting adjourned to meet Tuesday Evening November 12, 1974.

Donald C. Banks  
Donald C. Banks, Secretary.

DCN:Mab

TREASURERS REPORT  
September 24, 1974

Balance, August 31, 1974 \$ 21,607.81

Receipts

Getty Oil Co., 3 mos. rent to 12/1/74	600.00	
Shell Oil Co., 3 mos. rent to 12/1/74	500.00	
Dr. Lewis Harris, 3 mos. rent to 12/1/74	100.00	
Alpha Real Est. & Mortgage 3 mos. rent to 12/1/74	1,062.50	
Seymour Malman, 3 mos. rent to 12/1/74	7,500.00	
Gordy Management, 3 mos. rent to 12/1/74	150.00	
Brantwood Inc., 3 mos. rent to 12/1/74	900.00	
Penn Acres Development Company Interest 7/27/73 thru 7/31/74	22,590.05	
Joseph J. Quigley, III, rent to 9/1/74	810.00	
Wilmington College, rent	3,250.00	
Henry N. Herndon, Jr., filing fee	20.00	37,482.55
		\$ 59,090.36

Disbursements

Bruce H. Gordon, Town Hall	12.00	
Cooch & Taylor, Attorneys Fees	350.00	
Charles Emory, Market Square & Battery Alley	95.00	
Brandywine Construction, Battery Walk Repairs	923.25	
Delmarva Power, gas service	1.37	
Hugh A. George, notary seal	12.45	
Frank A. Gunnip & Co., Professional Fees	2,000.00	
Wilmington Trust Co. Interest on Loan 6/20/74 thru 9/20/74	3,830.41	
Finance Dept., New Castle County Portion of County & School Taxes	6,943.07	14,167.60
		\$ 44,922.76
Balance, September 24, 1974-Wilmington Trust Co.		\$ 44,922.76

Bank Loans-- Wilmington Trust Co. \$145,000.00



# Bank of Delaware

October 11, 1974

WILMINGTON, DELAWARE 19899

Trustees of New Castle Common  
c/o Mr. Donald C. Banks, Secretary  
P. O. Box 453  
New Castle, Delaware 19720

Re: New Castle Common Agency

Dear Mr. Banks:

It was indeed a pleasure meeting with the Trustees on October 1, 1974 to discuss recent results within the Agency in terms of both income and principal values. Meetings such as this are beneficial and I suggest, as per our discussion, that we plan on meeting semi-annually instead of annually. My schedule is quite flexible, therefore, I will rely upon your establishing the meeting dates. All I request is a few weeks advance notice.

The purpose of this letter is to update our authority and to summarize the conclusions reached at the meeting held October 1, 1974:

1. Bank of Delaware, in its capacity as agent, is authorized to make investment changes in its discretion. Equity purchases are to be limited to those companies appearing on the Bank of Delaware Approved List and which fall within general investment policies established by the Investment Department and approved by the Trust Committee. Equities are to represent a minimum of 50% of the current market value of the portfolio.
2. The short-term investment objective will be that of placing emphasis upon increasing the annual income generated by the Agency.

On June 4, 1973, it was indicated that it would be necessary for the Agency to produce an additional \$30,000.00 income on an annual basis during the next few years. At our recent meeting I indicated that a substantial portion of this amount had been produced (approximately \$26,000) primarily by reducing the proportion of equities and emphasizing higher yielding debt securities. These changes were primarily responsible for the Agency outperforming the combination index as indicated on the chart which I discussed at the meeting.

I also indicated at the meeting that in order to continue emphasizing income as a short-term investment objective, we might have to reduce the proportion of

*Bank of Delaware*

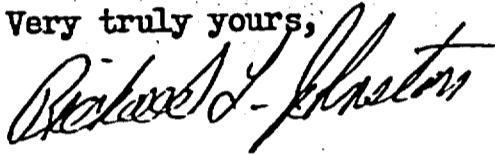
WILMINGTON, DELAWARE

Page No. 2 To Trustees of New Castle Common

equities below the stated minimum of 50%. In this connection, a resolution was adopted that would allow, on a temporary basis, for a reduction in the proportion of equities up to a maximum of 10%. If we were to make such a reduction or some portion thereof, it would only be considered when a sustained market advance was taking place. We shall, however, continue to keep in mind that the desired minimum level of equities is 50%.

Should you have any questions or comments regarding the above statements, please do not hesitate to contact me. In the meantime, however, if the statements meet with your approval, then you may so indicate by signing and returning the enclosed copy of this letter.

Very truly yours,



Richard L. Johnston  
Senior Trust Investment Officer

RLJ/kl  
encl.

#3515

LIBRARY  
214.20

9-20-71



November 12, 1974

Board met at 8:00 p.m. present Messrs. Quillen, Gambacorta, McGuire, Carlin, Tobin, Gebhart, DeAscanis, Deakyne, Banks (9).

Daniel F. Wolcott, Jr. Chairman of the BiCentennial Committee for New Castle, appeared before the Board seeking help from the Board toward the creation of a mini-park at Second and Delaware Street including in its confines a town bulletin board and several benches as a rest area. The Board by motion expressed their willingness to make this portion of land of the Trust available providing at the conclusion of the Bi-Centennial this land would revert to the Trustees of Common. Mr. Deakyne voted negative on this matter. The second request was to make land available along the river for a bicycle path. The Board by motion expressed interest in this project.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted to the membership with the meeting agenda was approved.

A complaint having been voiced to several members of the Board by the Wilmington Manor Gardens Civic Association regarding a portion of property allegedly belonging to the Trust in the rear of Notre Dame Avenue was grown over, was being used as a dump and a source of rat infestation. After much discussion the matter was referred to the Property Development Committee for investigation and recommendation.

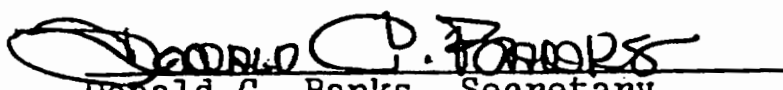
The New Castle Little League submitted plans on a proposed addition to their building at the Little League field. The plan was approved by the Board.

A sketch of the request for land for the Goodwill Fire Company was referred to the Property Development Committee

The following disbursements were authorized:

Chas. Emory- Battery Alley & Town Hall	35.00
I.B.M. Maintenance on Typewriter	49.50
Bruce H. Gordon, Ticket Office Fence	161.65
Delmarva Power- Gas Town Hall	9.64
Total Disbursements	<u>255.79</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF  
NEW CASTLE COMMON

TREASURER'S REPORT  
OCTOBER 25, 1974

Cash Balance, Wilmington Trust Co., September 24, 1974

\$44,922.76

Receipts

Woloshin & Tenenbaum, -- Lot 146, Penn Acres South	\$3,000.00	
Grace Duling Hayford -- Filing Fee	20.00	
Bank of Delaware -- Investment Income for three months to September 20, 1974--		
Capital Acct. #3515 \$30,577.57 less Commission of \$1,256.02	29,321.55	
Library Acct. #5629 \$461.30 less Commission of \$47.10	414.20	
Wilfred J. Smith, Jr., -- Lot 144, Penn Acres South	3,000.00	
Texaco, Inc. -- Three months rent to 12/1/74	750.00	
Shell Oil Co. -- Three months rent to 12/1/74	450.00	
Air Base Carpet Mart -- Three months rent to 12/1/74	1,250.00	
Carl R. Soderlind -- Filing Fee	20.00	
		<u>38,225.75</u>
		<u>\$83,148.51</u>

Disbursements

Bank of Delaware -- Investment in Capital Acct., Lot 146, Penn Acres South	\$ 3,000.00	
Mayor & Council -- Exchange for check to New Castle Library Commission	3,000.00	
Charles E. Emory -- Battery Alley and Market Square Maintenance	40.00	
United Way of Delaware -- Contribution	300.00	
Wilmington Trust Co. -- Payment on Loan	15,000.00	
Babe Ruth League of New Castle -- Contribution	800.00	
Board of Water & Light -- Water, Town Hall	8.50	
Bank of Delaware -- Investment in Capital Acct., Lot 144, Penn Acres South	3,000.00	
Reproduction Center -- Election Posters	144.00	
Insurance & Financial Services -- Insurance Premium	2,345.00	
Mayor & Council -- Exchange for check to New Castle Library Commission	3,000.00	
Mitchell Skura -- Repairs at Fire Station	41.00	
Delmarva Power -- Gas, Town Hall	1.37	
Rector, Wardens & Vestrymen of Immanuel Church--		
Mortgage Principal	3,716.32	
Mortgage Interest	<u>2,609.71</u>	
		<u>37,005.90</u>
Cash Balance, Wilmington Trust Co., October 25, 1974		<u><u>\$46,142.61</u></u>

Bank Loans -- Wilmington Trust Co. \$130,000.00

RESOLVED That the Trustees of New Castle Common record with sorrow the passing of Joseph A. DiMondi on November 25, 1974. A Trustee for over ten years, he brought to our deliberations a sense of compassion for each of our citizens and a recognition of the need to draw our community closer together. To him, respect for his fellow man and friendship marked his daily life. He will be sorely missed, and to his family we extend our deepest sympathy.

BE IT FURTHER RESOLVED That the Secretary is hereby directed to forward a copy of this Resolution to Norma Marie DiMondi.

<u>James D. Sullivan</u>	<u>Francis Salsano</u>
<u>Richard M. Apple</u>	<u>Herbert J. Johnson</u>
<u>Nancy Sambrook</u>	<u>Charles H. Johnson</u>
<u>Jerry W. Jendryk</u>	<u>James J. Jendryk</u>
<u>John C. Roman</u>	<u>Donald C. Roman</u>
<u>James E. Carlin</u>	<u>St. Thomas in Square</u>

December 3, 1974

Board met at 8:00 p.m. present Messers Quillen, Gambacorta, Appleby, Herndon, Roman, McGuire, Carlin, Tobin, Gebhart, DeAscanis Deakyne, Banks (12).

The first order of business being the report of the Election Committee, the report was presented declaring Henry N. Herndon, Jr., elected.

The report is herein contained and becomes a part of the minutes of this meeting. Mr. Herndon, being present took the oath of office administered by President, R. James Quillen and took his seat as a member.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the meeting agenda was approved and becomes a part of the minutes of this meeting.

Upon official notification to the Board of the death of Joseph DiMondi, a resolution on his death was presented, approved, and signed by all members of the Board, ordered spread upon the minutes of this meeting and copies sent to his family.

The Treasurer was requested to pay to the County, any taxes now due.

A communication recently received from the Goodwill Fire Company requesting land for a sub-station for the company was referred to the Property Development Committee for recommendations.

A contribution in the amount of \$300.00 was authorized made to the Arasapha Garden Club for Christmas decorations in the City.

The Property Development Committee was requested to have the debris and over growth removed from a portion of property of the Trust bordering Notre Dame Avenue in Wilmington Manor Gardens.

An appropriation in the amount of \$2,500.00 was authorized made to the Planning Commission of New Castle toward the Planning and updating New Castle Comprehensive Plan of the City and Common Property.

President Quillen appointed Mr. Richard M. Appleby, Jr. and Mr. Henry N. Herndon, Jr. to serve on the Election Committee of the Board.

President Quillen appointed Messrs. Gambacorta, Appleby, Gebhart, and Herndon as a committee to study and recommend to the Board procedures as an Advisory Committee to aid the Board to be more responsive to the Citizenry of New Castle at large.

A communication was received from Mrs. Emily Quigley Tull, requesting rights to trap portions of property of the Trust, The Board on motion granted rights but not exclusive.

December 3, 1974


Page #2

The Property Development Committee was authorized to have a series of plot plans of property of the Trust prepared by Van Demark and Lynch and printed on sheets 8½x11 or legal size.

The following disbursements were authorized:

Brosius-Eliason Co., oil old Library	41.55
Bruce H. Gordon, Jr. repairs	143.00
Reproduction Center, Inc., Election Exp.	35.00
Insurance & Financial Services,	
Insurance, voting machines	50.00
Mitchell Skura, Fire Station	32.00
Geo. D. Hanby Co., Treasurers books	42.65
Election Day Expenses:	
M. Anita Banks	70.50
Mary Ann Brown	42.00
Denise Burris	27.00
Dorothy A. Carlin	27.00
M. Kathleen Zent	27.00
Mary DeBota	27.00
Veronica E. Dill	27.00
Harriet E. Dougherty	27.00
Edith M. Brown	27.00
Patrick Cochran	6.00
Wm. E. Dougherty	48.00
John Gaworski	
Henry N. Haut & Co., Battery Alley	6.50
New Castle County, Sewer, Amoco	49.50
New Castle Planning Commission	2,500.00
Araspha Garden Club, Appropriation	300.00
Total Disbursements	<u>3,582.70</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF  
NEW CASTLE COMMON

TREASURER'S REPORT  
NOVEMBER 30, 1974

Balance October 25, 1974, Wilmington Trust Co. \$46,142.61

RECEIPTS

Leonard L. Williams -- Lot #148, Penn Acres So.	\$3,000.00	
Louis L. Redding -- Lot #149, Penn Acres So.	3,000.00	
Transfer from Wilmington Trust Co. Savings Account	562.66	
Maykut Construction Co. -- 3 months rent to 12/1/74	650.00	
Air Base Carpet Mart -- Real Estate taxes per lease	2,290.84	
Brantwood, Inc. -- 3 months rent to 3/1/75	900.00	
Dutch Diner, Inc. -- Real estate taxes per lease	1,290.84	
Brantwood, Inc. -- Real estate taxes per lease	<u>949.95</u>	12,724.22
		<u>58,866.83</u>

DISBURSEMENTS

New Castle County -- Real estate taxes	\$1,480.80	
Mayor & Council -- Exchanged for check to Library Committee	3,000.00	
Bank of Delaware -- Investment (Lot #148)	3,000.00	
Bank of Delaware -- Investment (Lot #149)	3,000.00	
Delmarva Power -- Gas, Town Hall	9.64	
Charles Emory -- Maintenance, Market Square and Breezeway	35.00	
Bruce H. Gordon -- Repairs, Ticket Office	161.65	
I.B.M. Corp.-- Service contract, typewriter	49.50	
New Castle County -- Real estate taxes	<u>5,586.56</u>	16,323.15
Balance November 25, 1974, Wilmington Trust Co.		<u><u>42,543.68</u></u>

Bank Loans -- Wilmington Trust Co. \$130,000.00

# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
JACOB H. SPEICHER, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

## CERTIFICATION OF ELECTION COMMITTEE

I, Donald C. Banks, Secretary of the Trustees of New Castle Common, do certify that three candidates, Grace Duling Hayford, Henry N. Herndon, and Carl R. Soderlind, filed on or before midnight, Wednesday, November 13, 1974.

*Donald C. Banks*  
Donald C. Banks, Secretary.

We the undersigned, duly elected members of the Election Committee of the Trustees of New Castle Common, do certify that an election was held in the Goodwill Fire Station in New Castle, Delaware on Saturday the 23rd day of November, 1974 and that the following is the result of the voting.

1476 votes were cast.

Grace Duling Hayford received	<u>60</u>	
Henry N. Herndon received	<u>788</u>	1 Void
Carl R. Soderlind received	<u>627</u>	

✓ Mary Ann Brown  
✓ Francis J. de Ascanis \*  
✓ Danise O. Bussis  
✓ Therese E. Dell  
✓ M. Kathleen Zent  
✓ Nancy A. Carlin  
✓ M. Anita Banks  
✓ Mary Sue Bato  
✓ Harriet E. Dougherty

✓ Edith M. Braun  
✓ Richard M. Appleby \*  
✓ R. James Quillen \*  
✓ Donald C. Banks \*  
✓ James E. Carlin \*  
✓ James E. Carlin  
\_\_\_\_\_  
\_\_\_\_\_

January 7, 1975.

Board met at 8:00 p.m. present Messrs. Quillen, Gambacorta, Appleby, Herndon, Roman, McGuire, Carlin, Tobin, Gebhart, DeAscanis, Deakyne, Banks, (12).

The minutes of the last meeting were read and approved.

The Treasurers report as submitted in the agenda was by motion approved, is herein contained and becomes a part of the minutes of this meeting.

It was by motion agreed that the Property Development Committee report be presented after the minutes and Treasurers report at each meeting.

The Property Development Committee recommended an extension of the Texaco Service Station lease in the rear of the Dutch Diner at Hares Corner for a period of 5 years at a rental of \$4,200.00 per annum in lieu of \$3,000.00 per annum now in effect. On motion, the recommendation was accepted by the Board, Mr. Herndon voted negative on the matter.

The Property Development Committee recommended an extension of lease to Weaver Pole Line Construction Co., for a period of 5 years at a rental of \$2,640.00 per annum together with an additional 5 year option at a rental of \$3,300.00 per annum. The existing lease per annum rental being \$1,440.00. On motion, the recommendation was accepted by the Board. Mr. Herndon voted negative on the matter.

The Property Development Committee reported on the Fire Company request for property of the Trust to erect a sub-station and Banquet Hall. The Board referred the matter to the Fire Station Committee to inquire further into the request. It was the concensus of opinion that the Board agreed with the thinking in principle, but if property was assigned to the Fire Company, the Trustees of Common would retain title to the Property.

The Secretary was requested to confer with the City Engineer and to jointly explore the possible cracks in the Seawall bordering Battery Park.

On motion, a contribution in the amount of \$250.00 was authorized to be made to the Genesis Fund of St. Francis Hospital.

The report of the Advisory Committee set up at the December 1974 meeting of the Board was by motion tabled to be discussed at the February meeting of the Board.

A vacancy in the Board was declared due to the death of Joseph A. DiMondi, and the Election Committee was instructed to proceed with the plans for an election to fill the vacancy. Registration dates were set at February 11, 1975 between the hours of 7p.m. and 10 p.m. and February 22, 1975 between the hours of 1 p.m. and 6 p.m., both registrations to be held at the Goodwill Fire Comapny building, The Election date was set at March 15, 1975 between the hours of 10 a.m. and 6 p.m.. The last date to file as a candidate would be March 5, 1975.

The Secretary was instructed to inform the Little League Officials that approval was granted on the plan of a proposed addition to the now existing buiding on their lease.



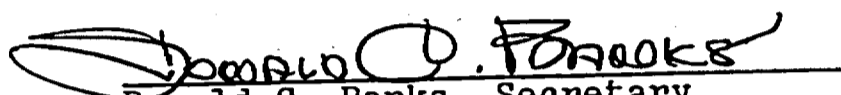
January 7, 1975

Page #2

The following disbursements were authorized:

Brosius-Eliason Co., fuel old Library	61.63
Brandywine Construction Co. repairing Seawall, Battery Park	1,634.55
Bruce H. Gordon, Jr. painting Town Hall	66.00
St. Francis Hospital, Genesis Fund	250.00
Chandler H. Gebhart flowers, DiMondi funeral	20.00
Brosius-Eliason Co., fuel old Library	70.24
	<hr/>
	2,102.42

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT  
DECEMBER 25, 1974

Cash Balance, Wilmington Trust Co., November 25, 1974

\$42,543.68

RECEIPTS

Brandywine Securities (Texaco) -- 3 months rent to 3/1/75	\$ 750.00		
Brandywine Securities (Shell) -- 3 months rent to 3/1/75	450.00		
Dr. Lewis Harris -- 3 months rent to 3/1/75	100.00		
Maykut Construction Co. (Milex) -- 3 months rent to 3/1/75	650.00		
Maykut Construction Co. (Milex) -- Real estate taxes per lease	795.64		
Getty Oil Co. -- 3 months rent to 3/1/75	600.00		
Shell Oil Co. -- 3 months rent to 3/1/75	500.00		
R.D.E. Management -- 3 months rent to 3/1/75	1,000.00		
Dutch Diner, Inc. -- 3 months rent to 3/1/75	1,250.00		
Cooch & Taylor -- Lot #85, Penn Acres South	3,000.00		
Seymour Malman (Farmers Market) -- 3 months rent to 3/1/75	7,500.00		
Potter, Anderson & Corroon -- Lot #137, Penn Acres South	3,000.00		
Alpha Real Estate & Mortgage Trust (Tremont Motel) -- 3 months rent to 3/1/75	1,062.50		
Gordy Management, Inc. -- 3 months rent to 3/1/75	150.00		
Shell Oil Co. -- Real estate taxes per lease	732.81		
Air Base Carpet Mart -- 3 months rent to 3/1/75	1,250.00		
Bank of Delaware -- Investment income for three months to December 20, 1974--			
Capital Account #3515	\$26,034.29		
less Commissions	<u>712.36</u>	<u>25,321.93</u>	<u>48,112.88</u>
			<u>\$90,656.56</u>

DISBURSEMENTS

New Castle County -- Real estate taxes	1,779.36		
John Gaworski -- Police duty, election day	48.00		
Brosius-Eliason Co. -- Fuel oil, Old Library	41.55		
Bruce H. Gordon, Jr. -- Repairs, New Library	143.00		
Reproduction Center, Inc. -- Election supplies	35.00		
Insurance & Financial Services, Ltd. -- Election day insurance	50.00		
Mitchell Skura -- Repairs, Fire Station	32.00		
George D. Hanby Co. -- Office supplies	42.65		
M. Anita Banks -- Election day expense	70.50		
Mary Ann Brown -- Election day expense	42.00		
Denise Burris -- Election day expense	27.00		
Dorothy A. Carlin -- Election day expense	27.00		
M. Katherine Zent -- Election day expense	27.00		
Mary DeBoto -- Election day expense	27.00		
Veronica E. Dill -- Election day expense	27.00		
Harriet E. Dougherty -- Election day expense	27.00		
Edith M. Brown -- Election day expense	27.00		
Patrick Cochran -- Election day expense	27.00		
William E. Dougherty -- Election day expense	8.00		
	<u>\$ 2,506.06</u>	<u>\$90,656.56</u>	

Forward

TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT (Continued)

December 25, 1974

Brought Forward

2,506.06

\$90,656.56

DISBURSEMENTS (Continued)

Henry N. Haut -- Maintenance, Battery Alley	6.50	
New Castle County -- Sewer service, Amoco Station	49.50	
Arasapha Garden Club -- Christmas decorations	300.00	
New Castle Planning Commission -- Appropriation for <del>bicentennial</del> <del>celebration</del> updating Comprehensive Plan	2,500.00	
Bank of Delaware -- Investment in Capital Account, Lot #85, Penn Acres South	3,000.00	
New Castle County -- Real estate taxes	795.64	
Bank of Delaware -- Investment in Capital Account, Lot #137, Penn Acres South	3,000.00	
Delmarva Power -- Gas, Town Hall	11.80	
Mayor & Council -- Exchange for check to New Castle Library Committee	3,000.00	
Board of Water & Light Commissioners -- Electric, Old Library	60.66	
The Bantam Market -- Food, etc., Election day	27.50	
W. A. Larmore, Inc. -- Moving voting machines	155.00	
Bob Osborne -- Maintenance work, Wilmington Manor Gardens	1,450.00	
Wilmington Trust Co., -- Interest on loans	3,678.83	
New Castle County -- Real estate taxes	30,935.44	
Wilmington Trust Co., -- Reduction of Loans	10,000.00	
George W. Proud -- Accounting services	300.00	61,776.93
		<hr/>
Cash Balance, Wilmington Trust Co., December 25, 1974		\$28,879.63
		<hr/> <hr/>

Bank Loans -- Wilmington Trust Co.

\$120,000.00

February 4, 1975

Board met at 8:00 p.m., present Messrs. Quillen, Gambacorta, Herndon, Roman, McGuire, Tobin, Deakyne, Banks (8).

Ivan P. Hanson, the Trustees appointee to the Board of Water & Light Commission was present at the meeting and gave a verbal general report on the operation of the Commission.

Messrs. William McCafferty, William Reeder and Gene Malady, representing the New Castle Tennis Association met with the Board requesting resurfacing of the Tennis Courts on Battery Park. The Secretary of the Board was requested to procure a cost on this proposed project.

The minutes of the last meeting were read and approved.

The Treasurers report as enclosed in the agenda of the meeting was by motion accepted and is herein contained and becomes a part of the minutes of this meeting.

The Property Development Committee recommended an extension of lease to Brandywine Securities for the Texaco Station in the rear of the Dutch Diner at Hares Corner for a period of 3 years at a per annum rental of \$4,200.00 with an option of 2 years further extension, lessee to pay taxes on the building. On motion, the recommendation was accepted, Mr. Herndon, voting negative.

The Property Development Committee reported that Seymour Malman, tenant of the Farmers Market lease was paying property taxes on this lease in the amount of \$15,851.92 and due to the fact that the Liquor Store on the premises was not a part of their tax burden, a reimbursement to Malman in the amount of \$4,775.58 was in order and by motion, so ordered.

President Quillen appointed Chandler H. Gebhart, Jr. to the Tree Commission of the City of New Castle upon the resignation of J. Herbert Tobin, from this Committee.

By motion, the proper officers of the Board were authorized to execute an agreement with the New Castle County on the operation of the Library for the period of July 1, 1974 to June 30, 1975.

The report of the Advisory Committee with a motion to pursue the recommendation as outlined was by motion defeated at this meeting.

The following disbursements were authorized:

Brosius-Eliason Co., Fuel, Old Library	62.80
Reproduction Center, Inc., Election Posters	60.00
Mitchell Skura, Plumbing repairs, Fire St.	29.00
Geo. H. Hanby Co., Treasurers Supplies	4.03
Jerry Lewis, reactivating Town Hall lights	24.90
Total Disbursements	<u>180.73</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT  
JANUARY 25, 1975

Cash Balance, Wilmington Trust Co., December 25, 1974 \$28,879.63

RECEIPTS

Bank of Delaware -- Investment income for three months to December 20, 1974--			
Library Account #05629	\$403.29		
less Commissions	<u>26.82</u>	\$	376.47
Getty Oil Co. -- Real estate taxes per lease			306.15
Alpha Real Estate & Mortgage Trust (Tremont Motel) -- Real estate taxes per lease			2,950.49
Brandywine Securities -- Real estate taxes per lease			208.80
Penn Mart -- 3 months rent to 3/1/75			1,375.00
R.D.E. Management -- Real estate taxes per lease			1,253.80
Michael A. Poppiti -- Lot #132 Penn Acres South			<u>3,000.00</u>
			9,470.71
			<u>\$38,350.34</u>

DISBURSEMENTS

Brosius-Eliason Co. -- Fuel oil, Town Hall	\$	131.87	
Brandywine Construction Co. -- Repairs to seawall		1,634.55	
Bruce H. Gordon -- Painting, Town Hall		66.00	
Chandler H. Gebhart -- Flowers, Joseph DiMondi		20.00	
St. Francis Hospital -- Donation to Genesis Fund		250.00	
George W. Proud -- Repairs to typewriter		25.00	
Mayor & Council -- Exchange for check to New Castle Library Committee		3,000.00	
Amerigo J. & Sally B. Coccia -- Mortgage principal		3,925.00	
Vincent J. & Amelia Coccia -- Mortgage principal		3,925.00	
Amerigo J. & Sally B. Coccia -- Mortgage interest		2,198.00	
Vincent J. & Amelia Coccia -- Mortgage interest		2,198.00	
Bank of Delaware -- Investment in Capital Account, Lot #132, Penn Acres South		3,000.00	
Delmarva Power -- Gas, Town Hall		15.11	
Board of Water & Light Commissioners -- Water, Town Hall		8.50	
Department of Elections of New Castle County -- Voting machines		220.00	
Rector, Warden & Vestrymen, Immanuel Church -- Mortgage principal		3,776.71	
Mortgage interest		2,549.32	
New Castle County -- Real estate taxes		<u>7.60</u>	26,950.66
Cash Balance, Wilmington Trust Co., January 25, 1975			<u>\$11,399.68</u>

Bank Loans -- Wilmington Trust Co. \$120,000.00

March 4, 1975.

Board met at 8:00 p.m., present Messrs. Quillen, Gambacorta, Appleby, Herndon, Roman, Carlin, Tobin, Deakyne, Banks (9).

Richard L. Johnston, Senior Trust Investment Officer of the Bank of Delaware, Fiscal Agents for the Board, was present at the meeting and reviewed our investments generally. His analysis was well received.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the agenda was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

The Library Committee submitted their budget for the year and by motion this budget was ordered submitted to the County and a copy is herein contained.

The Secretary was requested to write Seymour Malman, tenant of the property of the Trust now known as the Farmers Market in regards to the unsightly condition of this property. A copy of this communication to be forwarded to Alan Bell, Manager of the Market.

A payment of \$150.00 was authorized made to M. Anita Banks, for services rendered in assisting Mr. Speicher, as Treasurer of the Board until his death and further continuing on until Mr. Gambacorta was elected Treasurer filling Mr. Speichers unexpired term.

The Property Development Committee reported that the Cherokee Nursing Home was interested in acquiring a portion of the property of the Trust, formerly the Glebe Farm for the purpose of erecting a new nursing home. The matter is still in the hands of the Property Development Committee for study.

The Secretary reported on the cost of the renovation of the Tennis Courts as instructed at our last meeting. The cost of this renovation would be \$19,000.00 with the following provisions. Brandywine Construction Company would take out the posts, install a 4" steel curbing, place 1" screenings on the surface, 3½" of blacktop, 3 coats of plexpave, reset the posts and install new nets. The cost to the Board would be \$8,000.00, George & Lynch Company would pick up the tab for the Blacktop and Plexpave at a cost to them of \$11,000.00. Further, it was suggested that the court be named after one of our deceased members, Richard M. Appleby, Sr. By motion the offer was accepted and the renovation ordered.

The Secretary was instructed to procure a price on a new 10' high concrete block practice back board at the tennis courts and report to the next meeting

The matter of assisting in the procurement of a bus for the Senior Citizens Center was discussed. The matter was to be looked into by Messrs. Gambacorta and Quillen and to have them report back to the Board as soon as possible.

March 4, 1975

Page #2.

The following Officers and Committees were elected or appointed for the ensuing year. It should be noted here that by motion it was agreed that a Vice-Presidents Office should be a permanent office of the Board.

OFFICERS OF THE BOARD

R. James Quillen, President  
Donald C. Banks, Secretary

Richard M. Appleby, Jr, Vice-Pres.  
Henry F. Gambacorta, Treasurer

ASSISTANTS TO THE OFFICERS

M. Anita Banks, Ass't to Secretary  
George W. Proud, Accountant.

MAINTENANCE COMMITTEE

J. Herbert Tobin,  
Dr. H. Thomas McGuire, Chandler H. Gebhart, Jr.

PROPERTY DEVELOPMENT COMMITTEE

John C. Roman,  
Horace L. Deakyne

Richard M. Appleby, Jr. R. James Quillen  
Francis J. DeAscanis.

FINANCE COMMITTEE

Henry F. Gambacorta,  
Henry N. Herndon

Horace L. Deakyne, R. James Quillen  
Donald C. Banks.

ELECTION COMMITTEE

Donald C. Banks,  
Richard M. Appleby, Jr. James E. Carlin  
Francis J. DeAscanis

MEMBER OF BOARD OF WATER & LIGHT COMMISSION

Ivan P. Hanson, Term expires, March 31, 1976.

BATTERY PARK COMMITTEE

J. Herbert Tobin (1976) Wilbur F. Truitt (1977)  
Mrs. Barbara K. Madden (1976)  
Col. John F. Fiske (1978)

FIRE STATION COMMITTEE

Donald C. Banks,  
Francis J. DeAscanis Chandler H. Gebhart, Jr.

LIBRARY COMMITTEE

L. Gladys Jamison, (Librarian) Margaret J. Holcomb  
Col. John F. Fiske John Ryan  
James E. Carlin Jana Beattie

---

The following disbursements were authorized:

Brosius-Eliason Co. Fuel, Old Library	60.80
Bruce H. Gotdon, Repairs, Fire Station	24.29
Insurance & Financial Services, Ltd.	
Ins. Voting Machines for 3/15/75	50.00
Board of Water & Light, Old Library	60.80
Henry F. Gambacorta, Treasurer	500.00
Donald C. Banks, Secretary	500.00
M. Anita Banks, Ass't to Secretary	500.00
M. Anita Banks, Ass't to Treasurer	
March to Sept.	150.00
John C. Roman, Chm. Prop. Dev. Comm.	500.00
Immanuel Church, Care Town Clock	100.00
Goodwill Fire Co., Window Cleaning	200.00
Postmaster, New Castle, 500 Envelopes	56.45
Mayor & Council, in exchange for check	
to Library Committee	3,000.00
Wilmington Trust Co. Payment on Bank Loan	10,000.00
Mitchell Skura, repairs to Fire Station	22.00
Total Disbursements	15,724.34

There being no further business, the meeting adjourned.



Donald C. Banks, Secretary.



TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT  
FEBRUARY 25, 1975

Cash Balance, Wilmington Trust Co., January 25, 1975

\$11,399.68

RECEIPTS

John Weaver -- Filing fee	\$ 20.00	
Dutch Diner, Inc. -- Real estate taxes per lease	295.60	
John T. Cini -- Filing fee	20.00	
Lewis Harris -- Real estate taxes per lease	63.96	
Wilmington College, Inc. -- 6 months rent to 9/1/75	3,250.00	
Paul Gallagher -- Filing fee	20.00	
Penn Mart, Inc. -- Real estate taxes per lease	46.03	
New Castle Sailing Club -- 1 year's rent to 3/1/76	100.00	
New Castle Sailing Club -- Real estate taxes per lease	23.67	
Cooch & Taylor -- Lot #86, Penn Acres South	3,000.00	
Penn Mart, Inc. -- 3 months rent to 6/1/75	1,375.00	
Brandywine Securities, Inc. -- Texaco -- 3 months rent to 6/1/75	750.00	
Brandywine Securities, Inc. -- Shell -- 3 months rent to 6/1/75	450.00	
Air Base Carpet Mart -- Real estate taxes per lease	39.01	
Seymour Malman -- Farmers Market -- Real estate taxes per lease	11,149.58	20,602.85
		<u>\$32,002.53</u>

DISBURSEMENTS

Brosius-Eliason Co. -- Fuel oil, Old Library	\$ 62.80	
Reproduction Center -- Election posters	60.00	
Mitchel Skura -- Repairs, Fire Hall	29.00	
George D. Hanby Co., Inc. -- Office Supplies	4.03	
Jerry Lewis Plumbing & Heating -- Lights, Town Hall	24.90	
Mayor & Council -- Exchange for check to New Castle Library Committee	3,000.00	
New Castle County -- Real estate taxes	398.57	
New Castle County -- Sewer, Town Hall and Chestnut Street property	21.00	
Delmarva Power -- Gas, Town Hall	20.00	
Mayor & Council -- Exchange for check to Battery Park Committee	1,000.00	
Bank of Delaware -- Investment in Capital Account, Lot #86, Penn Acres South	3,000.00	
Seymour Malman -- Refund of overpayment of 1973-74 real estate taxes	4,775.58	
George W. Proud -- Accounting for month of January	50.00	12,445.88
Cash Balance, Wilmington Trust Co., February 25, 1975		<u>\$19,556.65</u>

Bank Loans -- Wilmington Trust Co.

\$120,000.00



April 1, 1975

Board met at 8:00 p.m. present, Messrs. Quillen, Gambacorta, Appleby, Herndon, Roman, Gallagher, McGuire, Carlin, Tobin, Gebhart, Deakyne, Banks (12).

The first order of business was the report of the Election Committee naming Paul F. Gallagher as a member of the Trustees. This report is herein contained and becomes a part of the minutes of this meeting.

Mr. Gallagher being present, took the Oath of Office administered by President Quillen and took his seat as a member of the Board.

Mrs. Barbara King Madden, president of the Park Committee was present at the meeting and presented the budget for the operation of Battery Park for the ensuing year. The Budget by motion was approved and a copy of the Park Committee report is herein contained and becomes a part of the minutes of this meeting.

The minutes of the last meeting were read and approved with the following addendas to be added:

That referring to the Bank of Delawares representative being present at the meeting, the Board asked that the Bank re-affirm its investment plan as verbally outlined.

That Chandler H. Gebhart was named to the Tree Commission of the City of New Castle representing the Board.

That the officers salaries of the Board continue as in the past.

That the subject matter of the Advisory Committee presented at an earlier meeting be discussed and acted upon on an item to item basis.

That the Finance Committee prepare a budget for the ensuing year.

The Treasurers report as submitted in the agenda was by motion accepted and is herein contained and becomes a part of the minutes of this meeting.

The Secretary was instructed to notify Edward W. Cooch, Jr., Attorney for the Board to submit his bills for services rendered by the fifteenth of the month following a quarter.

On motion a payment of \$30,000.00 on our Bank Loan due Wilmington Trust Co., was ordered.

The Treasurer was requested to bring the Board up to date on funds donated to the Old Library by Mrs. duPont Reynolds.

The Property Development Committee had no further report of the Cherokee Nursing Home request for acquisition of a portion of property of the Trust on the recently acquired Glebe Farm.

The Property Development Committee, by motion was authorized to offer \$15,000.00 for the Pudvan property at Third and South Street in the City of New Castle. This offer was authorized on a 60 day limitation. Mr. Herndon did not participate in the motion or discussion.

The Property Development Committee reported that Seymour Malman was seeking an assignment of his lease for a period not to exceed 18 months to Maurice D. Gruber and Milton Levin as collateral. It was further requested that the Board furnish to Mallman, the status of his lease as of this date.

The action of the Board on this matter follows and by motion was adopted, Mr. Herndon abstained.

The Trustees of New Castle Common, pursuant to the provisions of Paragraph 4G of the Lease Modification Agreement dated March 1, 1973, with Seymour Malman relating to 67.25 acres of land in New Castle County, Delaware, do hereby consent to the assignment of said lease by said Seymour Malman to Maurice D. Gruber and Milton Levin as collateral for a loan from Messrs. Gruber and Levin to Malman, with the understanding that the lease shall be reassigned to Seymour Malman within eighteen (18) months from the date of this consent.

Nothing in this consent to assignment shall operate to release Seymour Malman from liability for the payment of rent or taxes due under the lease or the performance of any other covenants contained therein.

Rental is paid to June 30, 1975, and Seymour Malman is not in default in the performance of any other covenants of this lease.

The lease is in full force and effect.

The term 'lease' as used herein refers to three (3) separate leases assigned by Stewart Properties, Inc., to Seymour Malman, referred to in Paragraph 1 of the Lease Modification Agreement, and the Lease Modification Agreement first above mentioned.

The Secretary was instructed to write Seymour Malman in regards to the deplorable and unsightly condition of the Farmers Market property.

A communication was received from the Alumni Association of William Penn High School, seeking a scholarship for a student to be chosen by them. The Board by motion approved a \$600.00 scholarship to be awarded to a member of the graduating class who is a resident of the City of New Castle. A copy of the letter informing the Alumni Assn. of our action is herein contained and becomes a part of the minutes of this meeting.

A letter was received from John Leonard in behalf of the Christinia Soft Ball League requesting a contribution to purchase two bleachers for the ball field in Dobbinsville. The Board by motion approved the purchase of one bleacher in the cost of \$450.00.

Mr. Paul Gallagher was appointed a member of the Property Maintenance Committee.

The following disbursements were authorized:

Reproduction Center, Voting qual.	27.00
Edw. W. Cooch, Jr. Attorneys fees	1,340.00
Geo. D. Hanby Co., Treasurers supplies	4.50
Hugh A. George Co., Minute Book	30.85
Brosius-Eliason Co., Fuel Old Library	71.82
Insurance & Financial Services	
Valuable Records Policy	137.00
D. C. Banks, Duplicate keys for Treas.	3.75
Bd. of Water & Light, Old Library	18.43
Dela. Foundation for Retarded Children	80.00
Wilm. Trust Co., Paymt. on Bank Loan	30,000.00
	<u>31,713.35</u>

There being no further business, the meeting adjourned.

The Property Development Committee reported that Seymour Malman was seeking an assignment of his lease for a period not to exceed 18 months to Maurice D. Gruber and Milton Levin as collateral. It was further requested that the Board furnish to Mallman, the status of his lease as of this date.

The action of the Board on this matter follows and by motion was adopted, Mr. Herndon abstained.

The Trustees of New Castle Common, pursuant to the provisions of Paragraph 4G of the Lease Modification Agreement dated March 1, 1973, with Seymour Malman relating to 67.25 acres of land in New Castle County, Delaware, do hereby consent to the assignment of said lease by said Seymour Malman to Maurice D. Gruber and Milton Levin as collateral for a loan from Messrs. Gruber and Levin to Malman, with the understanding that the lease shall be reassigned to Seymour Malman within eighteen (18) months from the date of this consent.

Nothing in this consent to assignment shall operate to release Seymour Malman from liability for the payment of rent or taxes due under the lease or the performance of any other covenants contained therein.

Rental is paid to June 30, 1975, and Seymour Malman is not in default in the performance of any other covenants of this lease.

The lease is in full force and effect.

The term 'lease' as used herein refers to three (3) separate leases assigned by Stewart Properties, Inc., to Seymour Malman, referred to in Paragraph 1 of the Lease Modification Agreement, and the Lease Modification Agreement first above mentioned.

The Secretary was instructed to write Seymour Malman in regards to the deplorable and unsightly condition of the Farmers Market property.

A communication was received from the Alumni Association of William Penn High School, seeking a scholarship for a student to be chosen by them. The Board by motion approved a \$600.00 scholarship to be awarded to a member of the graduating class who is a resident of the City of New Castle. A copy of the letter informing the Alumni Assn. of our action is herein contained and becomes a part of the minutes of this meeting.

A letter was received from John Leonard in behalf of the Christinia Soft Ball League requesting a contribution to purchase two bleachers for the ball field in Dobbinsville. The Board by motion approved the purchase of one bleacher in the cost of \$450.00.

Mr. Paul Gallagher was appointed a member of the Property Maintenance Committee.

The following disbursements were authorized:

Reproduction Center, Voting qual.	27.00
Edw. W. Cooch, Jr. Attorneys fees	1,340.00
Geo. D. Hanby Co., Treasurers supplies	4.50
Hugh A. George Co., Minute Book	30.85
Brosius-Eliason Co., Fuel Old Library	71.82
Insurance & Financial Services	
Valuable Records Policy	137.00
D. C. Banks, Duplicate keys for Treas.	3.75
Bd. of Water & Light, Old Library	18.43
Dela. Foundation for Retarded Children	80.00
Wilm. Trust Co., Paymt. on Bank Loan	30,000.00
	<u>31,713.35</u>

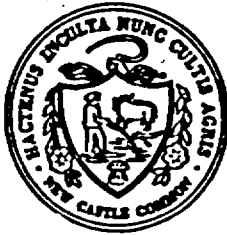
There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
JACOB H. SPEICHER, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

## CERTIFICATION OF ELECTION COMMITTEE

I, Donald C. Banks, Secretary of the Trustees of New Castle Common, do certify that three candidates, John T. Cini, Paul J. Gallagher, and John Weaver, filed on or before midnight, Wednesday, March 5, 1975, and that John T. Cini withdrew his name as a candidate prior to March 5, 1975.

*Donald C. Banks*  
Donald C. Banks, Secretary.

We, the undersigned, duly elected members of the Election Committee of the Trustees of New Castle Common, do certify that an election was held in the Goodwill Fire Station in New Castle, Delaware on Saturday the 15th day of March, 1975 and that the following is the result of the voting.

1203 votes were cast.

Paul J. Gallagher received 812

John Weaver received 391

<i>Mary Ann Brown</i>
<i>Denise Burris</i>
<i>Edith M. Brown</i>
<i>Janice E. Dill</i>
<i>Harriet E. Dougherty</i>
<i>Dorothy A. Carlin</i>
<i>M. Trista Banks</i>

<i>R. James Quillen</i>
<i>Richard M. Appleby</i>
<i>James C. Carlin</i>
<i>Dr. Fadden Great</i>
<i>William Dougherty</i>
<i>Donald C. Banks</i>
<i>Patrick E. Cochran</i>
<i>Charles L. Bowen</i>

# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
JACOB H. SPEICHER, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

April 10, 1975

Mr. Seymour Malman  
80 Clover Drive  
Great Neck, New York 11021

Dear Mr. Malman:

At the last meeting of the Trustees of New Castle Common, complaints were registered to the Board of the unsightliness of the Farmers Market lease held by you.

The parking facility is a mass of broken blacktop with many potholes hardly navigable in a motor vehicle. Walking from a vehicle in the parking lot to the market has become a hazard with the holes and water drainage.

The building in general is in need of repair and fails to offer a pleasant atmosphere.

The ground surrounding the perimeter in general are cluttered with paper and rubbish and become so unsightly.

Be advised that we request you to clean up this condition immediately.

Very truly yours,

TRUSTEES OF NEW CASTLE COMMON

DCB:mab

Donald C. Banks, Secretary.



# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
JACOB H. SPEICHER, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

April 18, 1975

William Penn High School  
Alumni Association  
% Mr. Theodore Megginson  
605 Tremont Street  
New Castle, Delaware.

Dear Mr. Megginson:

Your communication regarding a scholarship grant for a student graduate of William Penn High School was presented at the last meeting of the Trustees of Common.

The Trustees by motion made such a grant possible, to be known as the Trustees of New Castle Common Scholarship, in the amount of \$600.00 to be awarded to a student graduate of this 1975 graduating class of William Penn High School.

This student must be chosen by a committee of the Alumni Association and must be a resident of the City of New Castle proper. The reasoning for this decision of spelling out the fact of New Castle residency proper is due to our obligation that our trust is to assist the residents of New Castle proper.

We will await your choice of your recipient and we will award this amount to the student specified.

Very truly yours,

TRUSTEES OF NEW CASTLE COMMON

Donald C. Banks, Secretary.

DCB:mab

BATTERY PARK COMMITTEE

Financial Report 1, April 1974 - 31 March 1975

Proposed Budget 1, April 1975 - 31 March 1976

Balance 1 April 1974 ----- \$845.63

	<u>Budget</u> <u>1974-1975</u>	<u>Actual</u> <u>1974-1975</u>	<u>Proposed</u> <u>1975-1976</u>
<u>RECEIPTS</u>			
City of New Castle		8850.00	
Misc.		---	
TOTAL -----		8850.00	
<u>Personnel</u>			
Supervisor & Maintenance	4200.00	4200.00	6000.00
Maint. Asst.	800.00	589.00	700.00
Park Guard	800.00	1951.46 (1)	1100.00
Telephone	---	206.82 (2)	---
<u>Machinery, repairs, &amp; fuel</u>			
Mowers	300.00	527.60 (2)	300.00
Tractor	400.00	168.15	400.00
Truck	300.00	173.88	300.00
Chemical toilets, rental	600.00	499.80	300.00
Benches & tables (Repairs, paint, & posts)	200.00	93.46	300.00
Playground, equipment & supplies	200.00	39.92	200.00
Tennis, equipment & supplies	100.00	429.52	400.00
Signs, repairs & paint	200.00	232.25	200.00
Insurance	300.00	93.00	100.00
R.R. Station, repairs	100.00	---	100.00
Miscellaneous	200.00	220.71	300.00
TOTAL	<u>8700.00</u>	<u>9425.57</u>	<u>10700.00</u>
Balance 31 March 1975 -----		270.06	

NOTES:

(1) Includes uniforms & equipment

(2) Includes new mower & overhaul for '75 season

TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT  
MARCH 25, 1975

Cash Balance, Wilmington Trust Co., February 25, 1975

\$19,556.65

RECEIPTS

Gordy Management, Inc. -- 3 months rent to 6/1/75	\$	150.00	
American Telephone & Telegraph Co., -- 1 year's rent to 3/1/76		150.00	
Dr. Lewis Harris -- 3 months rent to 6/1/75		150.00	
Getty Oil Co. -- 3 months rent to 6/1/75		600.00	
Shell Oil Co., -- 1 months rent to 4/1/75		208.33	
Brantwood, Inc. (Canada Dry) -- 3 months rent to 6/1/75		900.00	
Joseph J. Quigley (Penn Farm) -- 6 months rent to 3/1/75		810.00	
Seymour Mallman -- Return of excess tax refund		20.00	
Alpha Real Estate & Mortgage Trust (Tremont Motel) 3 months rent to 6/1/75		1,062.50	
Air Base Carpet Mart -- 3 months rent to 6/1/75		1,250.00	
R.D.E. Management (Dutch Diner, South) -- 3 months rent to 6/1/75		1,000.00	
Seymour Mallman (Farmers Market) -- 3 months rent to 6/1/75		7,500.00	
R. R. Agency (Dutch Diner, North) -- 3 months rent to 6/1/75		1,250.00	
New Castle County for Library, per contract dated 2/10/75		26,666.64	
Bank of Delaware -- Investment income for 3 months to 3/20/75 --			
Capital Account	\$31,546.48		
less Commissions	693.73	30,852.75	
Library Account	447.25		
less Commissions	26.13	421.12	
Maykut Construction Co. -- 3 months rent to 6/1/75		650.00	73,641.34

\$93,197.99

DISBURSEMENTS

Brosius-Eliason Co. -- Fuel oil, Old Library	60.80	
Bruce Gordon -- Repairs, Fire Station	24.29	
Insurance & Financial Services, Ltd. -- Election day insurance	50.00	
Board of Water & Light Commissioners -- Electric, Old Library	60.80	
Henry Gambacorta -- Treasurer's Salary	500.00	
Donald C. Banks -- Secretary's Salary	500.00	
M. Anita Banks -- Assistant to Secretary Salary	500.00	
M. Anita Banks -- Assistant to Treasurer Salary (1974)	150.00	
John C. Roman -- Property Development Committee -- Salary	500.00	
Immanuel Church -- Care of Town Clock	100.00	
Goodwill Fire Co. -- Fire Station window cleaning	200.00	
Postmaster -- Stamped envelopes	56.45	
Carried Forward	\$2,702.34	\$93,197.99



TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT (Continued)  
MARCH 25, 1975.

Brought Forward \$ 2,702.34      \$93,197.99

DISBURSEMENTS (Continued)  
DISBURSEMENTS (Continued)

George W. Proud -- Accounting Service for February	50.00	
Mayor & Council -- Exchange for check to New Castle	3,000.00	
Library Committee	10,000.00	
Wilmington Trust Co., -- Reduction of Loans	22.00	
Mitchell Skura -- Repairs, Fire Station	37.33	
Delmarva Power -- Gas, Town Hall		
Mayor & Council -- Exchange for check to New Castle	3,000.00	
Library Committee (advance)	27.00	
Mary Ann Brown -- Election expense	27.00	
Denise Burris -- Election expense	27.00	
Edith M. Brown -- Election expense	27.00	
M. Kathleen Zent -- Election expense	27.00	
Vernon E. Dill -- Election expense	27.00	
Harriet E. Dougherty -- Election expense	27.00	
Dorothy A. Carlin -- Election expense	30.00	
William E. Dougherty -- Election expense	24.00	
Patrick E. Cochran -- Election expense	60.00	
Charles L. Bowen -- Election expense	123.00	
M. Anita Banks -- Election expense	3,221.20	22,458.87
Wilmington Trust Co. -- Interest on loans to 3/20/75	<u>3,221.20</u>	<u>22,458.87</u>
Cash Balance, Wilmington Trust Co., March 25, 1975		<u><u>\$70,739.12</u></u>

Bank Loans -- Wilmington Trust Co. \$110,000.00

May 6, 1975

Board met at 8:00 p.m. present, Messrs. Quillen, Gambacorta, Appleby, Herndon, Carlin, Tobin, Gebhart, Deakyne, Banks (9).

Richard Cooch, a member of the Summer Concerts Committee, of the City of New Castle was present and submitted a schedule of disbursements for the past year and requested an appropriation of \$1,500.00 for this approaching concert series. On motion the request was granted.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the agenda of the meeting, was by motion approved.

Notice was received from the Board of Adjustment of New Castle, a copy of requests for permits for storage trailers to be based at New Castle Farmers Market, a leasehold of the trust. The Board requested the President and Secretary to attend this hearing on May 3, 1975, due to the fact that the Board had no notification of these requests from the tenants involved.

On motion, Mr. Henry N. Herndon, was requested to investigate the cost of micro-filming the existing records of the Trustees perhaps in conjunction with the New Castle Historical Society.

A request was received from A. J. Coccia to meet with a committee from the Trustees to discuss the possibility of providing New Castle with a good eating establishment. The matter was referred to the Property Development Committee.

On motion, a modification of the second paragraph was ordered amended to the Mallman consent as suggested by our Attorney and approved by the Property Development Committee.

On motion, the proper officers of the Board were authorized to execute the release of lots 142 and 143 in Penn Acres South without consideration from the lien of the mortgage. This action coincides with the terms of the original mortgage agreement.

On motion, the developer of Penn Acres South, was granted permission to release 4.8 acres to New Castle County for parkland.

A statement from Edw. W. Cooch, Jr., Attorney for the Board in the amount of \$1,202.20 for services rendered, was by motion approved.

The Property Development Committee was requested to look into the matter of the tenancy of the Old Library Building and to report their recommendation to the Board.

The Property Development Committee was requested to look into the matter of the State of Delaware installing a catch basin on Basin Road adjoining Stockton.


It was reported that a local Girl Scout Troop has a sum of money to appropriate toward the restoration of the entrances to the Town Hall. The Board by motion, would accept this contribution to be used as indicated.

Mr. Herbert Tobin was authorized to have the flower beds in the rear of Town Hall planted with geraniums.

May 6, 1975.

The following disbursements were authorized:	
Brosius-Eliason Co., Fuel library (old)	57.94
Bd. of Water & Light, Town Hall water	9.00
Chas. Emory, work on Market Square	70.00
B & W Fire Safety Equipment, Library	10.50
Dept. of Election, N. C. County, Mileage	5.00
Goldsborough-Barr & Dolson, Ins. Battery Park Truck	55.00
Insurance & Financial Services Library Policy	7.00
Bantan Market, Election Expenses	18.40
Mayor & Council, in exchange for check for Library Committee	3,000.00
New Castle County= Exchange for check from Dart Ent., Sewer Services	204.65
New Castle Summer Concerts Comm.	1,500.00
Jerry Lewis, Town Hall Lights	75.40
Edw. W. Cooch, Jr., Attorney Fee, Motion	1,202.20
Total Disbursements	\$ 6,215.09

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT  
APRIL 25, 1975

Cash Balance, Wilmington Trust Co., March 25, 1975 \$70,739.12

RECEIPTS

Shell Oil Co. -- 1 months rent to 5/1/75	\$ 208.33	
Dr. Lewis Harris -- 3 months rent to 9/1/75	150.00	
New Castle Farmers Market -- Sewer charge	45.00	
Dart Enterprises--Farmers Market -- Sewer	<u>204.65</u>	607.98
		<u>71,347.10</u>

Disbursements

George W. Proud -- Accounting service for March	50.00	
Reproduction Center, Inc. -- Voting supplies	27.00	
Edward W. Cooch -- Legal fee	1,340.00	
Geo. D. HanbynCo., Inc. -- Office supplies	4.50	
Brosius-Eliason Co. -- Fuel, Old Library	71.82	
Insurance & Financial Services, Ltd. -- Insurance premium, valuable papers and records policy	137.00	
Donald C. Banks -- Duplicate keys for Treasurer	3.75	
Board of Water & Light Commissioners -- Electric, Old Library	18.43	
Delaware Foundation for Retarded Childred -- Donation	80.00	
Wilmington Trust Company -- Reduction of Loans	30,000.00	
Hugh A. George Co. -- Minute book	30.23	
Mayor & Council -- Exchange for check to New Castle Library Committee	4,000.00	
Mayor & Council -- Exchange for check to Park Commission	3,000.00	
New Castle County -- Sewer charge	45.00	
Rector, Warden & Vestrymen, Immanuel Church-- Mortgage principal	3,838.08	
Mortgage interest	2,487.95	
Al's Playtime -- Dobbinsville bleachers	438.50	
Delmarva Power -- Gas, Town Hall	31.59	
Board of Water & Light Commissioners -- Electric, Old Library	<u>15.69</u>	45,619.54
Cash Balance, Wilmington Trust Co., April 25, 1975		<u>\$25,727.56</u>

Bank Loans -- Wilmington Trust Company \$80,000.00

June 3, 1975

Board met at 8:00 p.m. present, Messrs. Quillen, Gambacorta, Appleby, Herndon, Roman, Gallagher, McGuire, Carlin, Tobin, Gebhart, Deakyne, Banks (12).

Messrs. Daniel F. Wolcott Jr. and Robert Appleby appeared before the Board to discuss the plans of the Bi-Centennial Committee. Their discussion embodied finances, creation of a mini-park at 5 & 7 East Second Street, seeking permission to cross property of the Board for any purpose proposed and financial support from the Board. On motion, this committee was granted permission to construct a mini-park at the location designated. Mr. Deakyne voted negative on the motion. President Quillen appointed Messrs. Tobin, Appleby and Banks to confer with the committee on the mini-park matter. Permission was granted to cross the property administered by the Board. Finally, an appropriation in the amount of \$5,000.00 was granted the committee to further their program.

On motion, the Board authorized the work of the restoration of the entrance ways to the Town Hall property.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the agenda was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

The motion of a former meeting to accept a gift from the Girl Scouts to be used toward the restoration of the Town Hall was by motion rescinded and a note of thanks to be sent to the Troop.

A request for an appropriation to the Tree Commission in the amount of \$2,000.00 was tabled without motion.

The Property Development Committee reported that the M & K Bus Company were seeking a 5 year lease on a portion of property of the Trust embodying 4 acres on Route 273. The rent to be \$4,200.00 per annum for the first 5 years with a 5 year option at \$5,250.00 per annum. The tenant will pay the property taxes. On motion, the above request was approved with Mr. Herndon voting negative.

The Property Development Committee reported that a request has been received from Dutch Diner, Inc. for a 13 year additional lease added to their existing lease or until February 28, 2000. On motion a revision of per annum rental and rewriting a new lease was approved. Mr. Herndon voted negative.

The Property Development Committee reported that the Wilmington Trust Company was requesting by lease a portion of property of the Trust on the Old Ferry Cut-off (Chestnut Street Extended) for the purpose of a drive-in Bank. The Property Development Committee was instructed to employ the services of Thomas Lodge Esq. to review the draft from the Wilmington Trust Company.

The inquiry from Amerigo Coccia for the construction of a Restaurant on a portion of the Old Ferry Wharf was tabled contingent on the acquisition of the Mitchell Property.

June 3, 1975

Page #2

The Board went on record of not opposing the Trailers parked on the Farmers Market property as long as it was a temporary and not a permanent measure. The Secretary was instructed to notify the New Castle County Board of Adjustment of the action of this Board in the matter.

A contribution in the amount of \$200.00 was authorized to be made to the St. Anthony's Day Committee for their celebration.


The auditors report from Gunnip & Company was accepted and ordered filed with the minutes of this meeting.

J. Herbert Tobin was appointed to chair the maintenance committee of the Board and to assign property maintenance responsibilities to the various committee members.

The following disbursements were authorized:

J. Herbert Tobin- reimbursement for flowers & trimming Battery Alley	90.00
St. Anthony's Day Committee	200.00
Bruce H. Gordon, Town Hall	69.72
Bd. of Water & Light, Old Library	11.98
Brandywine Construction, Battery Walk	2,178.29
Mayor & Council- Library	3,000.00
Mayor & Council- Battery	3,000.00
Chas. Emory, Work on Market Square	65.00
Insurance & Financial Services	163.00
Wilmington Trust Co., Bank Loan	10,000.00
Brosius-Eliason, Fuel, Old Library	7.67
Total	<u>18,785.66</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT  
MAY 25, 1975

Cash Balance, Wilmington Trust Co., April 25, 1975 \$25,727.56

RECEIPTS

Dr. Lewis Harris -- 3 months rent to 12/1/75	\$ 150.00	
Shell Oil Co. -- 1 months rent to 6/1/75	208.33	
Weaver Pole Line Construction Co. -- On account for back rent	<u>1,000.00</u>	<u>1,358.33</u>
		<u>27,085.89</u>

DISBURSEMENTS

George W. Proud -- Accounting service for April	\$ 50.00	
Brosius-Eliason Co. -- Fuel, Old Library	57.94	
Board of Water & Light Commissioners -- Electric, Town Hall	9.00	
Charles Emory -- Maintenance work, Market Square	70.00	
B. & W. Fire & Safety Equipment Co. -- Inspection of fire extinguishers	10.50	
Department of Elections, New Castle County -- Elec- tion expense (mileage)	5.00	
Goldsborough, Barr & Dolson -- Premium on auto insurance policy (Battery Park)	55.00	
Insurance & Financial Services, Ltd. -- Additional premium on valuable papers policy	7.00	
The Bantam Market -- Election expense, food	18.40	
Mayor & Council -- Exchange for check to New Castle Library Committee	3,000.00	
New Castle County -- Sewer service	204.65	
New Castle Summer Concert Committee -- Appropriation	1,500.00	
Jerry Lewis Plumbing & Heating -- Electric work, Town Hall	75.40	
Edward W. Cooch, Jr. -- Legal fees	1,202.20	
New Castle County -- Sewer Service	<u>68.18</u>	<u>6,333.27</u>
Cash Balance, Wilmington Trust Co., May 25, 1975		<u><u>\$20,752.62</u></u>

Bank Loans -- Wilmington Trust Company \$80,000.00



SPECIAL MEETING, JULY 15, 1975

Board met at 8:00 p.m. present Messrs. Quillen, Gambacorta, Appleby, Roman, Gallagher, McGuire, Tobin, Gebhart, DeAscanis, Deakyne, Banks (11).

The minutes of the last meeting were deferred, to be presented at the September meeting.

The Treasurers report as submitted with the agenda was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

On motion, a payment of \$20,000.00 on the Bank Loan due the Wilmington Trust Company was ordered.

On motion, the proper officers of the Board were authorized to execute the avigation easement with New Castle County. This easement covers the Farmers Market area and the N. W. Quadrant of the duPont Highway at Hares Corner.

The Property Development Committee recommended the enlargement of the Air Base Carpet Mart lease. The recommendation was accepted and the proper officers of the Board were authorized to execute the lease.

McBride and Ziegler, Consulting Engineers submitted plans and a proposal for the extension of a 12" water main of Artesian Water Company at Route 273, Frenchtown Road at Hares Corner involving the lease of the Dutch Diner. This main to service the Howard Wilson property on the south side of Route 273, being developed into an Industrial Park. The Board approved the easement for a \$500.00 token payment providing a one year safeguard for maintenance of the property involved is provided. The leaseholders were to be apprised of the approval and the Water & Light Commission of the City of New Castle be advised of the Boards action. The proper Officers of the Board were authorized to execute the legal papers. Mr. Deakyne voted negative on the matter.

Tupp Sign Company inquired concerning the placement of a sign for Hadfields Sea Food Market on the duPont Highway just north of Hares Corner. The Board granted permission if the sign would become a part of the now existing sign of Tremont Motel and Perkins Pancake House.

Messrs. Roman & Banks having met with Seymour Malman and Mr. Grober of the Farmers Market lease recommended that they be granted a two month extension to clean up the unsightly condition of the Market and grounds. The Board by motion, approved the recommendation.

The proposed agreement of a lease for a drive-in Bank on Chestnut Street extended for the Wilmington Trust Company was approved, providing article 3 of the agreement was modified relating to the disposition of the lease in the event of a termination. The agreement was authorized to be signed by the Vice-President and Secretary of the Board. Not voting on the matter, Mr. Quillen and Mr. Deakyne.

On motion, Mr. Roman was requested to inform the Wilmington College of their default on rent.



July 15, 1975

The Board by motion approved the purchase of a walkie-talkie radio to be used by the Park Police on Battery Park at a cost of \$950.00.

The Board was informed that Patricia Yaccucci of West Fourth Street, New Castle City proper, was awarded the Trustees of Common Scholarship in the amount of \$600.00.

The following disbursements were authorized:

Brosius-Eliason Co., Oil Burner Contracts:	
Fire Station	100.00
Old Library	42.50
Bd. of Water & Light, Water, Town Hall	8.50
Electric, Old Library	11.28
Frank A. Gunnip & Co., Audit	1,700.00
Wilmington Trust Co., On Bank Loan	20,000.00
Mayor & Council- Battery Park	3,000.00
Total Disbursements	<u>24,862.28</u>

There being no further business, the meeting adjourned.

Donald C. Banks  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT

JUNE 25, 1975

Cash Balance, Wilmington Trust Company, May 25, 1975

\$20,752.62

RECEIPTS

Henry D. Wise -- Lot #156, Penn Acres South	\$ 3,000.00	
New Castle County -- Refund of tax overpayment	795.64	
Getty Oil Co. -- 3 months rent to 9/1/75	600.00	
Penn Mart, Inc. -- 3 months rent to 9/1/75	1,375.00	
New Castle Farmers Market -- Sewer Charge	325.38	
R. D. E. Management -- Dutch Diner, North -- 3 months rent to 9/1/75	1,250.00	
R. D. E. Management -- Dutch Diner, South -- 3 months rent to 9/1/75	1,000.00	
R. D. E. Management -- Sewer charge	196.45	
Shell Oil Co. -- 1 months rent to 7/1/75	208.33	
Dr. Lewis Harris -- 3 months rent to 3/1/76	150.00	
Brandywine Securities, Inc. -- Texaco -- 3 months rent to 9/1/75	750.00	
Brandywine Securities, Inc. -- Shell -- 3 months rent to 9/1/75	450.00	
Getty Oil Co. -- 3 months rent to 12/1/75	600.00	
Penn Mart, Inc. -- 3 months rent to 12/1/75	1,375.00	
New Castle Farmers Market -- Sewer charge	325.38	
Weaver Pole Line Construction Co. -- On account for back rent	600.00	
Brantwood, Inc. -- Canada Dry -- 3 months rent to 9/1/75	900.00	
New Castle Farmers Market -- 3 months rent to 9/1/75	7,500.00	
New Castle County -- Per contract dated 2/10/75	13,333.36	
Alpha Real Estate & Mortgage Trust -- Tremont Motel -- 3 months rent to 9/1/75	1,062.50	
Frank J. Miller -- Lot #158, Penn Acres South	3,000.00	
Bank of Delaware -- Investment income for 3 months to 6/20/75--		
Capital Account	\$27,671.06	
less Commissions	<u>591.47</u>	27,079.59
Library Account	348.50	
less Commissions	<u>21.32</u>	<u>327.18</u>
		<u>66,203.81</u>
		86,956.43

DISBURSEMENTS

George W. Proud -- Accounting service for May	50.00	
J. Herbert Tobin -- Plants and Alley maintenance	90.00	
St. Anthony's Day Committee -- Donation	200.00	
Bruce Gordon -- Repairs, tax office	69.72	
Board of Water & Light Commissioners -- Electric, Old Library	11.98	
Brandywine Construction Co. -- Repairs, Battery Park walk	<u>2,167.40</u>	
Carried Forward	<u>2,589.10</u>	<u>86,956.43</u>

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT (Continued)  
JUNE 25, 1975

Brought Forward

\$86,956.43

DISBURSEMENTS (Continued)

Brought Forward	\$ 2,589.10	
Mayor & Council -- Exchange for check to Battery Park Committee	3,000.00	
Charles Emory -- Maintenance work, Market Square	65.00	
Insurance & Financial Services, Ltd. -- Auto insurance	163.00	
Wilmington Trust Company -- Payment on loans	10,000.00	
Brosius-Eliason Co. -- Fuel, Old Library	7.67	
Mayor & Council -- Exchange for check to Library Committee	3,000.00	
Postmaster, New Castle -- Post office box rental	14.00	
Wilmington Trust Company -- Interest on loans to 6/20/75	2,027.94	
Bank of Delaware -- Investment in Capital Account -- Lot #156 and Lot #158	<u>6,000.00</u>	<u>26,866.71</u>
Cash Balance, Wilmington Trust Company, June 25, 1975		<u><u>\$60,089.72</u></u>

Bank Loans -- Wilmington Trust Company      \$70,000.00

September 9, 1975.

Board met at 8:00 p.m. present Messrs. Quillen, Gambacorta, Appleby, Herndon, Roman, Gallagher, McGuire, Carlin, Tobin, Gebhart, DeAscanis, Deakyne, Banks (13).

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the agenda was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

A communication was received from Aldo Gibellino & Son, Builders at Penn Acres, requesting deferring a payment on his mortgage in the amount of \$100,000.00. The Board approved the request and the letter from Gibellino is herein contained and becomes a part of the minutes of this meeting.

The Finance Committee was requested to study the possibility of returning the additional interest received from Gibellino to our capital account.

The Board, by motion approved the payment of County Taxes.

On motion, a payment of \$10,000.00 was ordered to be made to the Wilmington Trust Co., on our Bank Loan.

The Property Development Committee was requested to study a request from Ad Art, Inc. for a portion of property of the Trust and to study the possible swap of property of the Trust for a portion of river front property of Delaware Block Company.

The Chairman of the Property Development Committee was authorized to take appropriate action thru our Attorney to obtain delinquent rent due from Wilmington College.

The Property Development Committee reported that Alan Bell of the Farmers Market was entering into a lease with Leon Mallman for a 10 year period. On this information, the Board by motion postponed till Spring of 1976 our insistence of corrective work to the parking lot.

The Board by motion approved the transfer of money received from New Castle County for the New Castle Library to the Library Committee of the Board. In as much as the Board had forwarded the sum of \$9,000.00 to the Committee since June 1, 1975 on a loan basis, this amount was deducted from the \$15,875.00 received thus turning over the sum of \$6,875.00 at this time.

The Secretary was authorized to ~~turn~~ the Avigation Agreement with New Castle County over to our Attorney Edward W. Cooch, Jr.

It being reported that the old tractor formerly used on Battery Park was not being used, by motion, the Board turned this vehicle over to the Board of Water & Light Commission.

It being reported that the agreement made with the Engineers for Artesian Water Company allowing the installation of a 12" water main to cross property of the Trust had now become a possible feed line to allow Artesian Water to use this line for service elsewhere since they were applying for permission

September 9, 1975

Page #2

to sink three wells on the Airport Industrial Park Site. The Board, by motion recinded their permission on the grounds that Artesian had withheld information by not stating their plan to sink the wells. The Property Development Chairman, was instructed to inform the Engineers for Artesian of the Boards action.

The proper officers of the Board were authorized to sign an amendment to the Library Contract with New Castle County.

The Board approved the purchase of a Trophy for the Little League Baseball Association.

The following disbursements were authorized:

Geo. D. Hanby, Acctg. Supplies	5.40
Bd. of Water & Light, old Library	25.48
Brandywine Construction Co.	
clearing Glebe Property	2,358.71
Mitchell Skura, Fire Station	33.00
Wilmington Trust Co., Bank Loan	10,000.00
Library Committee	6,875.00
	<hr/>
	19,297.59

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab

## ALDO GIBELLINO & SON

*General Contractors*

Residential and Commercial

P. O. BOX 272

NEW CASTLE, DELAWARE

August 25, 1975

Trustees of New Castle Common  
c/o Mr. Henry Gambacorta, Treasurer  
New Castle, Delaware 19720

Gentlemen:

Enclosed herein is my check in the amount of \$22,118.19 for interest due on my Purchase Money Mortgage. The computation and the basis for arriving at the above figure is detailed by Haggerty & Haggerty, a highly reputable certified public accounting firm. If you have any questions on their enclosure feel free to call Joseph Haggerty.

Unfortunately, due to the general recession and more specifically because of its impact on the housing market, I have only been able to repay \$45,000. of the \$80,000. that was due on the anniversary date of July 31, 1975. I respectfully ask that the balance of \$35,000. due, be carried over to the deferred portion of my mortgage which is in the amount of \$65,000.

Thus a balance of \$160,000. is payable, at 7%, over the next two (2) years and \$100,000. on the deferred or extended portion of the mortgage at .105%, which is payable three (3) years hence.

I hasten to add that the Trustees are fully secured for the \$260,000. that I owe under the Purchase Money Mortgage. As you recall I fully improved seventy-five (75) lots with water, sanitary sewer, gutter and street and the improved lots were recorded. Over the past two years I have only used twenty-three (23) lots, leaving a balance of fifty-two (52) improved lots. These improved lots are evaluated at \$8,000. each, thus some \$416,000. is reflected in the fifty-two (52) unimproved lots.

The original tract contained some sixty-six (66) acres and approximately twenty (22) acres are improved, leaving approximately forty-four (44) unimproved acres. Evaluating this acreage at the original sales price of \$6,000. per acre, some \$264,000. value remains in the unimproved land. This \$264,000. value added to the \$416,000. value imputed to the Fifty-two (52) unimproved lots results in a total value of \$680,000. In brief no one can truthfully say the Trustee's mortgage is under secured.

With the improvement in the housing market, particularly in the availability of mortgage money at a reasonable interest rate, I look forward with some optimism to the future.

Sincerely yours,

*Aldo Gibellino*

Aldo Gibellino

AG:mew  
Encl.

TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT  
JULY 25, 1975

Cash Balance, Wilmington Trust Company, June 25, 1975		\$60,089.72
less: Adjustment for duplication of receipts in previous report--		
Getty Oil Co.	\$ 600.00	
Penn Mart, Inc.	1,375.00	
New Castle Farmers Market	<u>325.38</u>	2,300.38
Adjusted Cash Balance, Wilmington Trust Company, June 25, 1975		<u>\$57,789.34</u>

RECEIPTS

Shell Oil Co. -- 1 months rent to 8/1/75	\$ 208.33	
Bruce Gordon -- Annual rent	480.00	
Dr. Lewis Harris -- 1 months rent to 8/1/75	150.00	
Treasurer of U. S., Coast Guard -- Annual rent	10.00	
Weaver Pole Line Construction Co. -- On account for back rent	780.00	
James F. Kelleher -- Lot #135, Penn Acres South	3,000.00	
New Castle Little League -- Annual rent	5.00	
Morris, James, Hitchens & Williams -- Lot #154, Penn Acres South	3,000.00	
Becker & Ferri -- Lot #152, Penn Acres South	<u>3,000.00</u>	10,633.33
		<u>\$68,422.67</u>

DISBURSEMENTS

George W. Proud -- Accounting service for June	\$ 50.00	
New Castle County -- Sewer Charge	198.40	
Mayor & Council -- Exchange for check to Library Committee	3,000.00	
Rector, Warden & Vestrymen, Immanuel Church-- Mortgage Principal	3,900.45	
Mortgage Interest	2,425.58	
Brosius-Eliason -- Burner Service Contracts	142.50	
Board of Water & Light Commissioners -- Water, Town Hall	8.50	
Board of Water & Light Commissioners -- Electric, Old Library	11.28	
Frank A. Gunnip & Co. -- Audit	1,700.00	
Wilmington Trust Company -- Payment on Loans	20,000.00	
Mayor & Council -- Exchange for check to Battery Park Committee	3,000.00	
Bank of Delaware -- Investment in Capital Account -- Lots #135, #152 and #154	<u>9,000.00</u>	43,436.71
Cash Balance, Wilmington Trust Company, July 25, 1975		<u><u>\$24,985.96</u></u>

Bank Loans -- Wilmington Trust Company \$50,000.00

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
AUGUST 25, 1975

Cash Balance, Wilmington Trust Company, July 25, 1975

\$24,985.96

RECEIPTS

Shell Oil Co. -- 1 months rent to 9/1/75	\$ 208.33	
Air Base Carpet Mart -- 3 months rent to 9/1/75	1,250.00	
Gordy Management, Inc. -- 1 months rent to 9/1/75	150.00	
Dr. Lewis Harris -- 1 months rent to 9/1/75	150.00	
Weaver Pole Line Construction Co. -- On account for back rent	460.00	
Green & Green -- Lot #136, Penn Acres South	3,000.00	
Conner, Daley & Erisman -- Lot #87, Penn Acres South	3,000.00	
Brandywine Securities, Inc. -- Texaco -- 3 months rent to 12/1/75	750.00	
Brandywine Securities, Inc. -- Shell -- 3 months rent to 12/1/75	450.00	
	<u>39,418.33</u>	
		<u>34,404.29</u>

DISBURSEMENTS

George W. Proud -- Accounting service for July	50.00	
University of Delaware -- Scholarship for Patricia E. Yacucci	600.00	
New Castle Library Committee -- For operating expenses	6,000.00	
Bank of Delaware -- Investment in Capital Account -- Lots #87 and #136	6,000.00	
	<u>12,650.00</u>	
		<u>\$21,754.29</u>

Bank Loans -- Wilmington Trust Company

\$50,000.00



October 14, 1975

Board met at 7:45 p.m. for the purpose of having a group picture taken by Lubitsh and Bungart, photographers. All members were present except Francis DeAscanis. Arrangements were made for him to go to the studio and have an insert picture made.

The President of City Council, Robert Tillinghast appeared before the Board seeking permission to alter the Council Chamber in respect to its general room layout. The placement of a Diamond State Telephone pole on the sidewalk of property of the Board on West Third Street (Old Bowling Alley Property) and finally the Boards feeling in turning over to the City the existing City Garage formerly the Vans property without further payment on the \$45,000.00 still owed the Board by action of a previous Council. He was informed that all requests would be considered later in this meeting.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the meeting agenda was by motion accepted and is herein contained and becomes a part of the minutes of this meeting.

On motion, a payment of \$20,000.00 was ordered made on the Bank Loan due Wilmington Trust Company.

The Property Development Committee reported that due to lack of information, no recommendation was available on the Ad-Art acquisition by rental of a portion of property of the Trust.

The Board approved a cash payment of \$9,000.00 in lieu of \$12,000.00 for the extension of the lease to M & M Diner (Now Dutch Diner, Inc.) on the N. E. Corner of duPont Highway and Frenchtown Road for a period of 13 years beyond the existing lease date of 15 years. This is a compromise between \$12,000.00 requested by the Board and \$7,000.00 offered by M. & M.. Mr. Herndon voted negative on the matter.

The Property Development Committee reported that the Highway Department were planning the tar and chip treatment of School Lane adjoining the Penn Farm. The Hedge Row and fence would be removed and a ditch provided on the Penn Farm border. This would divert rainwater along this road from the road finish and carry it to a now existing swale across the Penn Farm to a culvert now existing under Route 273 and on to the Marsh Area that now receives this area water. The Board by motion approved this request.

The Board again stated their stand in recinding their action to the Artesian Water Company for running a line from the new Airport Industrial Park across property of the Trust. Permission would not have been granted originally had the Board known the intentions of Artesian in seeking to drill new wells that would draw from the same aquifer that the City of New Castle draws from.

The Board approved the plans of McCune Associates, Architects; For the door entrances only on the Town Hall.

The Board approved the replacement of five overhead doors on the Fire Station at a cost of \$3,750.00 . =

October 14, 1975

Page #2

President Quillen, acting as a liason between the City Council and the Board was requested to state that the Board was opposed to having a portion of the Council Chamber floor removed and raised possibly 8" to a platform. The Board, however, did not object to Council having a portable or removable platform built on this area, leaving the existing floor intact.


Permission was granted to have the telephone pole moved to the pavement area of property of the Trust on Third Street as requested.

The Board by motion, requested President Quillen to inform Council that upon receipt by the Board of a \$5,000.00 payment due on the agreement by Council on the City Garage, then the Board would underwrite the costs of improvement to the building in the amount of \$7,500.00. A letter to Council of this action is herein contained and becomes a part of the minutes of this meeting.

The following disbursements were authorized:

Bruce H. Gordon, Repairs, Town Hall	57.61
Repairs, Library	34.10
Board of Water & Light, Old Library	12.52
McCune Assoc., Architects, Town Hall	510.72
Brandywine Const. Co., Inc. Tennis Courts	8,586.96
Immanuel Church, Painting Town Clock	400.00
United Fund of Delaware	350.00
Security Fence Co., Boat Ramp Gates	150.00
Board of Water & Light, Water, Town Hall	8.50
Insurance & Financial Services	
Package Policy -- 2nd Installment	2,344.00
Wilmington Trust Co.,	
Payment on Bank Loan	20,000.00
Bank of Delaware Inv. Acct.	9,000.00
Total Disbursements:	<u>41,454.41</u>

There being no further business, the meeting adjourned.

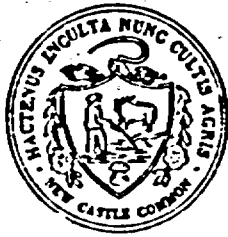
  
Donald C. Banks, Secretary.

DCB:mab

# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
JACOB H. SPECTER, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

October 20, 1975

Councilman P.J. Marinelli  
City Council of New Castle  
New Castle, DE

Dear Pat:

As you know, there has been some discussion by the Trustees of the Common of the possibility of transferring the Municipal Garage property to the City without further payment to the Trustees. As a result of action at our October 13th meeting, I was instructed to inform Council that the Trustees feel that the terms of the agreement of sale with the previous Council should be adhered to. However, recognizing the need for repairs to the building and the problems of the current budget, the Trustees, after receipt of the current payment on the property, will reimburse the City for repairs and improvements to the building up to the sum of \$7,500.00. We hope that this compromise will offer a satisfactory solution to this problem.

Sincerely,

A handwritten signature in cursive script, appearing to read 'R. James Quillen, Jr.'.

R. James Quillen, Jr., President  
Trustees of New Castle Common

Donald Banks

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
SEPTEMBER 25, 1975

Wilmington Trust Company, August 25, 1975

\$21,754.29

RECEIPTS

Inc. -- Balance of rent for two prior	\$ 250.00	
Inc. -- 3 months rent to 12/1/75	1,500.00	
y (Dutch Diner, North) -- 3 months rent 75	1,250.00	
y (Dutch Diner, North) -- Real estate er lease	1,253.80	
y (Dutch Diner, North -- sub-lease r store) -- Real estate taxes per lease	295.60	
y (Dutch Diner, North) -- Sewer charge	315.32	
y (Dutch Diner, South) -- 3 months rent 75	1,000.00	
lino -- Interest on Penn Acres, South e to 7/31/75	22,118.19	
Estate & Mortgage Trust (Tremont -- Real estate taxes per lease	733.38	
County -- Quarterly payment on Library s, per contract	15,875.00,	
Co. -- 3 months rent to 12/1/75	600.00	
Co. -- 1 months rent to 10/1/75	208.33	
Co. -- Real estate taxes per lease	580.50	
gement -- 3 months rent to 12/1/75	150.00	
College, Inc. -- 6 months rent to 3/1/76	3,250.00	
Harris -- 1 months rent to 10/1/75	150.00	
arpet Mart -- 3 months rent to 12/1/75	1,250.00	
arpet Mart -- Real estate taxes per lease	2,472.31	
Harris -- Real estate taxes per lease	63.96	
Securities, Inc. (Texaco, North) -- Real taxes per lease	208.80	
Quigley, III -- 6 months rent to 9/1/75	810.00	
e Line Construction Co. -- 3 months rent 75	660.00	
Inc. (Canada Dry) -- 6 months rent to 12/1/75	900.00	
Inc. (Canada Dry) -- Real estate taxes per	982.35	
lman (Farmers Market) -- 3 months rent /75	7,500.00	
cy (Dutch Diner, South) -- Real estate er lease	1,408.65	
struction Co. (Milex) -- 3 months rent 75	650.00	
struction Co., (Milex) -- Real estate taxes ase	802.27	
e Sailing Club -- Real estate taxes per lease	23.67	
ewis -- Lot #157, Penn Acres, South	3,000.00	
	<hr/>	
l Forward	70,262.13	<hr/>
		21,754.29

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT (Continued)  
SEPTEMBER 25, 1975

Brought Forward

\$21,754.29

RECEIPTS (Continued)

Brought Forward		\$70,262.13	
Bank of Delaware -- Investment income for 3 months to 9/22/75--			
Capital Account	\$31,464.17		
less Commissions	<u>1,284.91</u>	30,179.26	
Library Account	546.14		
less Commissions	<u>48.40</u>	<u>497.74</u>	100,939.13
			<u>122,693.42</u>

DISBURSEMENTS

George W. Proud -- Accounting service for August		\$ 50.00	
New Castle Library Committee -- Balance of \$15,875.00 quarterly payment from New Castle County		9,875.00	
George D. Hanby Co., Inc. -- Office supplies		5.40	
Board of Water & Light Commissioners -- Electric, Old Library		25.48	
Brandywine Construction Co. -- Grading Glebe property		2,358.71	
Mitchel Skura -- Repairs, Fire Station		33.00	
New Castle County -- Real estate taxes		38,439.93	
New Castle County -- Sewer service		355.62	
Bank of Delaware -- Investment in Capital Account, Lot #157		3,000.00	
Wilmington Trust Co. -- Payment on Loans		10,000.00	
Wilmington Trust Co. -- Interest on Loans		<u>1,273.87</u>	65,417.01
Cash Balance, Wilmington Trust Company, September 25, 1975			<u><u>\$ 57,276.41</u></u>

Bank Loans -- Wilmington Trust Company

\$40,000.00

November 4, 1975

Board met at 8:00 p.m. present Messrs. Quillen, Gambacorta, Appleby, Roman, Gallagher, McGuire, Tobin, DeAscanis, Deakyne, Banks (10).

Chief Francis J. Suppe of the Goodwill Fire Company was present at the meeting and discussed the needs of the Company in regards to space and equipment. They are in need of a 32' addition to house their new ladder truck due early in the Spring of "76" and also a work bay so as to service their equipment. The estimated cost of this project would be \$54,000.00. They further were in need of a generator to supply power to the building and radio communication system in case of a power failure. Mr. Suppe was informed that the Board would consider his requests.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the agenda, was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

On motion the Board granted <sup>up to</sup> a request of \$1,000.00 to the Fire Co  
On motion, a payment of \$20,000.00 due Wilmington Trust Company clearing up our indebtedness on this loan was authorized.

On motion, an appropriation of \$2,000.00 was ordered made to the Mayor & Council for use by the Tree Commission of the City.

On motion, a contribution in the amount of \$300.00 was ordered made to the Arasapha Garden Club for Christmas decorations to the Town.

The Secretary was authorized to have Harting Sign Co. furnish a memorial plaque for Richard M. Appleby, Sr. to be placed on the Tennis Courts on South Street in New Castle.

Bruce H. Gordon, Jr. was awarded the Contract for the installation of new entrance doorways to the Town Hall in the amount of \$7,817.40 as designed by McCune Associates, Architects.

The following disbursements were authorized:

Geo. D. Hanby Co., supplies	10.20
I. B. M. Service on typewriter	49.50
Bd. of Water & Light, Old Library	13.75
Environmental Management	
Ground clearance, Ferry Wharf	780.00
Mayor & Council, Tree Commission	2,000.00
Ronco Corpn, Envelopes	43.20
VanDemark & Lynch, Eng. Services	526.00
Wilm. Trust Co., by motion	20,000.00
Bank of Delaware, for Inv. a/c	3,000.00
Arasapha Garden Club, motion	300.00
Total Disbursements	<u>26,722.65</u>

There being no further business, the meeting adjourned to meet December 9, 1975 in lieu of December 2, due to a Bi-Centennial Meeting being held at the same time.

  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
OCTOBER 25, 1975

Cash Balance, Wilmington Trust Company, September 25, 1975

\$57,276.41

RECEIPTS

Alpha Real Estate & Mortgage Trust (Tremont Motel) -- 3 months rent to 12/1/75	\$ 1,062.50	
Shell Oil Co. -- 1 months rent to 11/1/75	208.33	
Dr. Lewis Harris -- 1 months rent to 11/1/75	150.00	
Air Base Carpet Mart -- Balance of rent from 10/1/74 to 9/30/75	800.00	
Air Base Carpet Mart -- 3 months rent to 3/1/76	1,450.00	
Getty Oil Co. -- Real estate taxes per lease	347.25	
New Castle County -- Quarterly payment on Library expenses per contract	15,875.00	
Weaver Pole Line Construction Co. -- 3 months rent to 12/1/75	660.00	
Becker & Ferri -- Lots #81 and #151, Penn Acres, South	6,000.00	
Michael Tucker -- Lot #145, Penn Acres, South	3,000.00	
		<u>29,553.08</u>
		86,829.49

DISBURSEMENTS

George W. Proud -- Accounting service for September	\$ 50.00	
New Castle Library Committee -- Quarterly payment from New Castle County	15,875.00	
Rector, Wardens and Vestrymen, Immanuel Church -- Mortgage Principal	3,963.83	
Mortgage Interest	2,362.20	
Bruce H. Gordon -- Repairs, Town Hall	57.61	
Repairs, Library	34.10	
Board of Water & Light Commissioners -- Electric, Old Library	12.52	
McCune Associates -- Architect's Fee (Town Hall Entrance)	510.72	
Brandywine Construction Co. -- Repairs, tennis courts	8,586.96	
Immanuel Church -- Painting town clock	400.00	
United Fund of Delaware -- Donation	350.00	
Security Fence Co. -- Boat ramp gates	150.00	
Board of Water & Light Commissioners -- Water, Town Hall	8.50	
Insurance & Financial Services, Ltd. -- Installment insurance premium, Package Policy	2,344.00	
Wilmington Trust Company -- Payment on Loans	20,000.00	
Bank of Delaware -- Investment in Capital Account, Lots #84, #145 and #151	9,000.00	
		<u>63,705.44</u>

Cash Balance, Wilmington Trust Company, October 25, 1975

\$23,124.05

Bank Loans -- Wilmington Trust Company

\$20,000.00



December 9, 1975

Board met at 8:00 p.m. Messrs. Quillen, Gambacorta, Appleby, Herndon, Roman, Gallagher, McGuire, Carlin, Tobin, Gebhart, Deakyne, Banks (12).

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the meeting agenda was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

It being observed that our General Account in the Wilmington Trust was sizeable, by motion the Treasurer was instructed to open an Instant Interest Transferable Savings Account with Wilmington Trust which will produce interest on a portion of our account that could be transferred to this account.

By motion, Richard M. Appleby, Jr., Vice-President was authorized to sign checks on the Board. The Secretary was instructed to have Wilmington Trust furnish the necessary forms to be signed by the four officers of the Board thus permitting any two of the four Officers to sign checks.

On motion, a contribution in the amount of \$500.00 was authorized to be made to the St. Francis Hospital Genesis Fund. Mr. Herndon abstaining.

A letter was received from the Board of Water and Light Commission requesting permission to drill a test well on the Penn Farm. The matter being urgent, was referred to the Property Development Committee to be considered at a meeting of this body to be held Friday, December 12, 1975. If the committee was in accord with the request, immediate permission would be granted the Board of Water and Light.

The Property Development Committee was authorized to have our attorney apply for change of zoning from C-2 to C-3 for that portion of property of the Trust formerly leased to the American Oil Company at Basin Corner and duPont Boulevard.

The Property Development Committee was authorized to turn over to our attorney, a request from David Keil, Attorney for a Thirteen additional year lease of the Old Viking Diner lease for study.

A Special Meeting of the Advisory Committee together with the entire Board was by motion set for Tuesday Evening, January 20, 1976 at 7:30 p.m. in the Library Meeting Room.

The Board went on record as being in accord yet having no interest in the matter with the Wilmington Trust Company turning over to the City of New Castle, the present Bank Building and property for use by the City for Offices. Disenting were Dr. McGuire and Mr. Deakyne.

On motion an appropriation in the amount of \$2,000.00 was authorized to be made to the Mayor and Council of New Castle in lieu of taxes. The taxes lost to the City for properties razed by the Trustees over a period of years.

On motion, a payment of \$5,521.61 was authorized made to the Mayor & Council of New Castle as reimbursement for expenses incurred in repairs to the City Garage property.

December 9, 1975

Page #2

The following disbursements were authorized:

Bd. of Water & Light, Old Library	15.40
Dougherty Bros., Printing Statements	692.00
Reproduction Center, Printing	48.75
Franklin Rubber Stamp Co., Permit Stamp	11.85
Henry Gambacorta, Reimbursement for expenditure of mailing statements	28.61
N. C. County= Sewer Service	97.97
City of New Castle, Permit, Town Hall	29.00
Brosius-Eliason Co., Fuel, Old Library	66.42
Delmarva Power, Gas, Town Hall	4.82
Frederick E. Hughes, Printing	58.25
Genesis Fund, St. Francis Hospital	500.00
Mayor & Council, in lieu of taxes	2,000.00
Mayor & Council- City Garage reimbursement	5,521.61
Bank of Delaware, Investment a/c	3,000.00
Total Disbursements	<u>12,074.68</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
NOVEMBER 25, 1975

Cash Balance, Wilmington Trust Company, October 25, 1975 \$23,124.05

RECEIPTS

Seymour Malman (Farmers Market) -- Real estate taxes per lease	\$10,973.83	
Shell Oil Co. -- 1 months rent to 12/1/75	208.33	
Dr. Lewis Harris -- 1 months rent to 12/1/75	150.00	
Becker & Ferri -- Lot #2, Penn Acres, South	3,000.00	
Mayor & Council -- Payment on City Garage sales agreement	5,000.00	
New Castle County -- Quarterly payment on Library Grant	15,875.00	
Weaver Pole Line Construction Co. -- 2 months rent to 12/1/75	<u>440.00</u>	<u>35,647.16</u>
		<u>\$58,771.21</u>

DISBURSEMENTS

George W. Proud -- Accounting services for October	\$ 50.00	
I.B.M. -- Typewriter service contract	49.50	
Board of Water & Light Commissioners -- Electric, Old Library	12.79	
Environmental Design & Management -- Ground clearance, Old Ferry Property	780.00	
Mayor & Council -- Tree Commission appropriation	2,000.00	
Ronco Corporation -- Envelopes for statements	43.20	
Vandemark & Lynch -- Engineering services	526.00	
Wilmington Trust Company -- Notes Payable	20,000.00	
Bank of Delaware -- Investment in Capital Account, Lot #2	3,000.00	
Arasapha Garden Club -- Christmas decorations	300.00	
Postmaster, New Castle -- Postage permit for statements	45.00	
Geo. D. Hanby Co., Inc. -- Office supplies	10.20	
Wilmington Trust Company -- Interest	431.65	
New Castle Library Committee -- Quarterly payment from New Castle County Library Grant	<u>15,875.00</u>	<u>43,123.34</u>
Cash Balance, Wilmington Trust Company, November 25, 1975		<u><u>\$15,647.87</u></u>

Bank Loans -- None

I, Donald C. Banks, Secretary of Trustees of New Castle Common, do hereby certify that the following is a true copy of certain resolutions adopted by the Board of Directors of said corporation at a meeting duly called and held the Ninth day of December, 1975, at which a quorum was present.

Resolved, that Wilmington Trust Company, of Wilmington, Delaware, is hereby designated as the depository of the funds of this corporation and that an account be opened with said Trust Company to be designated General Account

Further Resolved, that any TWO of the following officers and/or employees of this corporation:

..... Title	<b>President</b>	..... Title	<b>Secretary</b>
..... Title	<b>Vice President</b>	..... Title	<b>Treasurer</b>

is/are hereby authorized, on behalf of this corporation and in its name, to sign checks, drafts, bills of exchange, acceptances, or other orders for the payment of money from said account; to endorse checks, notes, bills, certificates of deposit, or other instruments, owned or held by this corporation, for deposit in said account, or for collection or discount by said Trust Company; to accept drafts, acceptances, and other instruments payable at said Trust Company; to waive demand, protest, and notice of protest, or dishonor of any check, bill, draft, or other instrument made, drawn, or endorsed by this corporation.

Further Resolved, that said WILMINGTON TRUST COMPANY be and it hereby is authorized and requested to accept, honor, cash and pay, without limit as to amount and without further inquiry, checks, drafts and other instruments and orders for the payment of money when drawn, made, signed, issued or endorsed as by the foregoing resolution provided, including all such instruments payable or endorsed to the order of this corporation and/or payable or endorsed to the order of the person..... occupying the foregoing office.....or any of them, whether tendered in payment of the individual obligation or deposited to the personal account of such person....., or any of them, or otherwise.

Further Resolved, that the authority conferred by the foregoing resolutions shall continue until revoked by the Board of Directors of this corporation but said WILMINGTON TRUST COMPANY shall be fully protected in acting on such authority and may conclusively assume that the person.....from time to time certified to it, under the seal of this corporation, is the person..... actually occupying the aforesaid office..... and shall not be charged with any notice of the revocation of such authority or the removal of any such person..... unless and until it shall have actually received a certificate, under the seal of this corporation, setting forth such revocation or removal.

I further certify that none of the foregoing resolutions have been modified or repealed, but that each thereof is in full force and effect.

I further certify that there is no provision in the Charter or By-Laws of said Corporation limiting the power of the Board of Directors to pass the foregoing resolution and that the same is in conformity with the provisions of said Charter and By-Laws.

I further certify that the following are the genuine signatures..... of the persons..... now holding the office..... in this corporation indicated under their respective names.....

Mr. <u>R. James Quillen, Jr., President</u> (Title)	will sign	<u>R. James Quillen, Jr.</u>
Mr. <u>Richard M. Appleby, Jr., Vice Pres</u> (Title)	will sign	<u>Richard M. Appleby, Jr.</u>
Mr. <u>Donald C. Banks, Secretary</u> (Title)	will sign	<u>Donald C. Banks</u>
Mr. <u>Henry F. Gambacorta, Treasurer</u> (Title)	will sign	<u>Henry F. Gambacorta</u>
Mr. .... (Title)	will sign	.....

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said corporation this day of 10th December 19 75  
Donald C. Banks  
Secretary

I, Donald C. Banks, Secretary of Trustees of New Castle Common, do hereby certify that the following is a true copy of certain resolutions adopted by the Board of Directors of said corporation at a meeting duly called and held the Ninth day of December, 1975, at which a quorum was present.

Resolved, that Wilmington Trust Company, of Wilmington, Delaware, is hereby designated as a depository of the funds of this corporation and that an account be opened with said Trust Company to be designated Instant Interest Savings Account

Further Resolved, that any Two of the following officers and/or employees of this corporation:

<u>President</u> Title	<u>Secretary</u> Title
<u>Vice President</u> Title	<u>Treasurer</u> Title

is/are hereby authorized, on behalf of this corporation and in its name, to sign checks, drafts, bills of exchange, acceptances, or other orders for the payment of money from said account; to endorse checks, notes, bills, certificates of deposit, or other instruments, owned or held by this corporation, for deposit in said account, or for collection or discount by said Trust Company; to accept drafts, acceptances, and other instruments payable at said Trust Company; to waive demand, protest, and notice of protest, or dishonor of any check, bill, draft, or other instrument made, drawn, or endorsed by this corporation.

Further Resolved, that said WILMINGTON TRUST COMPANY be and it hereby is authorized and requested to accept, honor, cash and pay, without limit as to amount and without further inquiry, checks, drafts and other instruments and orders for the payment of money when drawn, made, signed, issued or endorsed as by the foregoing resolution provided, including all such instruments payable or endorsed to the order of this corporation and/or payable or endorsed to the order of the person..... occupying the foregoing office.....or any of them, whether tendered in payment of the individual obligation or deposited to the personal account of such person....., or any of them, or otherwise.

Further Resolved, that the authority conferred by the foregoing resolutions shall continue until revoked by the Board of Directors of this corporation but said WILMINGTON TRUST COMPANY shall be fully protected in acting on such authority and may conclusively assume that the person.....from time to time certified to it, under the seal of this corporation, is the person..... actually occupying the aforesaid office..... and shall not be charged with any notice of the revocation of such authority or the removal of any such person..... unless and until it shall have actually received a certificate, under the seal of this corporation, setting forth such revocation or removal.

I further certify that none of the foregoing resolutions have been modified or repealed, but that each thereof is in full force and effect.

I further certify that there is no provision in the Charter or By-Laws of said Corporation limiting the power of the Board of Directors to pass the foregoing resolution and that the same is in conformity with the provisions of said Charter and By-Laws.

I further certify that the following <sup>are</sup> the genuine signatures..... of the persons..... now holding the office..... in this corporation indicated under <sup>the</sup> their respective names.....

Mr. <u>R. James Quillen, Jr. President</u> (Title)	will sign	<u>R. James Quillen, Jr.</u>
Mr. <u>Richard M. Appleby, Jr. Vice Pres.</u> (Title)	will sign	<u>Richard M. Appleby, Jr.</u>
Mr. <u>Donald C. Banks, Secretary</u> (Title)	will sign	<u>Donald C. Banks</u>
Mr. <u>Henry F. Gambacorta, Treasurer</u> (Title)	will sign	<u>Henry F. Gambacorta</u>
Mr. _____ (Title)	will sign	_____

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said corporation this day of 10th December 1975

Donald C. Banks  
Secretary

TELEPHONE TRANSFER AUTHORIZATION

TRUSTEES OF  
NEW CASTLE COMMON

I hereby authorize Wilmington Trust Company to accept telephone orders, from time to time, for the transfer of funds between the Instant Interest Savings Account and the ~~Personal~~ General Checking Account listed below; both of these accounts being in the same name(s).

Instant Interest Account Number \_\_\_\_\_

Checking Account Number 1032-8721

Date 12/15/75

Henry Jacobacorte Trust  
Signed

~~Trustees of New Castle Common~~  
Name



\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State

Attest: Douglas C. Bonicks  
Secretary



January 6, 1976

Board met at 8:00 p.m., present, Messrs. Quillen, Gambacorta, Appleby, Herndon, Roman, Gallagher, McGuire, Carlin, Tobin, Gebhart, DeAscanis, Deakyne, Banks, (13).

Wallace L. Cannon, Chairman of the Police Committee of the City of New Castle demonstrated the 2 mobile radios to be used by the park guards on Battery Park. The Radios will be used by the park guards only when on duty, at other times they will be kept under jurisdiction of the City Police Department. The cost of the Radios was \$2,237.88 and on motion by the Board, this amount was authorized to be paid to the Mayor and Council.

The Secretary was instructed to have Brandywine Insurance Company issue Bond coverage on the Four Officers of the Board.

The Minutes of the last meeting were read and approved.

The Treasurers report as submitted with the meeting agenda was by motion approved and is herein contained becoming part of the minutes of this meeting.

The proper Officers of the Board were authorized to execute a deed of a small area of the Trust on Basin Road to the Delaware State Highway Department for drainage water runoff.

The Board of Water and Light Commission was granted permission to drill a test well approximately 700 ft. toward the duPont Highway on the Penn Farm. It being reported that the test well drilled by authorization at the last meeting, did not produce. In the event that the well authorized at this meeting does not show positive results, permission was granted to drill on the same property toward the City.

The Fire Station Committee, Messrs. Banks, DeAscanis, and Gebhart were authorized to confer with the Fire Company on refurbishing the old Aherns Fox Fire Truck. It was by motion resolved to appropriate the cost of this renovation.

The following disbursements were authorized:

Postmaster, mailing permit for 1976,	40.00
Delmarva Power, Service call, Town Hall	8.00
Board of Water & Light, electric, Old Library	18.31
water, Town Hall	8.50
Brosius-Eliason, fuel oil, Old Library	100.11
Lubitsh & Bungart, Photo of Membership	180.00
Consolidated Coatings, painting, Battery Alley	210.00
Mayor & Council, by motion, Police Radios	2,237.88
Total Disbursements	<u>2,802.80</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

DCB:mab

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
DECEMBER 25, 1975

Cash Balance, Wilmington Trust Co., November 25, 1975 \$15,647.87

RECEIPTS

New Castle Little League -- Payment of Note	\$ 1,000.00	
R. R. Agency (Dutch Diner, South) -- 3 months rent to 3/1/76	1,000.00	
R. R. Agency -- Sewer charge	97.00	
R. R. Agency (Dutch Diner, North) -- 3 months rent to 3/1/76	1,250.00	
Seymour Mallman (Farmers Market) -- 3 months rent to 3/1/76	7,500.00	
Shell Oil Co. -- 1 months rent to 1/1/76	208.33	
Dr. Lewis Harris -- 1 months rent to 1/1/76	150.00	
Getty Oil Co. -- 3 months rent to 3/1/76	600.00	
Gordy Management, Inc. -- 3 months rent to 3/1/76	150.00	
Penn Mart, Inc. -- 3 months rent to 3/1/76	1,500.00	
Brantwood, Inc. (Canada Dry) -- 3 months rent to 3/1/76	900.00	
Brandywine Securities, Inc. (Shell) -- Rental adjustment from 8/1/73 to 11/1/75	675.00	
Brandywine Securities, Inc. (Shell) -- 3 months rent to 3/1/76	525.00	
Brandywine Securities, Inc. (Texaco) -- 3 months rent to 3/1/76	750.00	
New Castle County -- Avigation easement	7,800.00	
Becker & Ferri -- Lot #110 and #121, Penn Acres, South	6,000.00	
Theodore F. Sandstrom -- Lot #120, Penn Acres, South	3,000.00	
Bank of Delaware -- Investment income for 3 months to 12/22/75 ---		
Capital Account	\$27,375.51	
less Commissions	733.70	26,641.81
Library Account	398.50	
less Commissions	27.64	370.86
		60,118.00
		75,765.87

DISBURSEMENTS

George W. Proud -- Accounting service for November	50.00	
Board of Water & Light Commissioners -- Electric, Old Library	14.85	
Dougherty Bros. -- Printing annual statement	692.00	
Reproduction Center -- Printing annual statement transmittal letter	48.75	
Franklin Rubber Stamp Co. -- P. O. permit stamp	11.85	
Henry Gambaorta -- Reimbursement for postage on annual statements mailed	28.61	
New Castle County -- Sewer charge, Clayton Farm	97.97	
	944.03	75,765.87
Carried Forward		



TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT (Continued)  
DECEMBER 25, 1975

Brought Forward

\$75,765.87

DISBURSEMENTS (Continued)

Brought Forward	\$ 944.03	
City of New Castle -- Permit for Town Hall Improvements	29.00	
Brosius-Eliason Co. -- Fuel, Old Library	66.42	
Delmarva Power -- Gas, Town Hall	4.82	
Frederick E. Hughes -- Printing letter heads	58.25	
St. Francis Hospital, Genesis Fund -- Donation	500.00	
Mayor & Council, New Castle -- In lieu of taxes	2,000.00	
Mayor & Council, New Castle -- Reimbursement for work on City Garage	5,521.61	
Bank of Delaware -- Investment in Capital Account-- Lots #110, #120 and #121	<u>9,000.00</u>	<u>18,124.13</u>
Cash Balance, Wilmington Trust Co., December 25, 1975		<u><u>\$57,641.74</u></u>

Bank Loans -- None

January 28, 1976

Board met in special session at 7:30 p.m. to discuss the report of the Advisory Committee submitted December 9, 1975.

Present at this meeting, Messrs. Quillen, Gambacorta, Herndon, Roman, McGuire, Tobin, Gebhart, Deakyne, Banks, (9).

The action of the Board to the matters presented is herein contained and becomes a part of the minutes of this meeting.

In as much as the next regular meeting of the Board would be on Tuesday Evening, February 3, 1976, on motion the February meeting was postponed, our next meeting being on March 2, 1976.

The following disbursements were authorized in as much as the February meeting was cancelled:

Brosius-Eliason, Fuel, Old Library	61.80
Fuel, Old Library	57.67
Mitchell Skura, Goodwill Fire Co.	
Plumbing repairs	39.00
Cooch & Taylor, Attorney Fees	775.00
Bruce H. Gordon, re-keying locks, Library	57.42
Overhead Door Co., Fire Station Doors	5,755.00
, Fire Station repairs	113.19
Harting Sign Co. Plaque Tennis Courts (Appleby)	225.00
Bank of Delaware, for Investment acct.	3,000.00
for Investment acct.	3,000.00
Insurance & Financial Services, (Valuable Papers & Records Ins. Policy	144.00
Board of Water & Light, elec. Old Library	23.49
Total Disbursements	<u>13,251.57</u>

There being no further business, the meeting adjourned.

Donald C. Banks  
Donald C. Banks, Secretary.

DCB:mab  
Att. 2

RECEIVED FEB - 7 1976

Action of the Trustees Upon the  
December 9, 1975  
Report of the Advisory Committee

The following recommendations of the December 9, 1975 Report of the Advisory Committee were approved, with certain modifications and deletions.

A. In the area of finance:

1. The adoption of an annual budget for the April 1-March 31 fiscal year.

2. The adoption of a standard proposal for funding in form to be used by applicants for financial assistance, to include the following items and to be submitted prior to the date fixed for adoption of the annual budget:

- (a) Summary of request
- (b) Purpose of project to be funded
- (c) Cost of project and how to be paid for
- (d) Amount sought from Trustees
- (e) Most recent financial statement
- (f) Application of funds received from previous grant.

3. Report by grant recipients upon application of funds.

4. Regular quarterly review of investment policies by the Finance Committee and annual review by the Board of Trustees.

5. Adoption of regular bidding procedures.

6. Eliminate process of approving bills, if within budget allocation.

B. In the area of planning:

1. Develop a long term land use plan by the Property Development Committee.

2. Identify areas of support for projects which are needed by the community and for which alternate funding is not available.

C. In the area of public relations:

1. Semi-annually publish and distribute a narrative report of activities; including information on committee membership and addresses of trustees.

2. Continue practice of mailing annual financial reports, with explanations.

3. Hold an annual public meeting to solicit suggestions of community, the first such meeting to be in October of 1976.

D. In the area of management:

1. Adoption of By-Laws.

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
JANUARY 25, 1976

Cash Balance, Wilmington Trust Co., December 25, 1975 \$57,641.74

RECEIPTS

Shell Oil Co. -- 1 months rent to 2/1/76	\$ 208.33	
Dr. Lewis Harris -- 1 months rent to 2/1/76	150.00	
Weaver Pole Line Construction Co. -- 2 months rent to 4/1/76	440.00	
Alpha Real Estate & Mortgage Trust -- 3 months rent to 3/1/76	1,062.50	
Air Base Carpet Mart -- Balance of rent to 12/1/75	<u>200.00</u>	2,060.83
		<u>59,702.57</u>

DISBURSEMENTS

George W. Proud -- Accounting service for December	50.00	
Postmaster, New Castle -- Mailing permit	40.00	
Delmarva Power -- Heater repairs, Town Hall	8.00	
Board of Water & Light Commissioners -- Electric, Old Library	18.31	
Board of Water & Light Commissioners -- Water, Town Hall	8.50	
Brosius-Eliason Co. -- Fuel, Old Library	100.11	
Lubitch & Bungarz -- Photographic work	180.00	
Consolidated Creations -- Painting in Battery Breezeway	210.00	
Mayor & Council, New Castle -- Reimbursement for purchase of mobile radio for Battery Park	2,237.88	
Delmarva Power -- Gas, Town Hall	19.99	
Rector, Wardens & Vestrymen of Immanuel Church-- Mortgage principal	\$4,028.25	
Mortgage interest	<u>2,297.78</u>	6,326.03
Amerigo J. Coccia & Sally B. Coccia-- Mortgage principal	3,925.00	
Mortgage interest	<u>1,923.25</u>	5,848.25
Vincent J. Coccia & Amelia Coccia-- Mortgage principal	3,925.00	
Mortgage interest	<u>1,923.25</u>	5,848.25
		<u>20,895.32</u>
Cash Balance, January 25, 1976--		
Wilmington Trust Co., Checking Account	9,807.25	
Wilmington Trust Co., Savings Account	<u>29,000.00</u>	<u>\$38,807.25</u>

COMMON CONTENT

Bank Loans -- None

March 2, 1976

Board met at 8:00 p.m. present Messrs. Quillen, Appleby, Gambacorta, Herndon, Roman, Gallagher, McGuire, Carlin, Tobin, Deakyne, Banks (11).

Mr. Richard Johnston and Mr. Woody Hughes of the Bank of Delaware were present at this meeting and discussed with the Board the relative performance of the New Castle Common Agency Investment Account. The Board was in accord with the report and by motion it was accepted and approved.

The minutes of the meetings of January 6 and January 28th were read and approved.

The Treasurers report as submitted with the meeting agenda was by motion approved.

The City Fire Marshall, Grover Ingle, was present at the meeting and reported on the possibilities of the restoration of the old Ahrens Fox Fire Truck of the Goodwill Fire Company. The Fire Station Committee was authorized to proceed with the restoration of the motor and pumps on this piece of apparatus toward having it in readiness for the Bicentennial Parade in June.

Permission was granted the Separation Day Committee of the BiCentennial Committee to use the facilities in the rear of the Town Hall for food services for this four day celebration.

St. Anthony's Society was granted permission to use a portion of property of the Trust on Chestnut Street extended for the purpose of a fire works display on the occasion of their celebration of St. Anthony's Day. They informed the Board that they were in the process of obtaining the necessary Certificate of Insurance from the Star Fireworks Company and the Fireworks Display Bond which is required by the Public Safety Commission of the State of Delaware.

The following Officers and Committees were elected or appointed for the ensuing year:

#### OFFICERS OF THE BOARD

R. James Quillen, President	Richard M. Appleby, Jr. Vice-Pres.
Donald C. Banks, Secretary	Henry F. Gambacorta, Treasurer

#### ASSISTANTS TO THE OFFICERS

M. Anita Banks, Ass't to Secretary    George W. Proud, Accountant

#### MAINTENANCE COMMITTEE

J. Herbert Tobin	Dr. H. Thomas McGuire
Chandler H. Gebhart, Jr.	Paul J. Gallagher

#### PROPERTY DEVELOPMENT COMMITTEE

John C. Roman	Richard M. Appleby, Jr.	R. James Quillen
Horace L. Deakyne	Francis J. DeAscanis	

#### FINANCE COMMITTEE

Henry F. Gambacorta	R. James Quillen	
Henry N. Herndon	Horace L. Deakyne	Donald C. Banks





TRUSTEES OF NEW CASTLE COMMON

TREASURER'S REPORT

FEBRUARY 25, 1976

Cash Balance, January 25, 1976:

Wilmington Trust Co., Checking Account  
Wilmington Trust Co., Savings Account

\$ 9,807.18  
29,000.00

\$38,807.18

RECEIPTS

Alpha Real Estate & Mortgage Trust (Tremont Motel)-- Real estate taxes per lease

\$ 2,910.18

Knecht, Greenstein & Berkowitz -- Lot #155

3,000.00

Theisen, Lank & Mulford -- Lot #159

3,000.00

Shell Oil Co. -- 1 months rent to 3/1/76

208.33

R. R. Agency -- Sewer charge

197.88

Weaver Pole Line Construction Co. -- 1 months rent to 5/1/76

220.00

Dr. Lewis Harris -- 1 months rent to 3/1/76

150.00

New Castle Sailing Club -- 1 years rent to 3/1/77

100.00

Conner, Daley & Erisman -- Lot #8

3,000.00

12,786.39

51,593.57

DISBURSEMENTS

Brosius-Eliason Co. -- Fuel, Old Library

\$ 119.47

Mitchell Skura -- Repairs, Fire Station

39.00

Cooch & Taylor -- Legal fees

775.00

George W. Proud -- Accounting service for January

50.00

Bruce H. Gordon -- Repairs, Library

57.42

Repairs, Town Hall (partial payment on entrance work)

3,000.00

Overhead Door Co. of Wilmington, Inc. -- Repairs, Fire Station

5,868.19

Harting Sign Co. -- Bronze plaque for tennis courts

225.00

Insurance & Financial Services, Ltd. -- Insurance premium, valuable records policy

144.00

Board of Water & Light Commissioners -- Electric, Old Library

23.49

Delaware Provision Co. -- Supplies for Senior Citizens

52.80

Delmarva Power -- Gas, Town Hall

22.95

Bank of Delaware -- Investment in Capital Account, Lots #8, #155, #159

9,000.00

19,377.32

Cash Balance, February 25, 1976:

Wilmington Trust Co., Checking Account  
Wilmington Trust Co., Savings Account

\$ 3,216.25  
29,000.00

\$32,216.25



April 6, 1976

Board met at 8:00 p.m. present, Messrs. Quillen, Gambacorta, Herndon, Roman, Gallagher, McGuire, Carlin, Tobin, Gebhart, DeAscanis, Deakyne, Banks (12).

Messrs. Edward J. Murphy and Ivan P. Hanson, members of the Board of Water and Light Commission of the City of New Castle were present at the meeting and reported on the well situation of the water supply for New Castle. They requested permission to develop the last test well driven on the Penn Farm. This permission would entail a 50 foot x 50 foot area of ground embodying the well site that of course would be properly fenced and also a 15 foot wide easement for piping from the well site to the Pumping Station already established on the Penn Farm. The alignment of this easement would be established by Van demark and Lynch, Engineers for the Water Commission and of course would be subject to the approval of the Trustees.

On motion the request was granted on the above mentioned conditions.

Mr. Buddy S. Deemer, Chairman of the Battery Park Committee was present at the meeting and submitted a budget required to operate the Park for this coming season. The Budget as submitted is herein contained and becomes a part of the minutes of this meeting. On motion, the budget in the amount of \$12,550.00 was approved.

The minutes of the last meeting were read and approved with the exception of the proposed naming of an outreach Committee to see and study the requests or needs as might be submitted to the Board by the City or Organizations directly a part of the City.

A contribution in the amount of \$80.00 was authorized to be made to the Delaware Foundation for Retarded Children, Inc., They being the Organization sponsoring the Delaware All-Star Football Game.

The Property Development Committee reported that a James Webb & Son, were interested in leasing a portion of property of the Trust formerly occupied by the American Oil Co. They  $\frac{1}{2}$  proposed to open a produce business on this site. A five year lease on a \$4,000.00 per annum rental was approved by the Board and the Property Development Committee was authorized to proceed to negotiate the lease.

In as much as a communication was received regarding the fact that the Library was not open on Saturday Mornings, the Library Committee was requested to have the facility open on Saturdays in the morning.

The Secretary of the Board was requested to look into the matter of the necessary fastening required to hold the Tennis Court nets in proper place.

The Property Maintenance Committee was authorized to have the fence at the Old Ferry Wharf Property relocated so as to accommodate the parking of busses bringing visitors to the Read House, now operating under the Delaware Historical Society.

April 6, 1976

Page #2

A budget for the Summer Concert Committee of the City of New Castle was submitted by the Secretary acting as a member of this Committee. An appropriation in the amount of \$1,500.00 was authorized to be made to this Committee.

Bruce H. Gordon, Inc., being the low bidder on the addition to the Goodwill Fire Station, in the amount of Forty-five thousand, eight hundred seventy-five dollars (\$45,875.00), the property Officers of the Board were authorized to execute a contract with Gordon.

Treasurer Gambacorta submitted a tentative budget for the ensuing year which is herein contained and becomes a part of the minutes of this meeting.

The following disbursements were authorized:

Board of Water & Light, Electric Old Library	17.24
Board of Water & Light, Water, Town Hall	8.50
Bruce H. Gordon, In., Closet in Library	225.93
Brosius-Eliason, Co., Old Burner Pump, Fire Stat.	700.67
Brosius, Eliason, Co., Fuel Oil, Old Library	60.02
Guido DeAscanis & Sons, Removal of debris at site of extension of Fire Station	712.00
Delaware Foundation for Retarded Children, Motion	80.00
Immanuel Church, Payment on Reduction Loan	
Glebe Property	
Interest	2,232.32
Principal	4,093.71
Summer Concert Committee, by motion	1,500.00
Bank of Delaware, for Investment Account	3,000.00
Total Disbursements	<u>12,630.39</u>

The meeting adjourned to meet in Special Session on Tuesday Evening, April 27, 1976 to consider the proposed rezoning of property of the Trust.

  
Donald C. Banks, Secretary

DCB:mab

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
MARCH 25, 1976

Cash Balance, February 25, 1976:

Wilmington Trust Co., Checking Account  
Wilmington Trust Co., Savings Account

\$ 3,216.25  
29,000.00      \$32,216.25

RECEIPTS

Wilmington College, Inc. -- 6 months rent to 9/1/76	3,250.00	
R. R. Agency (Dutch Diner, South) -- 3 months rent to 6/1/76	1,000.00	
R. R. Agency (Dutch Diner, North) -- 3 months rent to 6/1/76	1,250.00	
Penn Mart, Inc. -- 3 months rent to 6/1/76	1,500.00	
Shell Oil Co. -- 1 months rent to 4/1/76	208.33	
Brandywine Securities Co. (Shell) -- 3 months rent to 6/1/76	525.00	
Brandywine Securities Co. (Texaco) -- 3 months rent to 6/1/76	750.00	
American Telephone & Telegraph Co. -- Annual rent to 2/28/77	150.00	
Dr. Lewis Harris -- 1 months rent to 4/1/76	150.00	
Joseph J. Quigley -- 6 months rent to 3/1/76	810.00	
Getty Oil Co. -- 3 months rent to 6/1/76	750.00	
Airbase Carpet Mart, Inc. -- 3 months rent to 6/1/76	1,450.00	
Brantwood, Inc. (Canada Dry) -- 3 months rent to 6/1/76	900.00	
Gordy Management, Inc. -- 3 months rent to 6/1/76	150.00	
Seymour Malman (Farmers Market) -- 3 months rent to 6/1/76	8,750.00	
Weaver Pole Line Construction Co. -- 1 months rent to 6/1/76	220.00	
Maykut Construction Co. (Milex) -- 3 months rent to 12/1/75	650.00	
Woloshine & Tenebaum -- Lot #161	3,000.00	
Bank of Delaware -- Investment income for 3 months to 3/22/76--		
Capital Account	\$30,834.22	
less Commissions	<u>677.23</u>	
Library Fund	398.50	
less Commissions	<u>25.51</u>	
	<u>30,156.99</u>	
	372.99	55,993.31
		<u>88,209.56</u>

DISBURSEMENTS

Mayor & Council -- Building permits, Fire Station	\$ 181.00	
Brosius Eliason Co. -- Fuel, Old Library	66.98	
Brosius Eliason Co. -- Oil burner repairs, Fire Station	41.33	
George W. Proud -- Accounting service for February	50.00	
Bruce H. Gordon, Inc. -- Repairs, Old Library	35.32	
Reproduction Center, Inc. -- Prints, Fire Station job	4.00	
Board of Water & Light Commissioners -- Electric, Old Library	20.06	
Amstel Plumbing & Heating -- Heater repairs, Fire Station	203.75	
St. Anthony's Day Committee -- Donation	200.00	
Postmaster, New Castle, Del. -- Stamps	5.00	
Henry Gambacorta -- Treasurer's salary	500.00	
Donald C. Banks -- Secretary's salary	500.00	
M. Anita Banks -- Assistant to Secretary salary	500.00	
John C. Roman -- Property Development Committee salary	500.00	
Immanuel Church -- Care of Town Clock	100.00	
Goodwill Fire Co. -- Fire Station window cleaning	200.00	
	<u>73,107.44</u>	<u>88,209.56</u>
Carried Forward		

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT (CONTINUED)  
MARCH 25, 1976

Brought Forward

\$88,209.56

DISBURSEMENTS (Continued)

Brought Forward	\$73,107.44	
Delmarva Power -- Gas, Town Hall	23.80	
New Castle County -- Sewer, Town Hall	45.90	
Bruce H. Gordon, Inc. -- Balance on entrance work at Town Hall	6,049.30	
Bank of Delaware -- Investment in Capital Account -- Lot #161	<u>3,000.00</u>	<u>12,226.44</u>
Balance, March 25, 1976:		
Wilmington Trust Co., Checking Account	36,983.12	
Wilmington Trust Co., Savings Account	<u>39,000.00</u>	<u>\$75,983.12</u>

NEW CASTLE COMMON  
 BOARD OF TRUSTEES  
 1976

Budget

TRUSTEES OF NEW CASTLE COMMON

BUDGET 1976-77

INCOME

Annual Rentals	90,300.00	
Real Estate Taxes charged to tenants	23,100.00	
Investment Income--		
Capital Account	118,000.00	
Library Account	1,700.00	
Interest Income	24,500.00	
New Castle County--Annual Library Grant	<u>63,500.00</u>	321,100.00

EXPENDITURES

Appropriations (includes payments from New Castle County Library Grant)	84,000.00	
Contributions	2,200.00	
Insurance	3,000.00	
Interest	11,800.00	
Miscellaneous	2,200.00	
Printing and Office Supplies	1,000.00	
Professional Fees	4,500.00	
Property Expenses	1,000.00	
Repairs, Maintenance and Improvements	6,500.00	
Salaries	2,000.00	
Taxes	39,000.00	
Trust Commissions	<u>3,500.00</u>	160,700.00

160,400.00

NON-OPERATING INCOME

Rents Receivable, March 31, 1976	2,360.00	
City of New Castle--Sales Agreement	<u>5,000.00</u>	7,360.00

167,760.00

NON-OPERATING EXPENDITURES

Mortgage Principal Payments		20,700.00
-----------------------------	--	-----------

147,060.00

EXCESS OF RECEIPTS OVER EXPENDITURES

These figures do not reflect the anticipated cost of the Fire Station Annex amounting to \$54,000.00.

RECEIVED APR - 6 1977  
TRUSTEES OF  
NEW CASTLE COMMON

BATTERY PARK COMMITTEE

Financial Report 1 April 1975 - 31 March 1976

Proposed Budget 1 April 1976 - 31 March 1977

Balance 1 April 1975-----270.06

	<u>Budget</u> 1975-1976	<u>Actual</u> 1975-1976	<u>Proposed</u> 1976-1977
<b>RECEIPTS</b>			
City of New Castle		9000.00	
Picnic Fees		241.25	
Insurance Refund		26.00	
<b>TOTAL</b>		<u>9267.25</u>	
<b>Personnel</b>			
Supervisor & Maintenance	6000.00	6000.00	6000.00
Maint. Asst.	700.00	710.00	800.00
Park Guard	1100.00	1014.00	1300.00
<b>Machinery, repairs, &amp; fuel</b>			
Mowers	300.00	15.52	100.00
Tractor	400.00	638.14(1)	300.00
Truck	300.00	233.41	300.00
Chemical toilets, rental	300.00	308.55	300.00
Benches & Tables			
(Repair, paint, & posts)	300.00	80.20	300.00
Playground, equipment & supplies	200.00	15.82	200.00
Tennis, equipment & supplies	400.00	---	400.00
Signs, repair & paint	200.00		500.00
Insurance	100.00	152.00	100.00
R.R. Station, repairs	100.00	34.14	100.00
Miscellaneous	300.00	280.09	300.00
<b>TOTAL</b>	<u>10700.00</u>	<u>9481.87</u>	<u>11000.00</u>
		Extra Park Gd. 1300.00	
		Uniforms 250.00	
Balance 31 March 1976 -----		55.44	
			<u>12,550.00</u>

- (1) Includes '76 overhaul
- (2) Budget assumes no major changes
- (3) Black topping or similar work to be contracted directly by the Trustees, outside budget.

RECEIVED APR - 6 1978  
TRUSTEES OF  
NEW CASTLE COMMON



# Police Department



CITY OF NEW CASTLE  
MARKET STREET  
NEW CASTLE, DELAWARE 19720

EUGENE C. PETTY, CHIEF OF POLICE

WALLACE L. CANNON  
POLICE CHAIRMAN

March 19, 1976

Mr. Buddy S. Deemer  
The Hermitage  
New Castle, Delaware 19720

Dear Mr. Deemer,

I would like to make some suggestions and recommendations for your security force at the Battery Park area. As you are aware, this department will have its hands full during this Bicentennial year.

We would like to request of the Park Commission that signs of a proper size and lettering be posted at the entrances to the Battery. These signs should state "No One Allowed on Park property from 9 p.m. to 6 a.m.", and "No Alcoholic Beverages Allowed on Park Property".

In the parking lots, please post signs stating "No Parking from 9 p.m. to 6 a.m.".

We would also like to see the "catwalk" closed to the general public at all times for safety purposes.

Our recommendation for this summer is that the Commission hire four men - two men to a shift - for good coverage at all times. This department would be glad to screen applicants and do criminal background checks, etc. We are in the process of setting up a training seminar for our officers and we would be glad to include the men in the park force in this program.

Please be assured of our continued cooperation.

Very truly yours,

*Eugene C. Petty*  
Eugene C. Petty  
Chief of Police

/mls

**SPECIAL OFFICER TRAINING PROGRAMS**

**TWO-DAY SEMINAR**

**Orientation to New Castle City Police Department  
Structure and Function**

**Traffic Control - various functions**

**Communication - procedure and operation**

**Crowd Control**

**Investigation Technique - gathering of evidence, comprehensive  
rape program, ballistics**

**Criminal Law - Deadly Force, Stop & Frisk, Detention, Laws of  
Arrest, False Arrest, Disorderly Conduct, Loitering,  
Enforcement of Rules & Regulations, Crime Against  
Person, Crime Against Property, Missing Persons,  
Suspicious Death, incident and report writing.**

**Firearm Use and Safety - (special officers will not be armed)**

**Self-Defensive Tactics - Offensive Tactics**

**Foot Patrol - Ride Along Tactics**

**Review and Summary - Completion of Training Program**



April 27, 1976

SPECIAL MEETING

Board met in special session at 7:30 p.m., present Messrs, Quillen, Appleby, Roman, Gallagher, Tobin, Gebhart, Deakyne, Banks (8).

This meeting was called for the express purpose of reviewing the proposed zoning changes in the City of New Castle as submitted by the Planning Commission and more particularly to the effect that it might have on property of the Trust located within the confines of the City of New Castle.

A copy of a letter forwarded to the New Castle Planning Commission by President Quillen notes the Trustees opinion on the proposal and is herein contained and becomes a part of the minutes of this meeting.

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary

DCB:mab

ED - 1701  
LATED - 1764  
BY ASSEMBLY - 1792

w Castle

tle

y apply

a change

the

t would

d it

r only

sity

be

C (retail

ade in the

stitutional

ron

M E M O

TO: New Castle Planning Commission

FROM: Alan Chase

SUBJECT: Proposed Changes, New Castle General Comprehensive Plan (re B.J.C. Job No. 75-22)

DATE: March 17, 1976

As per discussion at the last Commission Meeting on 3/15/76, I have prepared an exhibit showing all proposed changes to the New Castle General Comprehensive Plan, as tentatively agreed to by the Commission on that date.

Number references on the exhibit are as follows:

- ✓ 1. From Recreation and Open Space to Industry;
- ✓ 2. From Industry to Recreation and Open Space;
- ✓ 3. Delete Proposed Major Arterial entirely;
- ✓ 4. From Proposed School to Recreation and Open Space;
- ✓ 5. From Residence Low Density to Recreation and Open Space;
- ✓ 6. Delete Proposed Secondary Arterial entirely;
- ✓ 7. From Retail Commercial to Recreation and Open Space;
- ✓ 8. From Residence Medium Density to Recreation and Open Space;
- ✓ 9. Ditto.
10. Ditto.
11. Ditto.
12. From Residence Low Density to Recreation and Open Space;
13. From Recreation and Open Space to Low Density Residential;
14. From Residence Medium Density to Institutional (new category);
15. From Residence Medium Density to Recreation and Open Space;

Memo to New Castle Planning Commission  
Page 2  
March 17, 1976

16. See 14, above;
17. From Residence Low Density to Recreation and Open Space;
18. Ditto.
19. Ditto.
20. From Industry to Recreation and Open Space;
21. Ditto.

Justification for the above is as follows (numbering follows the same sequence):

1. Buffering not needed, in view of designation of land to south as "Stream Valley-Flood Plain-Marshland" (portion directly southwest of Dobbinsville) and "Extensive Industry" on adopted County New Castle-Upper Christina Planning District Plan.
2. To provide needed recreation space for Dobbinsville area, and to act as buffer between Dobbinsville and industrial land, as per 1, above.
3. Has been removed from adopted WILMAPCO Metropolitan Transportation Plan (Highway Element). Transportation Plan analysis by WILMAPCO and DSHD show this facility is not needed within foreseeable future, in terms of traffic service, in view of estimated diversion of traffic to be accomplished by Swanwyck Connector and Moore's Lane improvement projects, contracts for which are to be awarded shortly by DSHD, and in view of likely revised traffic projection figures, based on reduced long-range County population projections.
4. New Castle-Gunning Bedford School District has indicated site not likely to be used in their future school planning, plus need for recreation space to serve Washington Park and Shawtown areas.

Memo to New Castle Planning Commission

Page 3

March 17, 1976

5. Based on Flood Plain (Tm soil) and unsuitable soil designations, plus fact population projections for City indicate less need for residential land than perceived at the time of original Plan formulation;
6. In connection with 5, above;
7. Based on Flood Plain (Richardson Study, w/improvements) plus fact analysis indicates less need for commercial land than perceived at the time of original Plan formulation;
8. Based on Flood Plain (Richardson Study);
9. Ditto.
10. Ditto.
11. Ditto.
12. Land has been dedicated to City for recreational use at time of approval and Recordation of Subdivision Plan.
13. Land has been developed residentially <sup>since</sup> formulation of original Plan.
14. Based on reduced need for residential land since time of original Plan formulation (see 5, above), plus indicated need for land suitable for retirement and elderly housing, medical office facilities, etc. Since there currently is no suitable zoning classification within the City Zoning Ordinance to implement such a land use category, it is further proposed to create a new classification (Institutional) for this purpose.
15. Based on Flood Plain (Richardson Study).
16. See 14, above.
17. Based on Flood Plain (Richardson Study).
18. Ditto.
19. Ditto.
20. Ditto.
21. Based on unsuitable soil.

M E M O

TO: New Castle Planning Commission

FROM: Alan Chase

SUBJECT: Proposed Changes to New Castle Zoning Map

DATE: March 17, 1976

The following proposed changes to the New Castle Zoning Map are implied by the proposed changes to the City General Comprehensive Plan tentatively agreed upon at the Commission Meeting of 3/15/76 (see Exhibit for reference numbering; and my Memo this date on Proposed Changes to the General Comprehensive Plan):

- 10  
11
- ✓1. O.S. & R. to I. See Item 1 of my Memo dated 3/17/76 re Comprehensive Plan.
  - ✓2. R-3 to I. To bring Zoning Map into conformity with existing Comprehensive Plan.
  - ✓3. R-3 to O.S. & R. See Item 2 of My Memo.
  - ✓4. R-3 to O.S. & R. See Item 5 of my Memo.
  - ✓5. HR to O.S. & R. This seems to have been erroneously rezoned by Council at the time the HR District was expanded to cover land previously zoned R-3. Rezoning back to O.S. & R. would bring Zoning Map into conformity with existing Comprehensive Plan.
  - ✓6. RC to O.S. & R. See Item 7 of my Memo.
  - ✓7. R-3 to O.S. & R. See Item 15 of my Memo.
  8. R-3 to In <sup>RC</sup> (~~Institutional~~) (new classification). See Item 14 of my Memo.
  9. R-2 to O.S. & R. See Items 17, 18 and 19 of my Memo.
  10. I to O.S. & R., based on flood-plain designation, only. See Item 20 of my Memo.
  11. I to O.S. & R., based on unsuitable soils designation. See Item 21 of my Memo.

Memo To New Castle Planning Commission

Page 2

March 17, 1976

Since proposals 4, 6, 7, 9, 10 and 11 above are all based, at least partially, on flood plain and soils factors, documentation of such criteria (copy of Richardson's Flood Plain Study and USSCS Soils Map) should accompany such recommended rezonings to Council and be made part of the permanent record of such actions (if approved by Council).

ALC/sw

May 4, 1976

Board met at 8:00 p.m., present Messrs. Quillen, Appleby, Gambacorta, Herndon, Gallagher, McGuire, Carlin, Tobin, DeAscanis, Banks (10).

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the meeting agenda to the members, was by motion approved and becomes a part of the minutes of this meeting.

A letter was received from the Goodwill Fire Company stating that funds were urgently needed to provide a paid driver and a qualified aid person for ambulance service during the day as well as for fire fighting. The letter states that this expense could be shared equally by Council, the Fire Company and the Trustees. The Fire Station Committee of the Board were requested to look into the matter and by motion, if the Council was receptive and willing to meet one third of this obligation, the Committee was authorized to inform the Fire Company of the Trustees willingness to meet one third of the cost. The letter from the Fire Company is herein contained and becomes a part of the minutes of this meeting.

Letters from Delaware Block Company regarding the swap of lands with the Board and from Freeland Chemical Company for lease of property, were submitted and referred to the Property Development Committee for study and recommendation.

Bids were received for Black Top Surfacing under the playground equipment on Battery Park as requested by the Battery Park Committee. The bids are as follows:

Brandywine Construction Co., Inc.	\$5,945.00
Greggo & Ferrara	\$6,460.00
J. T. Ward Company	\$6,620.00

On motion, the bid was awarded to Brandywine Construction Company, Inc.,

Joseph Toner, local Painting Contractor, was awarded the contract for painting the exterior of the Town Hall in the amount of \$1,607.00.

The Property Maintenance Committee was authorized to have the two flower beds in Dewey Park planted before A Day in Old New Castle.

The Property Development Committee was requested to notify the proper persons connected with the Farmers Market Lease to have the Old Golf Driving Range Buildings demolished and the area cleaned up.

The following disbursements were authorized:

Brandywine Construction Co., Battery Walk repairs	2,416.22
Brosius-Eliason Co., Fuel, Old Library	45.58
Joseph J. Quigley, Material for Barn repairs	72.90
Insurance & Financial Services, Truck Battery Pk.	170.00
Bruce H. Gordon, Inc., Fence Repairs 5&7 E. 2nd	85.60
Board of Water & Light, Old Library	14.77
Security Fence Co., Old Ferry Wharf Property	550.00
Bank of Delaware, for investment account	6,000.00
Enviromental Design & Mgmt. Old Ferry Prop.	150.00
	<hr/>
	\$ 9,505.07

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary



TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
APRIL 25, 1976

Cash Balance, March 25, 1976:

Wilmington Trust Co., Checking Account	\$36,983.12	
Adjustment on Bruce H. Gordon, Inc. check of previous month	10.10	
	36,973.02	
Wilmington Trust Co., Savings Account	39,000.00	\$ 75,973.02

RECEIPTS

Cooch & Taylor -- Lot #117	3,000.00	
Dr. Lewis Harris -- 1 months rent to 5/1/76	150.00	
Shell Oil Co. -- 1 months rent to 5/1/76	208.33	
Connor, Daley & Erisman -- Lot #163	3,000.00	
Alpha Real Estate & Mortgage Trust -- 3 months rent to 6/1/76	1,062.50	
Dutch Diner, Inc. -- Settlement of agreement, extension of lease	9,000.00	
New Castle County -- Quarterly payment on Library Grant	15,875.00	
I.B.M. -- Refund on service contract	10.20	
	32,306.03	
		108,279.05

DISBURSEMENTS

Mayor & Council -- Battery Park Committee appropriation	\$ 3,000.00	
George W. Proud -- Accounting service for March	50.00	
Board of Water & Light Commissioners -- Electric, Old Library	17.24	
Board of Water & Light Commissioners -- Water, Old Library	8.50	
Bruce H. Gordon, Inc. -- New closet, New Library	225.93	
Brosius-Eliason Co. -- New burner, Fire Station	700.67	
Brosius-Eliason Co. -- Fuel, Old Library	60.02	
Guido DeAscanis & Sons -- Fire Station improvements work	712.00	
Delaware Foundation for Retarded Childred -- Donation	80.00	
Rector, Wardens & Vestrymen of Immanuel Church--		
Mortgage principal	4,093.71	
Mortgage interest	2,232.32	
Summer Concert Committee -- Appropriation	1,500.00	
Bank of Delaware -- Investment in Capital Account, Lots #117 and #163	6,000.00	
Delmarva Power -- Gas, Town Hall	16.74	
New Castle Library Committee -- Quarterly payment, New Castle County Library Grant	15,875.00	34,572.13
Cash Balance, April 25, 1976:		
Wilmington Trust Co., Checking Account	\$ 4,706.92	
Wilmington Trust Co., Savings Account	69,000.00	\$ 73,706.92

GOODWILL FIRE CO., NO. 1  
P.O. BOX 56  
NEW CASTLE, DELAWARE 19720

MAYOR AND COUNCIL  
New Castle, Delaware 19720  
ATTN: Mr. P.J. Marinelli

TRUSTEES OF NEW CASTLE COMMON  
New Castle, Delaware 19720  
ATTN: Mr. R.J. Quillen, Jr.

SUBJECT: PAID DRIVER AND PAID AID MAN FOR THE GOODWILL FIRE COMPANY

Gentlemen:

Population growth, family formation, and mobility will continue gaining.

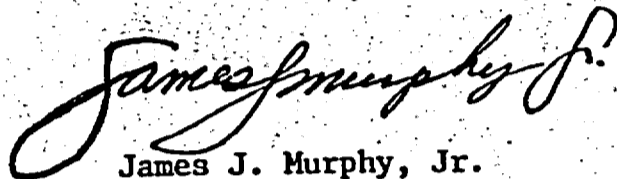
Qualified personnel and enough capital to provide adequate emergency Fire, Ambulance and River Rescue Service to the growing population of our Fire District which includes the City of New Castle, Delaware is a dual responsibility of the City Council and the Goodwill Fire Company. Presently, we are encountering a problem of affording adequate Ambulance coverage of our Fire District during the daylight hours of 7:00 A.M. thru 5:00 P.M., Monday thru Friday. The Fire Company has explored many avenues to alleviate this problem and have had little or no success. The Board of Directors of The Goodwill Fire Company by copy of this letter has endorsed the following request of City Council and The Trustees of New Castle Common:

- The Goodwill Fire Company hire a paid driver and a paid aid man.
- Salaries to be offset by appropriations from the City Council, Trustees of New Castle Common and The Goodwill Fire Company.
- See Exhibit "A" for recommended qualifications and salaries.

If you concur with this request, we would like to schedule a meeting for 7:00 P.M, Wednesday evening, May 19, 1976 to further discuss any questions with your corresponding Fire Company Representative.

As time is of the essence, please respond at your earliest possible convenience your valued opinion of this request which we feel is very necessary to our volunteer cause.

Thank you for your consideration in this matter.



James J. Murphy, Jr.  
President

EXHIBIT "A"

QUALIFICATIONS FOR EMPLOYEES OF THE GOODWILL FIRE COMPANY, NEW CASTLE, DELAWARE

be a certified E.M.T. (Emergency Medical Technician) by the State of Delaware.

licant must have a class B license.

have necessary requirements for Aid Man as prescribed by State and Federal standards.

be 21 years of age and have no driving violations for the past three years.

have Firemanship II and Pump Operator training comparable to Delaware State Fire School programs.

qualify, to the satisfaction of the Chief, Chief Engineer and Training Officers, on all apparatus operated by this Company.

qualify on apparatus within 90 days of employment, and be prepared to train on apparatus on his own time as well as paid time. Failure to meet the minimum qualification shall be cause for dismissal.

submit to and pass a physical examination annually. Examination to be conducted for by this Company.

SALARY, BENEFITS AND DUTY HOURS

hours shall be from 7:00 A.M. to 5:00 P.M., Monday thru Friday.

vacation to be two weeks with eight paid holidays after first year anniversary.

licant shall perform preventative maintenance and light custodial duties as prescribed by this Board of Directors.

position is to be primary employment and no outside employment will be tolerated which interferes with the employee's duties.

salary shall be \$9,486.00 to \$12,107.00 in six years. Commensurate with experience, starting salary will be lower and increase by cost of living index, equity and merit.

paid employees shall be under direct supervision of the Board of Directors and shall be subject to dismissal and reprimand of said Board.

benefits, i.e., Blue Cross, Accident and Health Insurance, Pension, etc., to be considered for incorporation under present Benefit Plans for City employees.

\$ 7,000.00?

June 1, 1976

Board met at 8:00 p.m. present Messrs. Quillen, Appleby, Gambacorta, Herndon, Roman, Gallagher, Tobin, Gebhart, DeAscanis, Deakyne, Banks (11).

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the meeting agenda, was by motion accepted and is herein contained and becomes a part of the minutes of the meeting.

Pasquale DiMondi of the Delaware Block Co., appeared before the meeting with a suggestion of a swap of land between the Trustees and Delaware Block Company. The matter was turned over to the Property Development Committee for study and report back their findings and recommendations to a future meeting of the Board.

The Secretary was instructed to write Leon Malman, present tenant of the Farmers Market Tract informing him that the State was requiring the removal of the Pros Golf Course buildings that were vacant and badly in need of repairs.

The Property Development Committee reported that they were in receipt of an inquiry from Freeland Chemical Co., for a lease on a portion of property of the Trust. The matter was turned back to the Property Development Committee for further study and report.

The Property Development Committee was requested to investigate the possibilities of purchase of the Mitchell property directly adjoining the Old Ferry Wharf property, now a portion of property of the Trust.

The residents of Clouds Row, their property backing up to the present Mini-Park located at 5 & 7 East Second Street, wrote the Board with a request to lease the property to the rear of the Mini-Park so that they may extend their yards. The only action that was taken on the request was that there be a meeting with all concerned in the Fall to further discuss the matter.

It was reported that the City was taking on the maintenance of the Mini-Park.

The Maintenance Committee of the Board was authorized to renovate the walls of the Town Hall leading up to the Council Chamber.

A letter was received from the Wilmington Trust Company stating their interest in handling the Investment Account of the Board. The matter was turned down by the Board and the Treasurer instructed to so notify the Trust Company.

On motion a contribution not to exceed Fifty-Dollars was allocated to the BiCentennial Committee to supply refreshments on the occasion of the re-enactment of Caesar Rodney's ride to Philadelphia with the stopover in New Castle.

On motion, a contribution of \$100.00 was authorized to be made to the Buttonwood United Methodist Church toward their fund of restoring a living quarter for the Taylor Family of that location that had been destroyed by Fire.

June 1, 1976


Page #2

President Quillen appointed an outreach Committee of the Board to study requests and proposals that come before the Board. The Committee comprises Messrs. Herndon, Roman, Gallagher and McGuire.

The following disbursements were authorized:

Cooch & Taylor, Attorney Fees	435.85
Brandywine Construction Co., Park Playground	5,553.24
Asphalt Striping Service, Old Ferry Wharf	100.00
Board of Walter & Light, Old Library	15.62
Scholarship Fund, William Penn Alumni Assn.	600.00
Tecot Electric Co., Lamp, Town Hall	850.10
Buttonwood United Methodist Church, Motion	100.00
Postmaster for Box Rent	14.00
Total Disbursements	<u>7.668.81</u>

There being no further business, the meeting adjourned to meet on Tuesday, September 14, 1976.

  
Donald C. Banks, Secretary

DCB:mab

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
MAY 25, 1976

Cash Balance, April 25, 1976:	\$ 4,706.92	
Wilmington Trust Co., Checking Account	<u>69,090.00</u>	\$73,706.92
Wilmington Trust Co., Savings Account		

RECEIPTS

Dr. Lewis Harris -- 1 months rent to 6/1/76	\$ 150.00	
Shell Oil Co. -- 1 months rent to 6/1/76	208.33	
Gordy Management -- 3 months rent to 9/1/76	150.00	
Maykut Construction Co. -- 6 months rent to 6/1/76	1,300.00	
Becker & Ferri -- Lot #122, Penn Acres, South	3,000.00	
Michael A. Poppiti -- Lot #160, Penn Acres, South	<u>3,000.00</u>	7,808.33
		<u>81,515.25</u>

DISBURSEMENTS

Brandywine Construction Co. -- Repairs to Battery Park walkway	\$ 2,416.22	
Brosius-Eliason Co. -- Fuel, Old Library	45.58	
Joseph J. Quigley -- Reimbursement for wind storm damage	72.90	
Insurance & Financial Services, Ltd. -- Insurance premium on Battery Park pick-up truck	170.00	
Bruce H. Gordon, Inc. -- Repairs to fence on East Second Street property	85.60	
Board of Water & Light Commissioners -- Electric, Old Library	14.77	
Security Fence Co. -- Fence repairs, Old Ferry Wharf property	550.00	
Bank of Delaware -- Investment Account, Lots #122 and #160	6,000.00	
George W. Proud -- Accounting service for April	50.00	
Environmental Design & Management -- Ground improvements, Old Ferry Wharf property	150.00	
Delmarva Power -- Gas, Town Hall	10.31	
New Castle Bicentennial Committee -- Appropriation	5,000.00	
Mayor & Council, City of New Castle -- Battery Park Committee appropriation	3,000.00	
Ben Piovoso -- Flowers for Dewey Park	100.00	
New Castle County -- Real estate taxes, South Frenchtown Pike property	55.74	
James Quillen -- Reimbursement for parade float expense	<u>100.00</u>	<u>17,821.12</u>
Cash Balance, May 25, 1976:	1,694.13	
Wilmington Trust Co., Checking Account	<u>62,000.00</u>	<u>\$63,694.13</u>
Wilmington Trust Co., Savings Account		

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
JUNE 25, 1976

ash Balance, May 25, 1976:

Wilmington Trust Co., Checking Account	\$ 1,694.13	
add: Adjustment of April check	<u>.02</u>	
Adjusted Balance	1,694.15	
Wilmington Trust Co., Savings Account	<u>62,000.00</u>	\$63,694.15

RECEIPTS

Gordy Management -- Sewer charge	199.86	
Penn Mart, Inc. -- 3 months rent to 9/1/76	1,500.00	
Shell Oil Co. -- 1 months rent to 7/1/76	208.33	
Air Base Carpet Mart -- Taxes per lease	141.56	
Brandywine Securities Co. (Shell) -- 3 months rent to 9/1/76	525.00	
Brandywine Securities Co. (Texaco) -- 3 months rent to 9/1/76	750.00	
Dr. Lewis Harris -- 1 months rent to 7/1/76	150.00	
R. R. Agency (Dutch Diner, North) -- 3 months rent to 9/1/76	1,250.00	
R. D. E. Management (Viking Diner) -- 3 months rent to 9/1/76	1,000.00	
Getty Oil Co. -- 3 months rent to 9/1/76	750.00	
Air Base Carpet Mart -- 3 months rent to 9/1/76	1,450.00	
Alpha Real Estate & Mortgage Trust (Tremont Motel) -- 3 months rent to 9/1/76	1,062.50	
Branwood, Inc. (Canada Dry) -- 3 months rent to 9/1/76	900.00	
Maykut Construction Co. (Milex) -- 3 months rent to 9/1/76	650.00	
Becker & Ferri -- Lot #162, Penn Acres, South	3,000.00	
Bank of Delaware -- Investment Income for 3 months to 6/18/76--	\$32,025.69	
Capital Account	<u>497.46</u>	31,528.23
less Commissions	446.25	
Library Fund	<u>19.34</u>	426.91
less Commissions		<u>45,492.39</u>
		109,186.54

DISBURSEMENTS

New Castle County-- Sewer charge	199.86	
George W. Proud -- Accounting service for May	50.00	
Cooch & Taylor -- Legal fees	453.85	
Brandywine Construction Co. -- Paving at Battery Park	5,553.24	
Asphalt Striping Service -- Striping parking lot at Old Ferry Wharf	100.00	
Board of Water & Light Commissioners -- Electric, Old Library	15.62	
Tecoj Electric Co. -- Lamp for Town Hall	850.10	
Buttonwood United Methodist Church -- Donation	100.00	
Postmaster, New Castle, Del. -- Post office box rent	14.00	
Bank of Delaware -- Investment in Capital Account, Lot #162	3,000.00	
New Castle County -- Taxes, Air Base Carpet Mart	141.50	
Insurance & Financial Services, Ltd. -- Insurance premium	29.00	
Board of Water & Light Commissioners -- Water, Town Hall	8.50	
Delmarva Power -- Gas, Town Hall	4.28	
Bruce H. Gordon, Inc. -- Miscellaneous painting and repairs	<u>178.50</u>	10,698.45
ash Balance, June 25, 1976:		
Wilmington Trust Co., Checking Account	7,488.09	
Wilmington Trust Co., Savings Account	<u>91,000.00</u>	<u>\$98,488.09</u>

◇ NO MEETING IN JULY ◇



TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
JULY 25, 1976

Cash Balance, June 25, 1976:	\$ 7,488.09	
Wilmington Trust Co., Checking Account	.06	
deduct: Adjustment of June check	<u>7,488.03</u>	
Adjusted Balance	91,000.00	\$ 98,488.03
Wilmington Trust Co., Savings Account		

RECEIPTS

Abrams, Hunt & Abrams -- Lot #82, Penn Acres, South	\$ 3,000.00	
Edward J. Wilson -- Lot #10, Penn Acres, South	3,000.00	
Knecht, Greenstein & Berkowitz -- Lot #123, Penn Acres South	3,000.00	
Shell Oil Co. -- 1 months rent to 8/1/76	208.33	
Dr. Lewis Harris -- 1 months rent to 8/1/76	150.00	
Seymour Malman (Farmers Market) -- 3 months rent to 9/1/76	<u>8,750.00</u>	18,108.33
		<u>116,596.36</u>

DISBURSEMENTS

Bruce H. Gordon, Inc. -- Work on Town Hall lamp post, scraping loose paint, etc.	\$ 306.25	
Van DeMark & Lynch, Inc. -- Engineering services re property booklet	835.25	
George W. Proud -- Accounting service for June	50.00	
Bank of Delaware -- Investment in Capital Account -- Lots #10, #82, #123	9,000.00	
Bruce H. Gordon, Inc. -- Partial payment, Fire Station Addition	5,550.00	
Director, Wardens & Vestrymen of Immanuel Church--	4,160.23	
Mortgage principal	2,165.80	
Mortgage interest	2.48	
Delmarva Power -- Gas, Town Hall	125.00	
Bruce H. Gordon, Inc. -- Work at tennis courts--	875.50	
Brick Memorial	6.92	
Walk	46.75	
Board of Water & Light Commissioners -- Electric, Old Library	1,800.00	
Brosius-Eliason Co., -- Burner contract, Old Library	53.54	
Frank A. Gunnip & Company -- Audit	7.47	
Brosius-Eliason Co. -- Material for parade float	245.00	
The Sherwin-Williams Co. -- Material for parade float	3,000.00	
Van DeMark & Lynch, Inc. -- Work on property booklet and meeting with Mrs Roman	62.00	
Mayor & Council, City of New Castle -- Battery Park	67.34	
M. Anita Banks -- Reimbursement for Notary Commission	40.00	28,399.53
Bruce H. Gordon, Inc. -- Repairs, New Library	<u>40.00</u>	
J. Herbert Tobin -- Refreshments for Caesar Rodney's Ride celebration		
Cash Balance, July 25, 1976:	\$ 696.83	
Wilmington Trust Co., Checking Account	<u>87,500.00</u>	<u>\$ 88,196.83</u>
Wilmington Trust Co., Savings Account		

September 14, 1976

Board met at 8:00 p.m., present, Messrs. Quillen, Appleby, Gambacorta, Herndon, Roman, McGuire, Tobin, Gebhart, Deakyne, Banks (10).

Present at this meeting were City Councilmen West and Marinelli and Supt. of Streets and Building Inspector Burris.

They were present for the purpose of discussing with the Board, several items pertaining to problems facing the City Council. Items discussed were a new garbage truck, extension of the Strand by stone paving from Plum Alley to Chestnut Street, Battery Park Police protection, creation of a Museum in the old Telegraph Building on Delaware Street Wharf.

The above matters were turned over to the Outreach Committee, consisting of Messrs, Herndon, Roman, Gallagher and McGuire for study.

The minutes of the last meeting were read and approved with a note of addition that on the Wilmington Trust Company matter, Messrs. Quillen, Herndon and Deakyne should have been recorded, not voting.

The Treasurers report as submitted with the agenda was by motion accepted and is herein contained and becomes a part of the minutes of this meeting.

Messrs. Appleby and Banks were requested to study the matter of the preparation of specifications and plans for sheathing a portion of the stone bulkhead along Battery Park walkway.

The Property Development Committee reported that the Canada Dry Lease was being considered for an additional option or a new lease. The Property Development Committee was requested to have an appraisal made on this lease.

The Property Development Committee reported that the Viking Diner Lease was being considered assigned from R. D. E. Management to Darmel Inc., (Burger King). The assignment was by motion approved in as much that the option and per annual rental of this lease was recently revised.

A discussion was held relative to the Board turning over to the Delaware State Highway Department, the ground embodying the entrance to Penn Acres South, off Basin Road. This would permit the Highway Department to take over the dedication of the Entrance and Streets of Penn Acres South. The matter was ordered turned over to our Attorney for a study of our obligation to proceed with this turn over of this property without compensation or to have the Builder of Penn Acres acquire this portion of property by purchase. Mr. Roman voted negative on this matter.

The Treasurer reported that Aldo Gibellino, Builder of Penn Acres South requested that an additional \$17,000.00 be carried on the delinquent account of the mortgage payment at 10½% interest.

The Outreach Committee reported that a public meeting of the Board and the Citizens of New Castle was being planned for a date in November.

September 14, 1976

Page #2

The Property Development Committee were requested to pursue further the acquisition of the Mitchell Property adjoining the property of the Trust (Old Ferry Wharf Property).

The following disbursements were authorized:

University of Delaware	
Scholarship, Kimberly Wipf	600.00
Delmarva Power, Gas, Town Hall	3.26
Bruce H. Gordon, Ins. on Fire Station	18,273.15
Hugh A. George Co., Office supplies	14.55
Thomas A. Cochran & Son	
Plumbing Repairs, Fire Station	25.00
Board of Water & Light, Electric	
Old Library	18.07
Brandywine Construction Co.,	
Grading, Old Ferry Property	3,540.87
Brandywine Construction Co.,	
Walkway, Battery Park	1,032.41
Morris, James, Hitchens & Williams	
Repro Copies Glebe Farm Survey	4.50
Insurance & Financial Services,	
Insurance	<u>2,419.00</u>
Total Disbursements	<u>25,930.81</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary

DCB:mab

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
AUGUST 25, 1976

Cash Balance, July 25, 1976:  
 Wilmington Trust Company, Checking Account  
 Wilmington Trust Company, Savings Account

\$ 696.83  
87,500.00     \$ 88,196.83

RECEIPTS

Shell Oil Co. -- 1 months rent to 9/1/76  
 U. S. Treasury--Coast Guard -- Annual rent  
 New Castle County -- Quarterly payment, Library Grant  
 Weaver Pole Line Construction Co. -- 1 months rent to 7/1/76  
 Dr. Lewis Harris -- 1 months rent to 9/1/76  
 Wallace Williams (Canada Dry) -- Real estate taxes per lease  
 Air Base Carpet Mart -- Real estate taxes per lease  
 Shell Oil Co. -- Real estate taxes per lease  
 David A. Eastburn -- Lot #153

\$ 208.33  
 12.50  
 18,750.00  
 220.00  
 150.00  
 933.81  
 2,984.57  
 556.35  
3,000.00     26,815.56  
 115,012.39

DISBURSEMENTS

Division of Revenue, State of Delaware -- License (6 months)  
 Prosius-Eliason Co. -- Xerox expense  
 Board of Water & Light Commissioners -- Electric, Old Library  
 Gerald P. Dougherty -- Chair repair  
 Bruce H. Gordon, Inc. -- Partial payment, Fire Station Addition  
 New Castle Library Committee -- Appropriation  
 Bank of Delaware -- Investment in Capital Account, Lot #153  
 Mayor & Council, City of New Castle -- Battery Park Committee  
 Appropriation  
 George W. Proud -- Accounting service for July

\$ 25.00  
 5.86  
 14.50  
 3.00  
 11,412.50  
 18,750.00  
 3,000.00  
 3,000.00  
 50.00  
36,260.86

Cash Balance, August 25, 1976:  
 Wilmington Trust Company, Checking Account  
 Wilmington Trust Company, Savings Account

\$ 251.53  
78,500.00     \$ 78,751.53

October 5, 1976

Board met at 8:00 p.m. present Messrs. Quillen, Appleby, Gambacorta, Roman, Gallagher, McGuire, Carlin, Tobin, Gebhart, DeAscanis, Deakyne, Banks (12).

The minutes of the last meeting were read and approved.

The Treasurers report submitted with the meeting agenda was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

On motion, a contribution in the amount of \$350.00 was authorized to be made to the United Fund of Delaware.

On motion, a contribution in the amount of \$300.00 was authorized to be made to the Arasapha Garden Club for Christmas Decorations in the City.

A bill in the amount of \$159.73 was authorized to be paid to Bruce H. Gordon, Inc., for replacing glass in the Library Building caused by vandalism. The Secretary was further instructed to submit a copy of this bill to our Insurance Carriers.

The Secretary was instructed to submit to our Insurance Carriers, a bid from Bruce H. Gordon, Inc., for replacing wall coping and bench seats in the front of the Library also caused by vandalism.

A further discussion on the City Council making a request for Financial help in the purchase of a Garbage Truct at a cost of \$52,000.00. On motion, the Board went on record of agreeing to 50% of the Vehicle cost or \$26,000.00. Council was immediately notified of our action by phone in as much as they too were in regular session.

A report of the Outreach Committee of the Board was presented. This report dealt principlaly with a proposed public meeting of the Board suggested by the Committee. On motion, the Committee was requested to obtain information as to our liability under the new Sunshine Law, thru our Attorney, Edward W. Cooch, Jr., A discussion followed that in future Elections for membership on the Board that term can be substituted in lieu of Life membership. The Board was in agreement to follow the Format as suggested by the Outreach Committee. Finally a tentative date of November 23, 1976 was suggested for the proposed Public Meeting.

The following disbursements were authorized:

Bd. of Water & Light, Water, Town Hall	8.50
United Fund of Delaware, by motion	350.00
Arasapha Garden Club, by motion	300.00
Goodwill Fire Co., 1/3 Driver cost(5/4/75)	7,000.00
VanDemark & Lynch, Print Reproductions	568.35
" " Surveys	457.00
" " Survey of Old Library	451.50
" " Topo Survey	2,217.00
Bruce H. Gordon, Inc., Library vandalism	159.73
New Castle Library Committee	
from County appropriation	18,750.00
Total Disbursements	<u>30,262.08</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
SEPTEMBER 25, 1976

August 25, 1976:			
Trust Company, Checking Account	\$	251.53	
Trust Company, Savings Account		<u>78,500.00</u>	\$ 78,751.53

RECEIPTS

lege -- 6 months rent to 3/1/77	\$	3,250.00	
urities Co. (Shell) -- 3 months rent to 12/1/76		525.00	
urities Co. (Texaco) -- 3 months rent to 12/1/76		750.00	
ent (Viking Diner) -- 3 months rent to 12/1/76		1,000.00	
ent -- Real estate taxes per lease		1,079.88	
nc. -- 3 months rent to 12/1/76		1,250.00	
-- 1 months rent to 10/1/76		208.33	
ust Co. (Drive-In) -- Rent to 10/1/76		160.00	
ris -- 1 months rent to 10/1/76		150.00	
ris -- Real estate taxes per lease		63.96	
ent -- 3 months rent to 12/1/76		150.00	
-- 3 months rent to 12/1/76		750.00	
gley III -- 6 months rent to 9/1/76		810.00	
o & Son -- Interest on Penn Acres, South Mortgage		19,470.32	
nc. (Canada Dry) -- 3 months rent to 12/1/76		900.00	
tate (Tremont Motel) -- 3 months rent to 12/1/76		1,062.50	
nc. -- 3 months rent to 12/1/76		1,500.00	
on, Inc. -- Annual rental		480.00	
rk & Owens -- Lot #11, Penn Acres, South		3,000.00	
ri -- Lot #138, Penn Acres, South		3,000.00	
unt interest to date		2,348.56	
ware -- Investment income for 3 months to 9/20/76--		\$30,473.66	
ccount		<u>1,272.73</u>	29,200.93
ommissions		428.75	
und		23.14	
ommissions		<u>405.61</u>	<u>71,515.09</u>
			<u>150,266.62</u>

DISBURSEMENTS

don, Inc. -- Partial payment, Fire Station Addition	\$23,273.15	
of Delaware -- Scholarship	600.00	
ver -- Electric, Town Hall	3.26	
oud -- Accounting service for August	50.00	
rge, Inc. -- Office supplies	14.55	
ochran -- Plumbing repairs, Fire Station	25.00	
ter & Light Commissioners -- Electric, Old Library	18.07	
Construction Co. -- Grading, Old Ferry Wharf	3,540.87	
Construction Co. -- Walkway repairs, Battery Park	1,032.41	
es, Hitchens & Williams -- Glebe Farm Survey copy expense	4.50	
Financial Services, Ltd. -- Insurance premiums	2,419.00	
ware -- Investment in Capital Account -- Lots #11 & #138	<u>6,000.00</u>	<u>36,980.81</u>
September 25, 1976:		
on Trust Company, Checking Account	\$32,437.25	
on Trust Company, Savings Account	<u>80,848.56</u>	<u>\$113,285.81</u>



November 9, 1976

Board met at 8:00 p.m. present, Messrs. Quillen, Appleby, Gambacorta, Herndon, Roman, Gallagher, McGuire, Carlin, Tobin. Gebhart, DeAscanis, Deakyne, Banks (13).

Messrs Richard Johnston, Robert Rickards and Woodrow Hughes of the Bank of Delaware were present at the meeting and discussed with the Board our Investment Account held by the Bank of Delaware. It was finally suggested that the report to the Board received at this time, quarterly, by mailed at least one week in advance of our meeting so that the Finance Committee of the Board may make a study of the report prior to submitting the same to the Board.

The minutes of the last meeting were read and approved.

The Treasurers report as submitted with the meeting agenda to the membership was by motion approved and is herein contained as a part of the minutes of this meeting.

The Property Development Committee reported on an Appraisal made by the Goldsborough Company on the Canada Dry Lease at Basin Road and U. S. 13. The data submitted is as follows:

30 Year rental schedule for Canada Dry Location H. G. Young Co., Possible Lessee.			
1-1-77 to 12-31-81	5 years	\$4,000.00	per yr.
1-1-82 to 12-31-86	"	4,600.00	"
1-1-87 to 12-31-91	"	5,300.00	"
1-1-92 to 12-31-96	"	6,100.00	"
1-1-97 to 12-31-2001	"	7,000.00	"
1-1-02 to 12-31-2006	"	8,000.00	"
PLUS TAXES ON LAND			

On motion, the Board adopted the recommendation of the Property Development Committee on the above matter.

The Property Development Committee reported that New Castle County had requested a permanent easement on the West Side of the Penna. Railroad tracks in front of Old William Penn School, now the Middle School, continuing along the said tracks toward Quillen Brothers Garage, a distance of 2300 feet in length by 45 feet wide for the sum of One Dollar per year, for the purpose of the installation of sanitary sewer lines. On motion the request was granted.

The Property Development Committee reported that the Highway Department had installed a new entrance to PENN ACRES SOUTH.

The Property Development Committee recommended that the portion of property in the rear of the Mini-Park remain as is and that the residents of Clouds Row be notified of the action. On motion, the recommendation was accepted, Mr. Herndon abstained from voting on the matter.

It was decided to have an open meeting of the Board, to be held in the Auditorium of St. Peter's School on Tuesday, November 23, 1976 at 7:30 p.m. to inform the residents of New Castle verbally our accomplishments and aims and to hear their recommendations of projects they would like to see accomplished.

November 9, 1976

It was the concensus of the Board that we would have to adhere to the requirements of the newly passed Sunshine Bill.

On motion, it was concluded to have our Attorney look into the matter of Lifetime membership as it now exists or the possible tenure in specified years. Mr. Deakyne voted negative on this matter.

Bruce H. Gordon, Inc., was awarded the Contract to paint the exterior of the New Library Building as per his quote of \$855.00.

Joseph F. Toner was awarded the contract to paint the exterior of the Goodwill Fire Station as per his quote of \$1,218.00.

Bids were received for Storm Damage and Erosion Correction to the stone bulkhead at Battery Park as per plans submitted by the Secretary of the Board. Following are the Bids received:

C	Brandywine Construction Co., Inc.	Item 1	35,750.00
		Item 2	<u>6,930.00</u>
			42,680.00
	Greggo & Ferrio	Item 1	37,500.00
		Item 2	<u>6,875.00</u>
			44,375.00
	J. T. Ward Company	Item 1	39,200.00
		Item 2	<u>7,200.00</u>
			46,400.00

On motion, Brandwyne Construction Co., Inc., was awarded the Contract.

The Treasurer was instructed to pay City Taxes on properties of the Trust as submitted by the Mayor & Council of New Castle.

The Secretary was requested to send a thank you note to Mr. & Mrs. John G. Leach who so generously entertained at a dinner at the Arsenal on the Green in commeration of William Penn Day.

The following disbursements were authorized:

Bd. of Water & Light, Old Library	31.57
Brosius-Eliason Co., Fuel, Old Library	35.15
I. B. M. Typewriter Service	54.50
Jos. F. Toner, Painting on Town Hall	319.00
Bruce H. Gordon., Inc., Bal. on Contract Fire Station	9,041.50
Brandywine Construction Co., Inc. Battery Park Damage	1,654.00
Ronco Corp., Envelopes for Statement	71.40
Delmarva Power, Gas Service Town Hall	7.02
Reproduction Center, Prints for Battery Park Bidding	3.60
Goldsborough Co., Appraisal on Canada Dry Lease	200.00
Total Disbursements	<u>11,417.74</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.



TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
OCTOBER 25, 1976

Cash Balance, September 25, 1976:		
Wilmington Trust Company, Checking Account	32,437.25	
Wilmington Trust Company, Savings Account	<u>80,848.56</u>	113,285.81

RECEIPTS

New Castle County -- Quarterly payment on Library Grant	18,750.00	
City of New Castle -- Payment on City Garage sales agreement	5,000.00	
Maykut Construction Co. (Milex) -- 3 months rent to 12/1/76	650.00	
Maykut Construction Co. (Milex) -- Real estate taxes per lease	779.28	
Shell Oil Co. -- 1 months rent to 11/1/76	208.33	
Dr. Lewis Harris -- 1 months rent to 11/1/76	150.00	
Wilmington Trust Company (Drive-In) -- 1 months rent to 11/1/76	100.00	
Air Base Carpet Mart -- 3 months rent to 12/1/76	1,450.00	
Weaver Pole Line Construction Co. -- 4 months rent to 11/1/76	860.00	
Brandywine Securities Co. (Texaco, North) -- Real estate taxes per lease	208.90	
New Castle Sail Club -- Real estate taxes per lease	23.67	
Alpha Real Estate (Tremont Motel) -- Real estate taxes per lease	2,962.47	
Seymour Malman (Farmers Market) -- Real estate taxes per lease	11,057.53	
Getty Oil Co. -- Sewer charge	36.53	
R. D. E. Management (Viking Diner) -- Sewer charge	151.17	
Sullivan, Hurley, Farnan & Falasca -- Lot #129, Penn Acres South	3,000.00	
Becker & Ferri -- Lot #83, Penn Acres South	3,000.00	
Wilmington Trust Company -- Savings account interest	<u>291.81</u>	48,679.69
		<u>161,965.50</u>

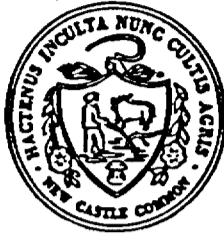
DISBURSEMENTS

New Castle County -- Real estate taxes	38,093.06	
United Way of Delaware -- Donation	350.00	
George W. Proud -- Accounting service for September	50.00	
Board of Water & Light Commissioners -- Water, Town Hall	8.50	
Delmarva Power -- Gas, Town Hall	1.63	
Arasapha Garden Club -- Donation	300.00	
Goodwill Fire Co. -- Appropriation	7,000.00	
Van DeMark & Lynch -- Engineering services	3,693.85	
Division of Revenue -- State of Delaware -- Quarterly lessor license report	1.44	
Bruce H. Gordon, Inc. -- Repairs, New Library	159.73	
New Castle Library Committee -- Appropriation	18,750.00	
Rector, Wardens & Vestrymen, Immanuel Church--		
Mortgage Principal	4,227.83	
Mortgage Interest	2,098.20	
Edward W. Cooch, Jr. -- Legal Fees	102.00	
Al's (Sporting Goods) -- Chandler Gebhart Trophy	159.05	
Joseph W. Toner -- Painting Town Hall	1,607.00	
Insurance & Financial Services, Ltd. -- Insurance premiums	36.00	
Bank of Delaware -- Investment in Capital Account, Lots #83 & #129	<u>6,000.00</u>	82,638.29
		<u>82,638.29</u>
Cash Balance, October 25, 1976:		
Wilmington Trust Company, Checking Account	13,186.84	
Wilmington Trust Company, Savings Account	<u>66,140.37</u>	79,327.21

# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
HENRY F. GAMBACORTA, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

The first public meeting of the Trustees of New Castle Common was held Tuesday Evening, November 23, 1976 at 7:30 p.m. in the Auditorium of St. Peter's School, Fifth & Harmony Street in New Castle.

All thirteen members of the Common were present.

There were approximately 70 citizens of the town present, as were the four members of the City Council.

Opening remarks were given by President Quillen as well as introduction of all members.

Committee Reports were given by the following:

Chandler Gebhart, Maintenance Committee  
John Roman, Property Development  
Henry Gambacorta, Finance Committee  
Richard Appleby, Election Committee  
Herbert Tobin, Battery Park Committee  
Donald Banks, Fire Station Committee  
James Quillen, the Library Committee  
Henry Herndon, Outreach Committee.

The meeting was then open to questions from the citizens.

Edward Stansky, asked what the \$150.00 expenditure for the Boat Ramp was for and what was the policy on the citizens using the Boat Ramp.

Reply: Expense was the fence across the ramp, that it is under the complete control of and for the Fire Company.

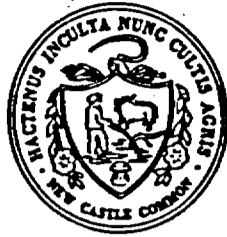
George Gott, representing the Tree Committee, asked what property was owned by the Trustees, that it was his understanding that their appropriation was to cover work done on the trees on Common property.

Reply: That the appropriation was given for the general work of the Committee and not specifically for the work done on trees on the property of the Trust.

# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
HENRY F. GAMBACORTA, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

Page #2

Joan Zerbe: Asked who appraises the property for lease.  
Reply: That the appraisals were done by the New Castle County Board of Realtors, about 10 realtors, Goldsborough etc.

Dr. Harry Carl: Asked if New Castle was becoming a retirement village. Complained about the Board of Water and Light putting a demand meter on his place of business and could not get sufficient satisfaction about the rates etc.

Reply: Refer the matter to the Board of Water & Light, Commons have no control over the matter.

John Episcopo, 105 West 10th Street: Asked for street paving and a light at the corner near his property.

Reply: This is a matter for City Council.

Steve Dalecki, of the Colonial Florist: Asked who runs the Board of Water & Light.

Reply: The Commission is made up of 3 appointees: one from City Council, one by the Mayor and one as a representative of the Common. It was also explained that it is an independent agency and that if the new city charter is adopted then it will all become a part of the city.

Irene, proprietor of the New Castle Aquarium: Asked where she can get help about the Board of Water & Light that the rates etc are a "rip-off".

Reply: She was told that they have stated meetings and that the Common would contact their representative to the Board of Water and Light and ask for some answers for these complaints.

Dr. Carl: Again asked that these rates be looked into, that he had a number of other business houses that could not come tonight and he was voicing their concern.

Violet Robinson: With regard to the recent financial statement: What was the interest for on page 9 and why was it paid to Immanuel Church and the Coccia Brothers, why was it bought and how would it benefit New Castle.

Reply: Payment to Immanuel Church was for the Glebe Property, at the entrance to town, that it was a good investment and that it had the possibility of being an industrial site but was denied because of planning.

The Coccia Brothers property was the piece on the Ferry-Cut off now outlining the existing Poodle Palace and that a piece of this property is not under lease to Wilmington Trust Company for a drive-in bank.

# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
HENRY F. GAMBACORTA, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

Page #3

Both of these parcels were purchased with the selles retaining the mortgages privately and that interest and principal is being paid over a period of years.

Edward Camelli: Asked if the Common intended to sell any more of the "Green Belt" around New Castle. That it shows now that the only have 600 acres left of the 1,068 acres.

Reply: That the 500 acres sold were producing revenue for the other investments, park land, library etc.

Asked if they will continue to sell in the vicinity of Penn Acres South?

Reply; that Penn Acres South was removed from the City when the Catholic Dioceses resold the now Nieuw Amstel Apartments in place of using it for the school site it was purchased for.

Brenda Heath: Asked why the \$300.00 appropriation to the Arasapha Garden Club.

Reply: To help defray the cost of Christmas Decorations.

Chip Patterson: Stated that members of Council were meeting on Wednesday with the Board of Water & Light to discuss the complaints and this electric issue.

Violet Robinson: Asked what are the properties of the Trust? Why certain parcels have no repayment for taxes.

Reply: There are 51 parcels and certain leases call for payment of taxes direct while others pay them in excess of their normal lease.

Asked: Why there was a loss on securities.

Reply: Depreciation on stock holdings

Asked: That if the Trustees is for the good and inhabitants of the people of New Castle, why haven't the Trustees helped the 4th Street people, that the old were forced to sell and move because they couldn't get money to fix up their own properties. Why hasn't there been some consideration given by the Common for low income housing for the poor and elderly.

Reply: Could she propose specific arrangements?

Asked: Couldn't the people be given loans or grants, adding that Dobbinsville could be fixed up to help house these people.

Reply: Who would guarantee these loans or grants?

# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
HENRY F. GAMBACORTA, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

Page #4

Lafayette Moore: Asked when a lease is made, what kind of a lease is it, what length of time is it for, and when are leases updated?

Reply: Made with the applicant for a 15-30 year period, and that there is a 5 year escalating clause on the lease.

Jeff Gamble: Asked why a separate registration for voting, when can you register,

Asked also what right do the Common have to sell land, referring to a recent Court Case.

Reply: Adequate notice is given for registration dates prior to an election which only takes place at the time of a death of a member of the Board.

Reply: Right to sell on the opinion of Judge Richards.

Dorothy Travers: Asked if the gentlemen of the Board had given any consideration to limiting their term in office.

Reply: That limited terms were under consideration, that at this time the only way to get off the Board is to move out of the city or die, there is no provision for resignations.

Barbara Heath: Asked if the Library has a current list of the property of the Trust?

Reply, will be sure that the current information is updated.

John Roman stated that in reply to the sale of property, not all the property of the trust had been sold, some had been condemned, the Basin Road overpass had changed the nature of two farms, and no desirable tenants were found, that the farm on Route 273 was severed into 3 parcels so that was unfarmable and the well on the Jefferson Farm went dry, the buildings were in terrible condition and the rent was so very low that it was better to sell than put out additional money on the land.

Robert Hill: Asked that the properties be posted and that a list of the stocks be made available.

Reply: The property list will be made available at the Library and the stock list is in the hand of the Investment Agent of the Trust. He was asked if he would like to swap his stock list for that of the Common.

Reply: No.

# TRUSTEES OF NEW CASTLE COMMON

NEW CASTLE, DELAWARE 19720

R. JAMES QUILLEN JR., *President*  
DONALD C. BANKS, *Secretary*  
HENRY F. GAMBACORTA, *Treasurer*



COMMON SURVEYED - 1701  
TRUSTEES INCORPORATED - 1764  
TRUSTEES RE-INCORPORATED BY ASSEMBLY - 1792

Page #5

Joseph Pinkett of Buttonwood: Asked can Council get assistance from the Common to help Buttonwood, who is always at the bottom of the list and is in need of being brought up to the rest of the city.

Reply: The Commons do help the City Council.

Violet Robinson: Asked if the Trustees can help in terms of low income housing, possibly at the entrance of town.

Reply: These matters would be presented to the Outreach Committee.

Nicholas McIntire: Asked in behalf of Amerigo Coccia if there is any plan for rip-rap to be placed all along the shore line possible in the front of the Coccia property?

Reply: Not at this time.

Mary Lou McIntire: Asked for Mary Earle who was unable to attend: Why St. Francis Hospital Building Fund was given \$500.00 and the Retarded Children only \$80.00 and why St. Anthony's Day Committee \$400.00?

Reply: Requests were received by the Common, St. Francis sent a letter to all organizations and the institution is certainly used by many residents and the donation was approved by the Board. St. Anthony's Day Committee also made the request and the fire-works are a community gathering and enjoyed by many. Retarded Children is a request for the All Star Football patronage.

George Gott: On behalf of all the Citizens of New Castle wanted to thank the members of the Common for the good job they have done, that the Commons is older than our Country and that all these years these men that have served and are serving should be congratulated and that it is the hope of all that those who succeed these thirteen men may do as good a job as they have done.

There being no further remarks, the meeting adjourned.

December 7, 1976

Board met at 8:00 p.m. present Messrs. Quillen, Appleby, Gambacorta, Herndon, Roman, Gallagher, McGuire, Tobin, Gebhart, DeAscanis, Deakyne, Banks (12).

The minutes of the last meeting were read and approved.

The Treasurers report as included in the agenda to the members was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

The Secretary reported that a contribution in the amount of \$815.00 was made to the Board at the dedication of the Lamp and Post in front of the Town Hall, a gift from the Chesapeake Bay Girl Scouts area. Vice-President Appleby and Secretary Banks, represented the Board at the dedication.

Doctor McGuire commented on the handling of the Public Meeting that seemed to be successful in every respect.

The Board was in entire agreement with the Custodial handling of the Old Library Building by Miss Maurine Ligon. Contributions have been received from Mrs. Nancy duPont Reynolds at various times in behalf of keeping Miss Ligon as tenant and custodian.

The newly proposed New Castle Day School was granted permission without any dissention in using the Battery Park facilities for their Recreation Program.

The Board approved a Five Year extension on the lease to the New Castle Sailing Club.

A letter was received from the Penn Acres Civic Association in the matter of an entranceway to this Development. The communication was turned over to the Property Development Committee.

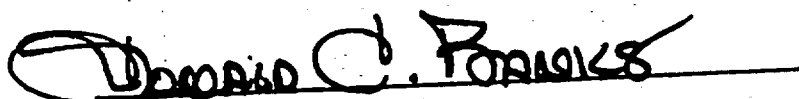
Mr. Roman presented an "Attornment and Recognition Agreement" between the Trustees, Penn Mart, Inc., and Food Fair Stores. By motion the proper officers of the Board were authorized to execute this agreement if approved by the Attorney for the Board.

A contribution in the amount of \$100.00 was authorized to be made to St. Peter's Church for use of the Auditorium for our Public Meeting. The Secretary was requested to communicate with Father Clarahan of St. Peter's Church expressing our thanks for their cooperation in this meeting.

The following disbursements were authorized:

Brosius-Eliason Co., Fuel, Old Library	60.57
State of Delaware, Commercial Lessor License	50.00
Board of Water & Light, Electric, Old Library	18.45
Job. T. Hardy & Son., Fire Station Contract	3,980.00
Reproduction Center, Inc., Statement Letters	44.00
Delmarva Power & Light, Gas, Town Hall	16.93
St. Peter's Church, by motion	100.00
Total Disbursements	<u>4,269.95</u>

There being no further business, the meeting adjourned.



Donald C. Banks, Secretary.



TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
NOVEMBER 25, 1976

Cash Balance, October 25, 1976:

Wilmington Trust Company, Checking Account	13,186.84	
Deduct: Adjustment for check #4068	.04	
Wilmington Trust Company, Adjusted Checking Account Balance	<u>13,186.80</u>	
Wilmington Trust Company, Savings Account	66,140.37	79,327.17

RECEIPTS

Seymour Malman (Farmers Market) -- 3 months rent to 12/1/76	8,750.00	
Becker & Ferri -- Lots #124 and #125, Penn Acres, South	6,000.00	
Dr. Lewis Harris -- 1 months rent to 12/1/76	150.00	
Shell Oil Co. -- 1 months rent to 12/1/76	208.33	
Wilmington Trust Company (Drive-In) -- 1 months rent to 12/1/76	100.00	
Getty Oil Co. -- Real estate taxes per lease	353.49	
Dutch Diner, Inc. -- Real estate taxes per lease	1,174.17	
Dutch Diner, Inc. -- Sewer charge	1,753.85	
Wilmington Trust Company -- Savings account interest	<u>281.45</u>	18,771.29
		<u>98,098.46</u>

DISBURSEMENTS

Bank of Delaware -- Investment in Capital Account, Lots #124 & #125	6,000.00	
George W. Proud -- Accounting service for October	50.00	
Board of Water & Light Commissioners -- Electric, Old Library	31.57	
Brosius-Eliason Co. -- Fuel, Old Library	35.15	
International Business Machines, Inc. -- Typewriter service contract	54.50	
Joseph F. Toner -- Painting, Town Hall	319.00	
Bruce H. Gordon, Inc. -- Balance on Fire Station Contract	9,041.50	
Brandywine Construction Co. -- Repairs, Battery Park Walkway	1,654.00	
Ronco Corporation -- Envelopes for mailing statement	89.25	
Delmarva Power -- Gas, Town Hall	7.02	
Reproduction Center, Inc. -- Prints, Battery Park Walkway	3.60	
Goldsborough Co. -- Appraisal, U.S. 13 at Basin Road	200.00	
New Castle County -- Sewer charges, Viking Diner	151.17	
Getty Oil Co.	36.53	
Henry Gambacorta -- Postage for mailing statements	44.00	
New Castle County -- Taxes and interest	870.36	
Dougherty Bros. -- Printing statement	570.50	
Mayor & Council, City of New Castle -- Real estate taxes	<u>4,149.60</u>	<u>23,307.75</u>
Cash Balance, November 25, 1976:		
Wilmington Trust Company, Checking Account	8,368.89	
Wilmington Trust Company, Savings Account	<u>66,421.82</u>	<u>74,790.71</u>



January 4, 1977

Board met at 8:00 p.m. present Messrs. Appleby, Gambacorta, Herndon, Roman, McGuire, Carlin, Tobin, Gebhart, DeAscanis, Deakyne, Banks (11).

In the absence of President Quillen, due to illness, Vice-President Appleby presided at the meeting.

The minutes of the last meeting were read and approved.

The Secretary reported that in conformity with the Sunshine Law, a notice of this meeting was posted on the Library Bulletin Board 7 days prior to this meeting.

The Treasurers report as submitted with the meeting agenda was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

A letter from Mrs. John Kozak of the Earle Theatre offering the sale of this property to the Board was referred to the Property Development Committee for study and recommendations.

On motion, an appropriation in the amount of \$100.00 was authorized to be made to the Senior Citizens Organization for work in addressing the envelopes to mail our annual statement to the citizens of New Castle.

On motion, Bruce H. Gordon, Inc., was awarded the contract to replace the Coping on the wall in front of the Library damaged by vandalism at a cost not to exceed \$1215.00. It is noted that this money was made payable to the Board from our Insurance Carriers.

The Goodwill Fire Company submitted a proposal from Security Fence Company in the amount of \$656.00 for installing a fence on the West End of the Fire Station. A grant application was ordered sent to the Fire Company covering this request and future contemplated requests.

A request from Del-Mar-Va Council of the Boys Scouts of America, in the amount of \$200.00 was received and presented to the Board. This amount would be for covering the traveling expense of a District Director for one month. On motion, the appropriation was authorized and the Board's Secretary was instructed to notify the Council that this would not be a reoccurring yearly contribution.

A letter was received from the Mayor & Council of New Castle requesting a non-interest bearing loan for a period of Two years for the purpose of Council acquiring a used Garbage Truck. On motion this loan was granted on the stipulation of Messrs. Appleby and Herndon appearing before Council requesting a Resolution and Note covering this request.

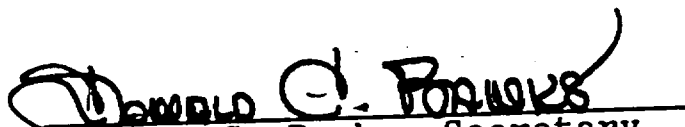
The amount of the Loan requested was for \$20,000.00.

January 4, 1977

The following disbursements were authorized:

VanDeMarck & Lynch, Engineering Services	265.00
Brosius-Eliason Co., Fuel, Old Library	145.75
Board of Water & Light, Water, Town Hall	8.50
Geo. D. Hanby Co., Accounting Supplies	3.45
Postmaster, New Castle, Mailing Permit for 1977	40.00
Board of Water & Light, Electric, Old Library	23.36
Bank of Delaware, for Investment Account	3,000.00
Senior Citizens Organization, by Motion	100.00
Del-Mar-Va Council, Boy Scouts of America	200.00
Brandywine Construction Co,	
Partial Payment, Battery Park Bulkhead Cont.	12,948.75
Mayor & Council, Loan, By Motion	20,000.00
Bruce H. Gordon, Inc., Library Basement Doors	833.98
New Castle County, Sewer Service Charge	73.96
Total Disbursements	<u>37,642.75</u>

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
DECEMBER 25, 1976

Cash Balance, November 25, 1976:	8,368.89	
Wilmington Trust Company, Checking Account	66,421.82	74,790.71
Wilmington Trust Company, Savings Account		

RECEIPTS

Shell Oil Co. -- 1 months rent to 1/1/77	208.33	
Dutch Diner -- 3 months rent to 3/1/77	1,250.00	
Maykut Construction Co. -- 3 months rent to 3/1/77	650.00	
Brandywine Securities Co. (Shell) -- 3 months rent to 3/1/77	525.00	
Brandywine Securities Co. (Texaco) -- 3 months rent to 3/1/77	750.00	
Getty Oil Co. -- 3 months rent to 3/1/77	750.00	
Dr. Lewis Harris -- 1 months rent to 1/1/77	150.00	
101 West 10th Street (Drive-In) -- 1 months rent to 1/1/77	100.00	
Gordy Management Co. -- 3 months rent to 3/1/77	150.00	
Brantwood, Inc. (Canada Dry) -- 3 months rent to 3/1/77	900.00	
Weaver Pole Line Construction Co. -- 2 months rent to 1/1/77	440.00	
Penn Mart, Inc. -- 3 months rent to 3/1/77	1,500.00	
Ronco Corp. -- Refund, envelope expense	17.85	
Home Insurance Co. -- Vandalism claim, New Library	1,215.00	
Chesapeake Bay Girl Scout Troop #18 -- For Town Hall lamp post	815.00	
New Castle County -- Quarterly payment, Library Grant	18,750.00	
Bank of Delaware -- Investment income, Capital Account, for 3 months to 12/20/76 (net)	32,092.27	
Bank of Delaware -- Investment income, Library Account, for 3 months to 12/20/76 (net)	551.54	
Wilmington Trust Co. -- Savings account interest	<u>306.87</u>	<u>61,121.86</u>
		135,912.57

DISBURSEMENTS

Postmaster, New Castle, Del. -- Envelopes and postage	71.45	
George W. Proud -- Accounting service for November	50.00	
Brosius-Eliason Co. -- Fuel, Old Library	60.57	
State of Delaware -- Lessor License	50.00	
Board of Water & Light Commissioners -- Electric, Old Library	18.45	
Joseph T. Hardy -- Installation of heaters, Fire Station	3,980.00	
Reproduction Center, Inc. -- Statement letter printed and folded	44.00	
Delmarva Power -- Gas, Town Hall	16.93	
St. Peters Church -- Gymnasium rental, special meeting	100.00	
Bruce H. Gordon, Inc. -- Painting, New Library	855.00	
New Castle Library Committee -- Appropriation	18,750.00	
Joseph F. Toner -- Painting, Fire Station	<u>1,218.00</u>	<u>25,214.40</u>
Cash Balance, December 25, 1976:		
Wilmington Trust Company, Checking Account	3,969.48	
Wilmington Trust Company, Savings Account	<u>106,728.69</u>	<u>110,698.17</u>

# Mayor & City Council

Town Hall

New Castle, Delaware 19720



February 1, 1977

JOHN F. KLINGMEYER

*Mayor*

328-4804

COUNCILMEN

ROBERT A. TILLINGHAST

*President*

WALLACE L. CANNON

PASQUALE J. MARINELLI

FRANCIS L. PATTERSON, IV

WILLARD T. WEST

WILLIAM F. McCAFFERY

*Treasurer*

AN R. HUSHEBECK

*City Clerk*

328-3432

Mr. R. James Quillen, President  
Trustees of the Common  
Harmony and The Strand  
New Castle, Delaware 19720

Dear Sir:

On behalf of the Mayor & Council of New Castle and the citizens of our City, I would like to thank you for your generosity in loaning the City the \$20,000 for the purchase of a used garbage truck.

This was an ideal opportunity to add to the city's fleet by taking advantage of the availability of this piece of equipment. We appreciate your aid in helping us to facilitate this transaction.

A copy of the official resolution and signed note are attached hereto for your records.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Robert A. Tillinghast, Sr.", is written over a horizontal line.

The President and  
Members of City Council

Robert A. Tillinghast, Sr.  
Wallace L. Cannon  
Pasquale J. Marinelli  
Francis L. Patterson IV  
Willard T. West

/mls

POTTER ANDERSON & CORROON

DELAWARE TRUST BUILDING .

P. O. BOX 951

WILMINGTON, DELAWARE 19899

WILLIAM S. POTTER  
COUNSEL

TELEPHONE  
658-6771  
AREA CODE 302

CABLE ADDRESS  
WARDGRAY

DAVID F. ANDERSON  
WILLIAM POOLE  
RICHARD F. CORROON  
JOHN P. SINCLAIR  
BLAINE T. PHILLIPS  
JOSEPH H. GEOGHEGAN  
HUGH CORROON  
RICHARD L. MCMAHON  
CHARLES S. CROMPTON, JR.  
E. D. GRIFFENBERG, JR.  
ROBERT K. PAYSON  
LEONARD S. TOGMAN  
RICHARD E. POOLE  
MICHAEL D. GOLDMAN  
JAMES F. BURNETT  
PETER M. SIEGLAFF

DAVID A. ANDERSON  
DANIEL F. WOLCOTT, JR.  
CHARLES S. MCDOWELL  
FREDERICK H. ALTEGOTT  
SOMERS S. PRICE, JR.  
DANIEL F. LINDLEY

January 14, 1977 .

Honorable Francis L. Patterson, IV  
P. O. Box 7  
New Castle, DE 19720

Re: Loan for Garbage Trucks

Dear Chip:

Enclosed is a resolution and note which you requested that I draft concerning the loan from the trustees of New Castle Common for \$20,000 for the purchase of a garbage truck.

If you have any questions concerning this, please let me know.

Very truly yours,

  
Daniel F. Wolcott, Jr.

DFW/sle

Enclosure

cc: Mayor John F. Klingmeyer  
President & Council Members  
Miss Ann R. Hushebeck

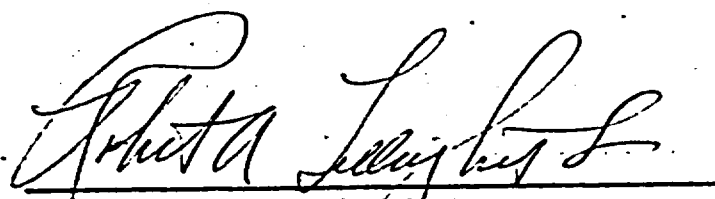
RESOLUTION OF THE MAYOR  
AND COUNCIL OF NEW CASTLE

WHEREAS the Council of the Mayor and Council has determined that it is necessary for the proper functioning of the Street Department that the City purchase a garbage truck; and

WHEREAS the cost of said truck is approximately \$20,000; and

WHEREAS the Trustees of New Castle Common have indicated their willingness to lend the City the sum of \$20,000 to be paid back in equal installments of \$10,000 each on or before August 31, 1977 and August 31, 1978.

NOW, THEREFORE, BE IT RESOLVED that the Mayor of the Mayor and Council of New Castle is authorized and directed to execute such documents as are necessary to implement the loan from the Trustees of New Castle Common.

  
\_\_\_\_\_  
President of Council

Date: 2-1-77

PROMISSORY NOTE

For value received, the Mayor and Council of New Castle promises to pay to the Trustees of New Castle Commons the sum of \$20,000 in equal installments of \$10,000 payable on August 31, 1977 and August 31, 1978 without interest.

Dated: 2-1-77

MAYOR AND COUNCIL OF NEW CASTLE

By Robert A. Longhurst Sr.

Mary Lou Short, Secretary

February 1, 1977

Board met at 8:00 p.m., present Messrs. Appleby, Roman, Gallagher, McGuire, Carlin, Tobin, DeAscanis, Deakyne, Banks (9).

In the absence of President James Quillen, Vice-President Richard M. Appleby, Jr., presided.

Present at the meeting, representing the Penn Acres South Civic Association, were Messrs. William Burris, James Beck, Joseph Stanton and Thomas Castaldi. They are seeking a revised entrance into Penn Acres South so as to have the maintenance of the streets in this Development taken over by the State Highway Department. It was suggested that they contact first their Representative and Senator to ascertain if a Bond Issue could be obtained to create this entrance and to further submit to the Board, a letter along with sketches of their desired acquisition.

The minutes of the last meeting were read and approved.

The Treasurer's report as submitted with the meeting agenda, was by motion approved and is herein contained and becomes a part of the minutes of this meeting.

The Finance Committee submitted a report which was approved.

In as much as City Council has given permission to Retired persons as well as Disable persons to use the Building on Delaware Street Wharf as a gathering place, the Board, by motion appropriated the sum of \$200.00 to be made payable to City Council so that Council could provide Fuel Oil for heating the Building. A letter from Richard Willis requesting some assistance is on file by the Board.

The Library Committee was advised to adhere to the State and County regulations during this Fuel Shortage with respect to revision of Hours open so as to conserve Fuel.

The Secretary was authorized to purchase a Secretarys Chair to be used with our Typewriter housed in the meeting room facility.

A letter was received from Mrs. John Kozak offering the sale of the Earle Theatre Property to the Board. The Property Development Committee is not recommending this purchase and a letter to Mrs. Kozak with regards to this matter was by motion authorized.

A Promissory Note as well as a Resolution was received from City Council as requested in regards to the non-interest bearing loan made by the Trustees of Common to City Council for the purchase of a used Garbage Truck to be used by the City. The Resolution and Note are herein contained and becomes a part of the minutes of this meeting.

A letter was received from the Board of Water & Light Commission requesting Financial help in the cost of the erection of a Ground Level Storage Tank for water. The Board went on record of proposing that Water and Light resubmit to the proper Department of the Government a new request for assistance in this matter. The Trustees, by motion, were not interested in underwriting any portion of this project.



February 1, 1977

The following disbursements were authorized:

Brosius-Eliason Co., Fuel, Old Library	156.90
Board of Water & Light, Old Library, Elec.	27.48
Mayor & Council, Motion, Fuel Oil for Wharf Building	200.00
Brandywine Construction Co., Battery Park Walkway Contract	<u>15,622.50</u>
Total Disbursements	16,006.88

There being no further business, the meeting adjourned.

  
Donald C. Banks, Secretary.

TRUSTEES OF NEW CASTLE COMMON  
TREASURER'S REPORT  
JANUARY 25, 1977

Cash Balance, December 25, 1976:

Wilmington Trust Company, Checking Account  
Wilmington Trust Company, Savings Account

3,969.48  
106,728.69      110,698.17

RECEIPTS

Nancy duPont Reynolds -- Contribution for upkeep of Old Library  
Air Base Carpet Mart -- 3 months rent to 3/1/77  
Shell Oil Co. -- 1 months rent to 2/1/77  
Dr. Lewis Harris -- 1 months rent to 2/1/77  
100 W. Tenth Street (Drive-In) -- 1 months rent to 2/1/77  
Seymour Malman (Farmers Market) -- 3 months rent to 3/1/77  
Weaver Pole Line Construction Co. -- 1 months rent to 2/1/77  
Alpha Real Estate & Mortgage Trust (Tremont Motel) -- 3 months  
rent to 3/1/77  
Becker & Ferri -- Lots #12 and #142, Penn Acres, South  
Wilmington Trust Company -- Savings account interest

1,000.00  
1,450.00  
208.33  
150.00  
100.00  
8,750.00  
220.00  
1,062.50  
6,000.00  
334.16      19,274.99  
129,973.16

DISBURSEMENTS

New Castle County -- Sewer, Dutch Diner  
Sewer, New Library  
George W. Proud -- Accounting service for December  
Van DeMark & Lynch -- Engineering services  
Borsius-Eliason Co. -- Fuel, Old Library  
Board of Water & Light Commissioners -- Water, Town Hall  
Geo. D. Hanby Co., Inc. -- Office supplies  
Postmaster, New Castle, Del. -- Mailing permit  
Board of Water & Light Commissioners -- Electric, Old Library  
Senior Citizens of New Castle -- Donation for secretarial  
services rendered  
Delmarva Council, Boy Scouts of America -- Donation  
Brandywine Construction Co. -- Partial payment, Battery Park walkway  
Mayor & Council, New Castle, Del. -- Loan for purchase of  
garbage truck  
Bank of Delaware -- Investment in Capital Account -- Lots #12 & #142  
Rector, Warden and Vestrymen, Immanuel Church--  
Mortgage Principal  
Mortgage Interest  
Amerigo J. Coccia and Sally B. Coccia--  
Mortgage Principal  
Mortgage Interest  
Vincent J. Coccia and Amelia Coccia--  
Mortgage Principal  
Mortgage Interest  
Bruce H. Gordon, Inc. -- Repairs, New Library  
Delmarva Power -- Gas, Town Hall  
Battery Park Commission -- Appropriation

1,753.85  
73.96  
50.00  
265.00  
145.75  
8.50  
3.45  
40.00  
23.36  
100.00  
200.00  
12,948.75  
20,000.00  
6,000.00  
4,296.53  
2,029.50  
3,925.00  
1,648.50  
3,925.00  
1,648.50  
833.98  
20.56  
2,000.00      61,940.19

Cash Balance, January 25, 1977:

Wilmington Trust Company, Checking Account  
Wilmington Trust Company, Savings Account

1,970.12  
66,062.85      68,032.97